

**Online Budget allocation  
By Heads of the Department  
&  
Field Level Controlling Officers**

**User Manual**

**For**

**Directorate of Treasuries & Accounts, Haryana**

**(March 2011)**

**By:-**

**National Informatics Centre**

Department of Information Technology

Ministry of Communications and Information Technology

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**Government of India**

**NIC Haryana State Centre**

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## Amendment Log

Version No.	Release Date	Change No.	Brief description	Remarks/Changes
1.0	08-03-2010		For Distribution through Haryana Treasury website for the BCAs and BCO of various department.	

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Haryana –eKosh21 Online Budget Allocation  
**Government of India**  
**Department of Information Technology**  
**National Informatics Centre**

**1. Title of the Project**    **User manual for online allocation of Budget**

**2. Executing Agency:**    **NIC-HRSC, Chandigarh**

**3. User Department**

- 1) Directorate of Treasuries and Accounts, Haryana**
- 2) Finance Department Haryana**
- 3) Accountant General of Haryana**
- 4) All The Departments of State Government**

**4. Purpose of the Document**

This document has been prepared to provide operational instructions for online allocation of Budget at the Department level. This document is prepared for the propose of implementation of a centralized software for allocation of the DDO wise budget in order to properly classify the expenditure incurred by the various department under various scheme during a financial year. This document also outlines the resources required, procedures, and methodologies to be adopted in implementation of on-line budget. The roles & responsibilities of each stakeholder have also been laid down.

**5. Brief details of services to be offered through the Software**

1. Online provision for the Finance Department for department level Budget allocation, revision and re-appropriation.
2. Allocation of the budget to DDOs and field units who will in turn allocate budget to sub-field offices.
3. Provision of revision of budget for the Department.
4. Provision for Re-appropriation of Budget
5. View voucher-wise expenditure booked by treasuries.
6. Comprehensive Reports at various levels.



7. Fulfillment of adhoc query requirements at various levels such as Finance department as well as HOD's of concerned departments.

## 6. Expected Impact of the Project on E-Gov scenario at national/ state level

This application will facilitate: -

- The information relating to budget, Account heads, schemes would reside in centralized server i.e. at Head quarter level, so that there is complete control of HQs over these entities.
- The implementation of this system will eliminate the problem of misclassification of the expenditure.
- The data pertaining to budget allocation, revision and appropriations will be available to all the offices instantly that are responsible for monitoring the budget.
- Since budget allocation to DDOs will be updated on the treasury server twice a day, scope for withdrawal outside the budget provision will be minimized.

## 7. Pre-Requisites

To use this system the Budget Controlling Authority(BCA), Budget Controlling officers(BCO) and Treasury officers and ATOs will require following infrastructure :-

1. A Desktop Computer
2. An internet connection through broad band connection or any other mean such as internet data card.
3. A Laser Printer
4. Adobe Reader version 8.0 or latest.

### 7.1 First Time user of the Software.

The authorized official will operate the portal using a unique user-id and password provided to him by the Budget Controlling Authority (BCA), Budget Controlling officers(BCO) and Treasury officers and ATOs of the T& A Department. The official will open the website [www.hrtreasuries.gov.in](http://www.hrtreasuries.gov.in) using Internet explorer click on the link "**Budget Allocation**" as shown below

**Treasury & Account Department Haryana**

**About Us**

Directorate of Treasuries and Accounts, is the mechanism through which effective financial control is exercised over public spending by Government Departments in the State. The Treasuries look after the initial and subsidiary accounts of payment and send these accounts to A.G. Haryana. The District treasuries receive money from the public as well as Departmental officers through banks for credit to the Government. Further, the Treasuries act as Disbursing Officer of pension and all the PPO's issued by A.G. Haryana are routed through treasuries to banks. The Directorate through its treasuries supply and sale the Judicial and Non Judicial Stamp Papers to the public as well as Stamp vendors. The establishment matters of SAS Personnel posted in different Departments is also looked after by this Directorate. The Department of Finance is the administrative department of this Directorate.

**Budget Allocation**

Download Forms  
 Training on Budget Monitoring System  
 Result for S.A.S. Examination 2009 Part-I and II  
 List of Candidates for SAS Training Part-II  
 S.A.S. Examination 2010 Part-I and II  
 Criteria/Guidelines for the paper of SAS Examination Part I & II  
 DDO Codes  
 Head of Accounts  
 Login for Consolidated

On clicking the Budget Allocation link following screen will appear.

**Online Budget Allocation System**

SIGN IN

Enter Here Your User Id And Password

User Id:

Password:

Data for the financial year:

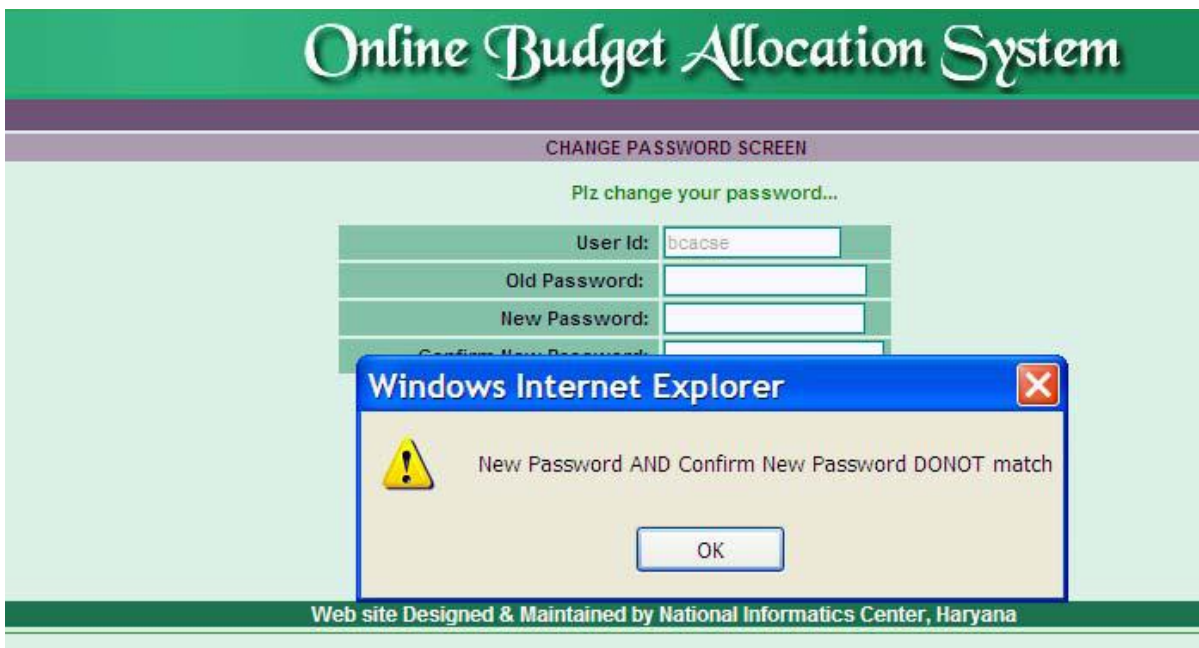
Login

If you don't have a valid userid, contact NIC or authorised person

Here the user has to enter his/her **user id** and **password** details. The password entered by you will appear as **\*\*\*\*\*** on the screen for security reason. While entering the user-id and password the user should be careful to enter the details while taking care of the capital or small character. The user should select the **financial year** from the **drop down** for which he wants to operate the system. On using this system for the first time, following screen will appear where user will be asked to change his password.



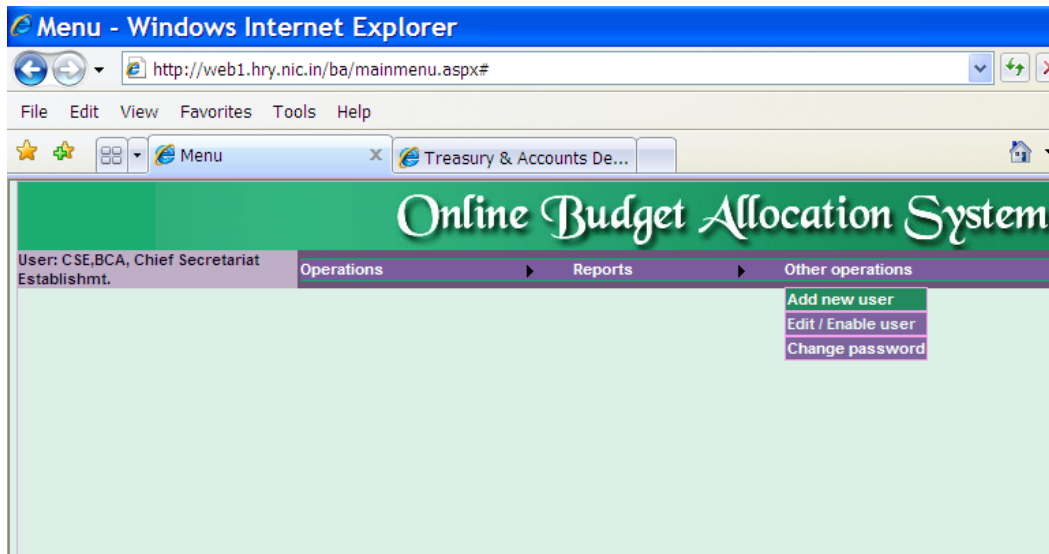
This has been done to ensure the security of the system. Here user has to enter the existing password provided to him in the box against **Old Password**. He has to set the new password for the system by typing it against **New Password**. The user can enter new password of minimum 6 character and maximum 15 character long containing combination of at least one alphabet from [A-Z, a-z] and one number [0-9]. In order to avoid the typing mistake user has to retype the new password once again against the area **Confirm New Password**. If the New password typed by you do not match with the Confirm New Password than following screen will appears. Otherwise system is ready for your operation



## 7.2 Creation of User id and password for the BCO's & DDO's by the Budget Controlling authorities and Budget Controlling Officers.

It is important to note that each BCAs and BCOs will have to create the user id and password for each subordinate office to whom he wants to allocate the budget. The list of these offices will be used while allocating and revision of budget.

**STEP -1** In Order to create user-id and password for subordinate offices, BCA have to choose the **Add New User option** from the menu option **Other Operations**



The Following screen will appear after clicking the **Add new User** option

A screenshot of the "ADD NEW USER" form within the Online Budget Allocation System. The form is titled "ADD NEW USER" and is set against a green background. It contains several input fields and dropdown menus:

- Department: Chief Secretariat Establishmt. (dropdown)
- Role: -Select- (dropdown)
- Treasury: -Select- (dropdown)
- Sub Treasury: Budget Controlling Officer, DDO (dropdown)
- User Name: (text input)
- Designation: (text input)
- User Id (5-15 chars): (text input)
- Password (6-15 chars having atleast one alphabet and one number): (text input)
- Confirm password (6-15 chars): (text input)
- Email Id: (text input)
- Account Activated:  Yes  Keep pending for confirmation

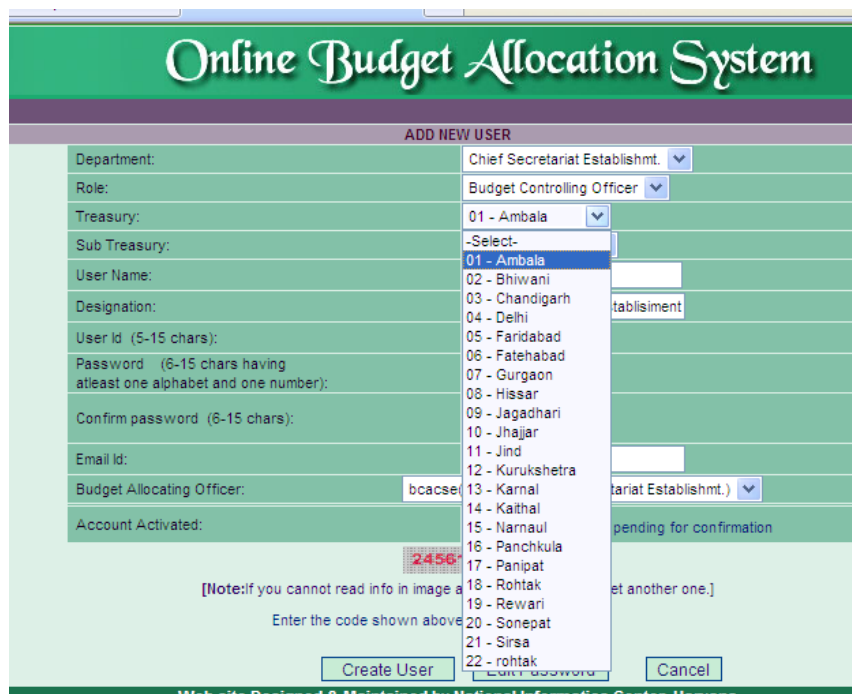
A red box with the number "53848" is visible at the bottom of the form.

**STEP -2** In this screen the department for which you are creating the user will automatically appear in the top line of the screen. You will have to select the role of the user from the drop down. On clicking the down arrow (↓) against the Role option you will be provided with two options

1. Budget Controlling officer
2. DDO

If you select the first option then this user will be able to further allocate the budget to DDO or controlling officer. If you select the option as DDO then this new user will only be able to view the budget. **It is important to note that for every DDO, BCA or BCOs have to create a user for himself also if he/she is a DDO, as the budget pertaining to DDO only will be communicated to concerned treasury.**

**STEP -3** Select from the drop down list the treasury to which the BCO or DDO will operate through by clicking the dropdown arrow and selecting the treasury as shown below



**STEP 4** Select from the drop down list by clicking the down arrow (↓) against the sub treasury to which the BCO or DDO will operate through by clicking the dropdown arrow and selecting the sub treasury as shown below. The First in the list will be the District Treasury. If the DDO or CO operates through the district treasury then only select the first option from the list with 00 Sr. No. Otherwise select the option other than the first option in the dropdown list with sr. no 01,02, 03 .....

Harvana –eKosh21 Online Budget Allocation

explorer cannot... User Administration x

## Online Budget Allocation System

ADD NEW USER

Department:	Chief Secretariat Establishmt. ▾
Role:	Budget Controlling Officer ▾
Treasury:	01 - Ambala ▾
Sub Treasury:	-Select- ▾
User Name:	-Select- ▾
Designation:	00 - Ambala 01 - Ambala Cantt 02 - Barara. 03 - Naraingarh.
User Id (5-15 chars):	
Password (6-15 chars having atleast one alphabet and one number):	
Confirm password (6-15 chars):	
Email Id:	
Budget Allocating Officer:	bcacse(CSE,BCA, Chief Secretariat Establishmt.) ▾
Account Activated:	<input type="radio"/> Yes <input checked="" type="radio"/> Keep pending for confirmation

**STEP -5** Type the name and designation of the BCO and DDO, which will appear on the screen while using the budget allocation software.

## Online Budget Allocation System

ADD NEW USER

Department:	Chief Secretariat Establishmt. ▾
Role:	Budget Controlling Officer ▾
Treasury:	01 - Ambala ▾
Sub Treasury:	00 - Ambala ▾
User Name:	Vedpa
Designation:	USSE
User Id (5-15 chars):	bcocse1
Password (6-15 chars having atleast one alphabet and one number):	
Confirm password (6-15 chars):	
Email Id:	
Budget Allocating Officer:	bcacse(CSE,BCA, Chief Secretariat Establishmt.) ▾
Account Activated:	<input type="radio"/> Yes <input checked="" type="radio"/> Keep pending for confirmation

81670


[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

Web site Designed & Maintained by National Informatics Center, Haryana

**STEP -6.** The system will automatically assign a user-id for this new user depending upon the role of the user selected by you in step 2. Now you have to type a password for the user. You are to set the new password for the system by typing it against **Password**. You can enter new password of minimum 6 character and maximum 15 character long containing combination of at least one alphabet from [A-Z, a-z] and one number [0-9]. In order to avoid the typing mistake user has to retype the new password once again against the area **Confirm Password**.

## Harvana –eKosh21 Online Budget Allocation Online Budget Allocation System

ADD NEW USER	
Department:	Chief Secretariat Establishmt. ▾
Role:	DDO ▾
Treasury:	-Select- ▾
Sub Treasury:	00 - Ambala ▾
User Name:	Vedpal
Designation:	USSE
User Id (5-15 chars):	ddocse1
Password (6-15 chars having atleast one alphabet and one number):	••••••
Confirm password (6-15 chars):	••••••
Email Id:	deepak@hry.nic.in
Budget Allocating Officer:	bcacse(CSE,BCA, Chief Secretariat Establishmt.) ▾
DDO Code given by Treasury Officer:	
DDO Code assigned by AG:	
Account Activated:	<input type="radio"/> Yes <input checked="" type="radio"/> Keep pending for confirmation
 [Note:If you cannot read info in image above, reload page to get another one.] Enter the code shown above: <input type="text"/>	
<input type="button" value="Create User"/> <input type="button" value="Edit Password"/> <input type="button" value="Cancel"/>	
Web site Designed & Maintained by National Informatics Center, Haryana	

**STEP 7** if available then you can also type the email ID of the new user. This is optional but will be used in future for communication purpose in case the user forgets his/her password.

**STEP 8** Now assign the budget-allocating officer to the new user. By default the name of the user who is creating the user will appear but you can select the budget-allocating officer from the drop down list. The assigned budget-allocating officer will only be able to allocate/revise the budget to the user being created as this user will only appear in the list of the budget-allocating officer.

**STEP 9** The system ask for the DDO Code assigned to this user by the treasury and Accountant General. **Utmost Care must be taken to enter the correct information about the DDO code assigned by the treasury, as the budget allocated to this user will be communicated to TO/ATO against this code only. If wrong information is provided here the TO/ATO will not be able to pass the bill.**



**ADD NEW USER**

Department: Chief Secretariat Establishmt. ▾

Role: DDO ▾

Treasury: -Select- ▾

Sub Treasury: 00 - Ambala ▾

User Name: Vedpal

Designation: USSE

User Id (5-15 chars): ddocse1

Password (6-15 chars having atleast one alphabet and one number): .....

Confirm password (6-15 chars): .....

Email id: deepak@hry.nic.in

Budget Allocating Officer: bcacse(CSE,BCA, Chief Secretariat Establishmt.) ▾

DDO Code given by Treasury Officer: 1233

DDO Code assigned by AG: 3456

Account Activated:  Yes  Keep pending for confirmation

**17731**

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

Web site Designed & Maintained by National Informatics Center, Haryana

**Step- 10** If you want to activate the user now click on **Yes** otherwise click on keep pending for confirmation. If you select the Yes the user will be able to use this account otherwise he has to wait till you activate the account using edit user option from the **Other Operations Menu** option.

**Step -11** The last step is to enter the Code as mention in red letters in grey colored box in the space provided against the label Enter the code shown above

**Step -12** Press the Create User option. If entire information provided by you is in required format than the following screen will appear.

**Windows Internet Explorer**

User created successfully!

[Note:if you cannot read info in image above, reload page to get another one.]

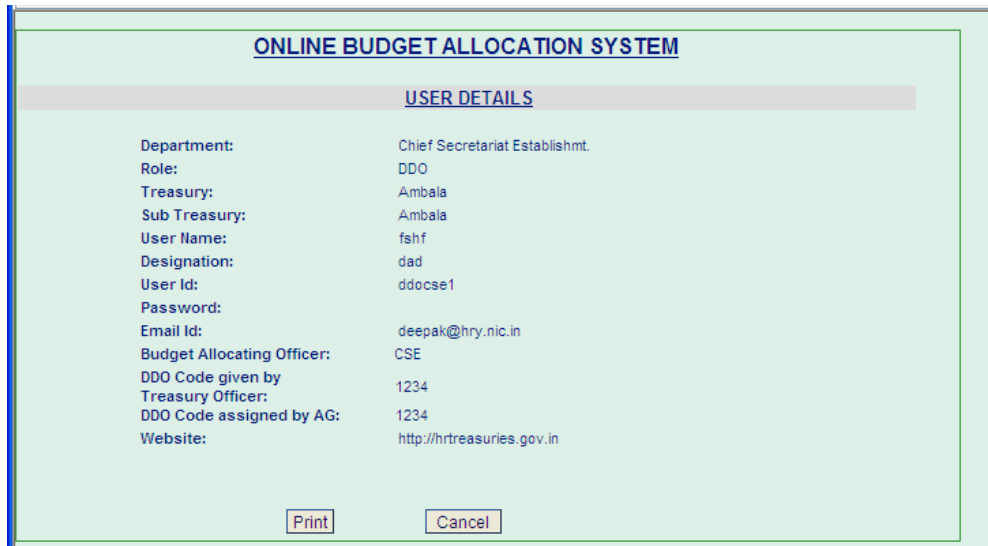
Enter the code shown above:

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## Haryana –eKosh21 Online Budget Allocation

**Step - 13** Once you have created the user following slip will appear on the screen which you can print and after writing the password you can sent this to the user you have created this for.



The screenshot displays a web interface for the 'ONLINE BUDGET ALLOCATION SYSTEM'. At the top, the title 'ONLINE BUDGET ALLOCATION SYSTEM' is centered. Below it, a section titled 'USER DETAILS' is highlighted. The details are listed in a key-value format:

Department:	Chief Secretariat Establishmt.
Role:	DDO
Treasury:	Ambala
Sub Treasury:	Ambala
User Name:	fshf
Designation:	dad
User Id:	ddocse1
Password:	
Email Id:	deepak@hry.nic.in
Budget Allocating Officer:	CSE
DDO Code given by	1234
Treasury Officer:	
DDO Code assigned by AG:	1234
Website:	http://hrtreasuries.gov.in

At the bottom of the form, there are two buttons: 'Print' and 'Cancel'.

**Step - 14** Once you have created all the users please logout of the system clicking the **Logout** button on the top right hand corner of the screen otherwise some other fellow may misuse the your user-id and password.

## 8. Operational Instructions for Finance Department.

Finance Department being the nodal department for providing the budget for any scheme will carry out the following activities in as stated below.

### 8.1. Updation of Budget Data on e-KOSH21 Server

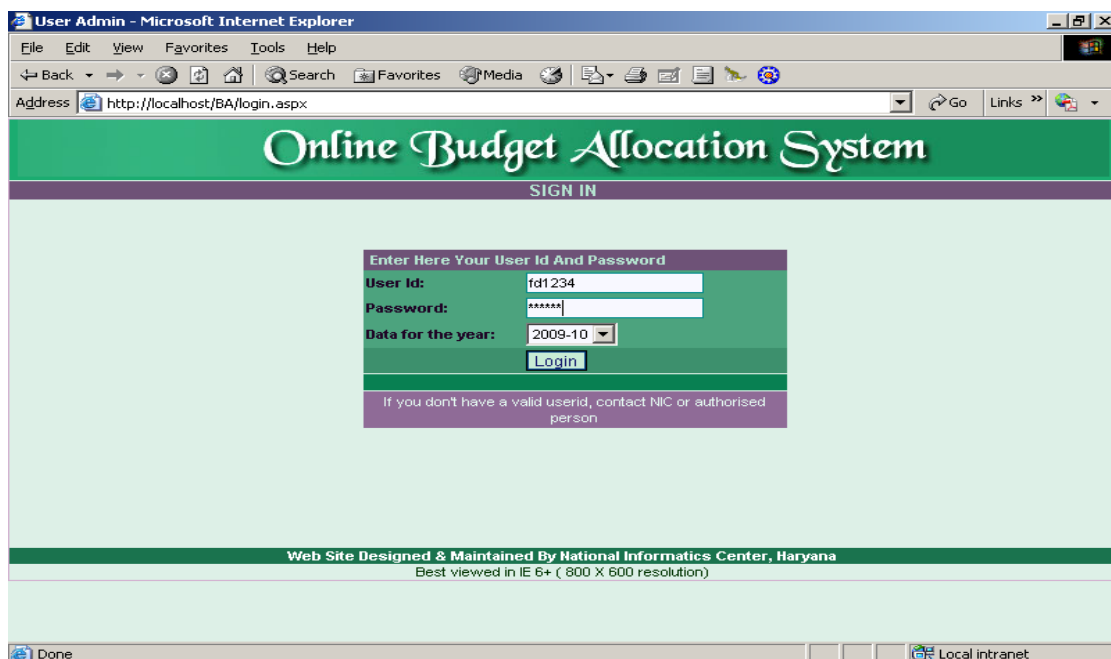
In-charge FD Computer Center will provide the data for uploading on the budget allocation system for updation so that the same could be uploaded on the eKosh21 database by the System Administrator of DTA

### 8.2. Online Budget Allocation related activities

The official authorized will operate the portal using a unique userid and password provided to him by the system administrator of the T& A Department. The official will open the website [www.hrtreasuries.gov.in](http://www.hrtreasuries.gov.in) using Internet explorer. Following screen will appear. On the left hand side the screen option for online budget allocation will appear. On clicking the Online Budget Allocation option following screen will appear.

The system will be asked to enter the user-id details against the labels User-id and password. While entering the password only \* character will appear on the screen against the each typed character.

In the next line system will ask to select financial year for which you want to operate the system.



The screenshot shows a Microsoft Internet Explorer browser window displaying the login page for the Online Budget Allocation System. The browser's address bar shows the URL <http://localhost/BA/login.aspx>. The page has a green header with the text "Online Budget Allocation System" and a "SIGN IN" button. Below the header is a form titled "Enter Here Your User Id And Password" with the following fields: "User Id:" with the value "fd1 234", "Password:" with masked characters "\*\*\*\*\*", and "Data for the year:" with a dropdown menu showing "2009-10". A "Login" button is located below the form. At the bottom of the form, there is a note: "If you don't have a valid userid, contact NIC or authorised person". The footer of the page states "Web Site Designed & Maintained By National Informatics Center, Haryana" and "Best viewed in IE 6+ ( 800 X 600 resolution)". The browser's status bar at the bottom shows "Done" and "Local intranet".

After entering the information the operator has to click on login button placed in the next line. On clicking the following screen will appear. Using this screen the user will be able to carry out following activities.

1. Communicate Budget
2. View Report
3. Other Operations
4. Log out

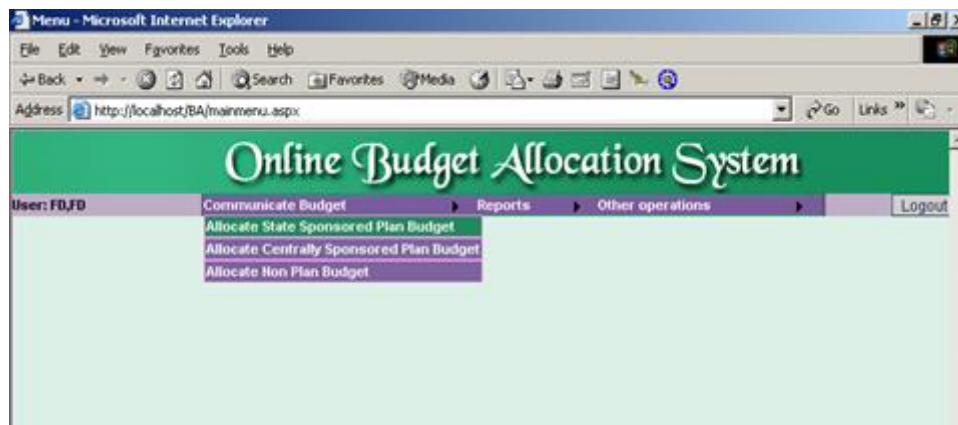
These options will appear in the second line of the screen.

### 8.3. Communicate Budget

On Clicking this option the authorized Finance Department Official will be able to authorize the various HODs for carrying out any allocation to its subordinate offices or do expenditure at the Head office. This activity of the finance department will be similar to the activity of communication of budget to the line department. The Finance Department Official will be given the options for following activities on clicking the Communicate Budget Option as shown in the image below :-

1. Allocation of State Plan Scheme Budget
2. Allocation of Centrally Sponsored Schemes
3. Allocation of Non-Plan Budget

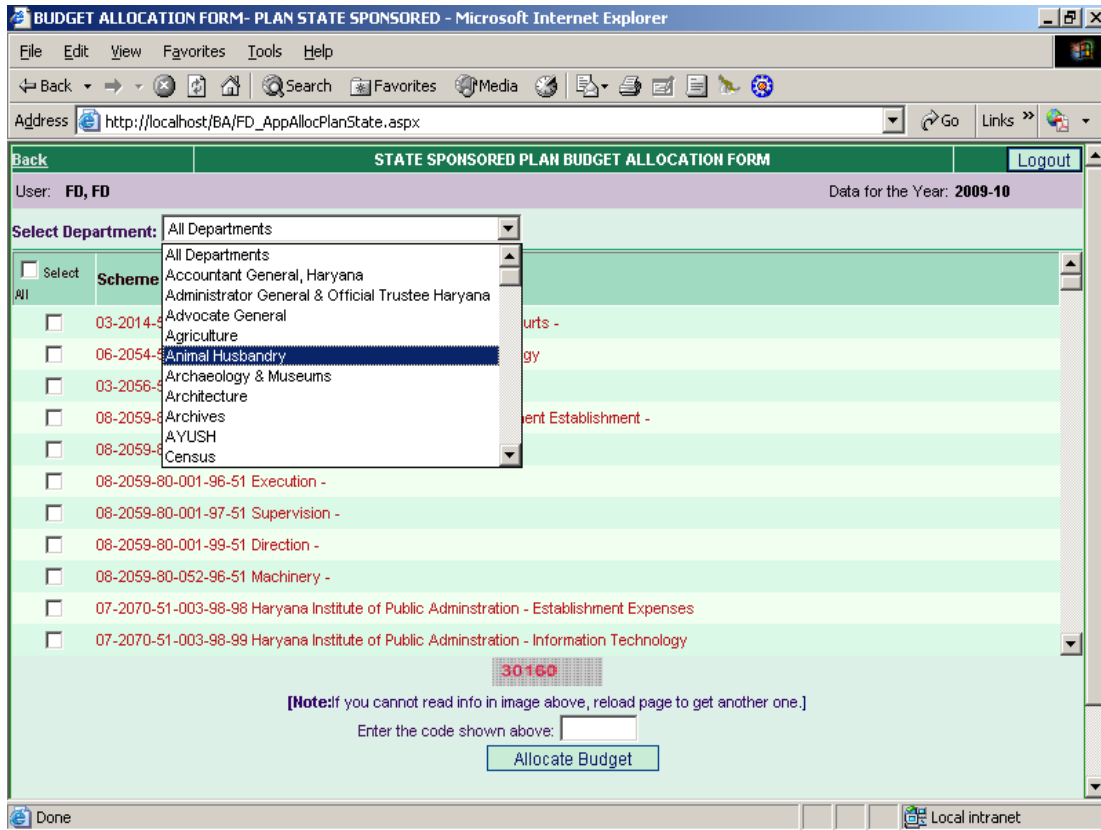
For carrying out any activity user has to click on related option.



#### 8.3.1. Allocate State Sponsored Plan Budget

Once the user clicks the above option following screen will appear. With the help of this screen Finance Department official will be able to communicate the budget related to the 100% state

Haryana –eKosh21 Online Budget Allocation sponsored schemes. The user will be asked to select the department from the drop down list to whom he want to allocate the budget. If he want to communicate the budget of all state sponsored plan schemes of all the department then user has to select “ All Departments” otherwise he may select any individual department .



As soon as he selects the department the list of the schemes for which budget provision has been made during the current financial year will be shown as shown below:-

## Haryana –eKosh21 Online Budget Allocation

**Back** STATE SPONSORED PLAN BUDGET ALLOCATION FORM **Logout**

User: **FD, FD** Data for the Year: **2009-10**

Select Department: **Animal Husbandry**

<input checked="" type="checkbox"/> Deselect All	Scheme
<input checked="" type="checkbox"/>	18-2403-51-001-95-98 Strengthening of office of D.D. S.D.Os. and creation of New Distt. - Establishment Expenses
<input checked="" type="checkbox"/>	18-2403-51-001-95-99 Strengthening of office of D.D. S.D.Os. and creation of New Distt. - Information Technology
<input checked="" type="checkbox"/>	18-2403-51-101-67-51 Scheme for setting up of a Veterinary University, Hisar -
<input checked="" type="checkbox"/>	18-2403-51-101-68-51 Modernization of existing Vety.Institutions and Laboratories -
<input checked="" type="checkbox"/>	18-2403-51-101-70-51 Veterinary Infrastructure Construction/Re-Construction in the State under RIDF-VIII -
<input checked="" type="checkbox"/>	18-2403-51-101-77-51 Construction/Renovation/Repair of Vety.Buildings -
<input checked="" type="checkbox"/>	18-2403-51-101-81-51 Conversion of Veterinary Dispensaries/Stockmen Centres into Hospital Cum Breeding Centres(Normal Plan) -
<input checked="" type="checkbox"/>	18-2403-51-101-83-51 Opening of New Veterinary Dispensaries(Normal Plan) -
<input checked="" type="checkbox"/>	18-2403-51-102-70-51 Scheme for Establishment of Hi-tech Dairy units -
<input checked="" type="checkbox"/>	18-2403-51-102-71-97 Special Component plan for SC Categories - Special Livestock Insurance Scheme (SCSP)
<input checked="" type="checkbox"/>	18-2403-51-102-71-98 Special Component plan for SC Categories - Special Livestock Breeding Programme (SCSP)
<input checked="" type="checkbox"/>	18-2403-51-102-71-99 Special Component plan for SC Categories - Establishment of Dairy Unit of low Milch Animals (SCSP)

**05866**

**[Note:if you cannot read info in image above, reload page to get another one.]**

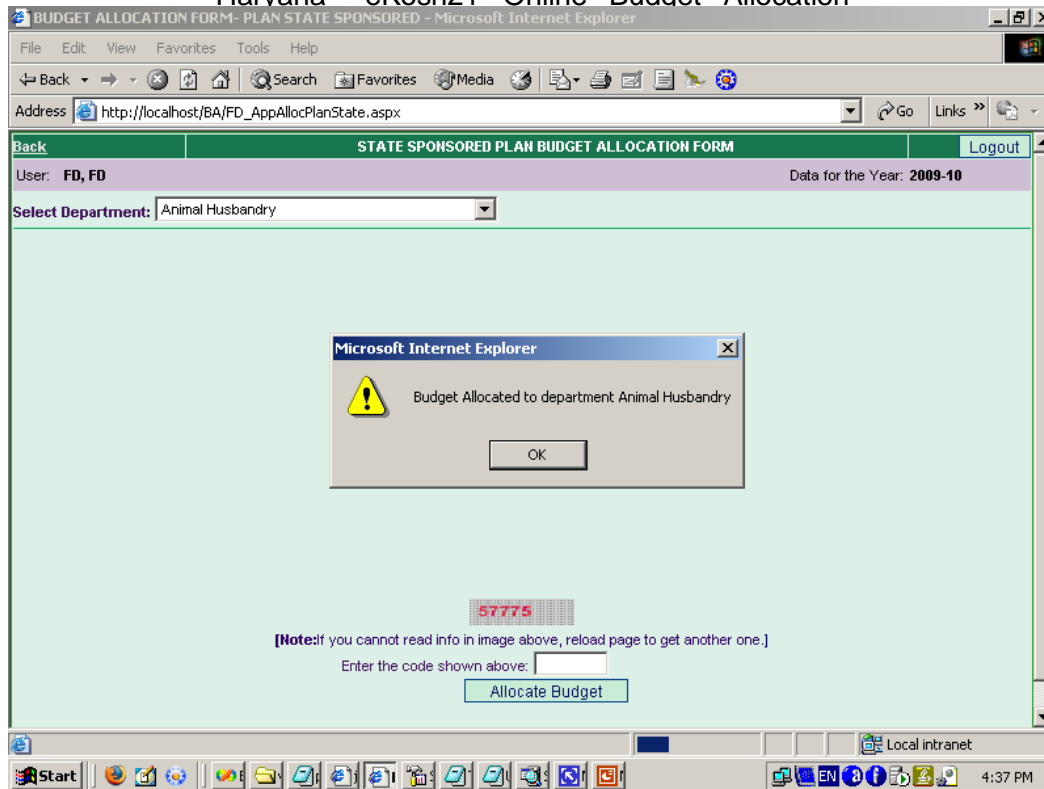
Enter the code shown above:

**Allocate Budget**

The Screen will present the six tier code and the name of the scheme. User can select all the scheme for which he want to communicate the budget to the department by clicking in on the square box appearing on the left hand side of the scheme. Alternatively he can select all the schemes in one go by click on Select All box appearing on the top of all scheme boxes. User can deselect the scheme or all schemes clicking once again on the respective check box. Once the Selection is complete user has to enter the number appearing in the box under the list of scheme in the text box appearing against the text “Enter the Code shown above” and press the Allocate Budget button appearing at the bottom of the scheme.

Once you press the above button following screen will appear indicating that budget has been allocated to the Department. After this the schemes for which we have allocated the budget will appear in the account of concerned department.

## Haryana –eKosh21 Online Budget Allocation



### 8.3.2. Allocate Centrally Sponsored Plan Budget

With the help of this option Finance Department official will be able to communicate the budget related to the 100% Centrally sponsored schemes and Sharing Basis Scheme. The user will be asked to select the department from the drop down list. If he want to communicate the budget of all state sponsored plan schemes of all the department then user has to select “All Departments” otherwise he may select any individual department. The provision for communication of these schemes will be made later on.

### 8.3.3. Allocate Non-Plan Budget

Once the user clicks the above option following screen will appear. With the help of this screen Finance Department official will be able to communicate the budget related to the Non-Plan schemes. The user will be asked to select the department from the drop down list to whom he want to communicate the budget. If he want to communicate the budget of all state Non-Plan schemes of all the department then user has to select “All Departments” otherwise he may select any individual department.

# Haryana –eKosh21 Online Budget Allocation

Back NON PLAN BUDGET ALLOCATION FORM Logout

User: FD, FD Data for the Year: 2009-10

Select Department: All Departments Recurring/Non Recurring: Both

Deselect	Scheme
<input checked="" type="checkbox"/>	All Departments
<input checked="" type="checkbox"/>	Accountant General, Haryana
<input checked="" type="checkbox"/>	Administrator General & Official Trustee Haryana
<input checked="" type="checkbox"/>	Advocate General
<input checked="" type="checkbox"/>	Agriculture
<input checked="" type="checkbox"/>	Animal Husbandry
<input checked="" type="checkbox"/>	Archaeology & Museums
<input checked="" type="checkbox"/>	Architecture
<input checked="" type="checkbox"/>	Archives
<input checked="" type="checkbox"/>	AYUSH
<input checked="" type="checkbox"/>	Census
<input checked="" type="checkbox"/>	02-2012-03-090-99-98 Secretariate Staff of the Governor - Establishment Expenses
<input checked="" type="checkbox"/>	02-2012-03-090-99-98 Secretariate Staff of the Governor - Establishment Expenses
<input checked="" type="checkbox"/>	02-2012-03-101-99-51 Salary of Governor -
<input checked="" type="checkbox"/>	02-2012-03-102-99-51 Discretionary Grant -
<input checked="" type="checkbox"/>	02-2012-03-103-99-51 Military Secretary & his establishment -
<input checked="" type="checkbox"/>	02-2012-03-103-99-51 Military Secretary & his establishment -

33562

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

Allocate Budget

Now the user will be given option to select which type of budget he wants to communicate. This can be done by selecting the option from dropdown available at the top right hand side of the screen. The user can select 'Both' if wants to communicate budget for both recurring and non recurring scheme otherwise he can select recurring or Non-Recurring options.

Back NON PLAN BUDGET ALLOCATION FORM Logout

User: FD, FD Data for the Year: 2009-10

Select Department: Animal Husbandry Recurring/Non Recurring: Both

Deselect	Scheme
<input checked="" type="checkbox"/>	18-2403-51-001-97-51 Re-organisation office of D.A.H. Haryana -
<input checked="" type="checkbox"/>	18-2403-51-001-98-51 Re-organisation of Headquarters Office of Director, Animal Husbandry. -
<input checked="" type="checkbox"/>	18-2403-51-001-99-51 Directorate Staff -
<input checked="" type="checkbox"/>	18-2403-51-101-84-51 Scheme for the Special Health care of Livestock purchase of livestock life saving Durgs -
<input checked="" type="checkbox"/>	18-2403-51-101-87-51 Scheme for expansion of Haryana Veterinary Vaccine Institute. -
<input checked="" type="checkbox"/>	18-2403-51-101-88-51 Haryana Veterinary Vaccine Institution, Hissar. -
<input checked="" type="checkbox"/>	18-2403-51-101-89-51 Disease Investigation Laboratories -
<input checked="" type="checkbox"/>	18-2403-51-101-91-51 Continuance & strengthening of Check Posts & Vigilance Units for eradication of Rinderpest. -
<input checked="" type="checkbox"/>	18-2403-51-101-93-51 Conversion of Vety Dispensaries/ SMC.s into Hospital-cum-Breeding Centres -
<input checked="" type="checkbox"/>	18-2403-51-101-93-51 Conversion of Vety Dispensaries/ SMC.s into Hospital-cum-Breeding Centres -
<input checked="" type="checkbox"/>	18-2403-51-101-94-51 Opening of new veterinary Dispensaries -

13750

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

Allocate Budget

## Haryana –eKosh21 Online Budget Allocation

As soon as he selects the department the list of the schemes for which budget provision has been made during the current financial year will be shown as shown below:-

The screenshot shows a web application interface for budget allocation. At the top, the browser window title is "BUDGET ALLOCATION FORM - NON PLAN - Microsoft Internet Explorer". The address bar contains "http://localhost/BA/FD\_AppAllocNonPlan.aspx". The page header includes "NON PLAN BUDGET ALLOCATION FORM" and a "Logout" link. The user is identified as "FD, FD" and the data is for the year "2009-10". A dropdown menu for "Select Department" is set to "Animal Husbandry", and another dropdown for "Recurring/Non Recurring" is set to "Recurring". Below this is a list of schemes, each with a checkbox and a six-tier code followed by a description. The first three schemes are checked. A CAPTCHA code "70321" is displayed in a red box. Below the CAPTCHA is a text box for entering the code and an "Allocate Budget" button. A note at the bottom of the list says: "[Note:if you cannot read info in image above, reload page to get another one.]".

Select All	Scheme
<input checked="" type="checkbox"/>	18-2403-51-001-98-51 Re-organisation of Headquarters Office of Director, Animal Husbandry. -
<input checked="" type="checkbox"/>	18-2403-51-001-99-51 Directorate Staff -
<input checked="" type="checkbox"/>	18-2403-51-101-84-51 Scheme for the Special Health care of Livestock purchase of livestock life saving Durgs -
<input type="checkbox"/>	18-2403-51-101-87-51 Scheme for expansion of Haryana Veterinary Vaccine Institute. -
<input type="checkbox"/>	18-2403-51-101-88-51 Haryana Veterinary Vaccine Institution,Hissar. -
<input type="checkbox"/>	18-2403-51-101-89-51 Disease Investigation Laboratories -
<input type="checkbox"/>	18-2403-51-101-93-51 Conversion of Vety Dispensaries/ SMC.s into Hospital-cum-Breeding Centres -
<input type="checkbox"/>	18-2403-51-101-94-51 Opening of new veterenary Dispansaries -
<input type="checkbox"/>	18-2403-51-101-95-51 Continuance of Veterinary Hospital and Dispensaries. -
<input type="checkbox"/>	18-2403-51-101-96-51 Veterinary Hospitals and Dispenseries -
<input type="checkbox"/>	18-2403-51-101-97-51 Estt.of Vety. Medical Store Depot -
<input type="checkbox"/>	18-2403-51-101-99-51 Supervisinn-Distt Animal Husbandry Offices. -

The Screen will present the six tier code and the name of the scheme. User can select the entire scheme for which he want to communicate the budget to the department by clicking in on the square box appearing on the left hand side of the scheme. Alternatively he can select all the schemes in one go by click on Select All box appearing on the top of all scheme boxes. User can deselect the scheme or all schemes clicking once again on the respective check box. Once the selection is complete user has to enter the number appearing in the box under the list of scheme in the text box appearing against the text “Enter the Code shown above” and press the Allocate Budget button appearing at the bottom of the scheme.

Once you press the above button following screen will appear indicating that budget has been allocated to the Department. After this the schemes for which we have allocated the budget will appear in the account of concerned department.



# Haryana -eKosh21 Online Budget Allocation

BUDGET ALLOCATION FORM- NON PLAN - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address: http://localhost/BA/FD\_AppAllocNonPlan.aspx

Back NON PLAN BUDGET ALLOCATION FORM Log

User: FD, FD Data for the Year: 2009-10

Select Department: Animal Husbandry Recurring/Non Recurring: Recurring

Select All Scheme

- 18-2403-51-101-87-51 Scheme for expansion of Haryana Veterinary Vaccine Institute. -
- 18-2403-51-101-88-51 Haryana Veterinary Vaccine Institution, Hissar. -
- 18-2403-51-101-89-51 Disease Investigation Laboratories -
- 18-2403-51-101-93-51 Conversion of
- 18-2403-51-101-94-51 Opening of n
- 18-2403-51-101-95-51 Continuance
- 18-2403-51-101-96-51 Veterinary H
- 18-2403-51-101-97-51 Estt. of Vety.
- 18-2403-51-101-99-51 Supervision-Distt. Animal Husbandry Offices. -
- 18-2403-51-102-90-51 Scheme for opening of Private and Government Gosadan. -
- 18-2403-51-102-91-51 Devel. of Gaushala and Gosadans (Headquarters Staff) -
- 18-2403-51-102-97-51 Key Village Scheme and Artificial Insemination Programme. -

57363

[Note: If you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

Allocate Budget

Microsoft Internet Explorer

Budget Allocated to department Animal Husbandry

OK

## 9. Operational Instructions for BCAs and BCOs of Various Departments.

The BCA's/BCOs of various Departments being the nodal officers for the departments for allocating and monitoring the budget for any scheme will carry out the activities as stated below. **Before proceeding please read the section 7 of this document carefully.** The BCAs/BCOs of the department will operate the portal using a unique user-id and password provided to him. The official will open the website [www.hrtreasuries.gov.in](http://www.hrtreasuries.gov.in) using Internet explorer.



Following screen will appear. On the left hand side the screen option for online budget allocation will appear. On clicking the Online Budget Allocation option following screen will appear.

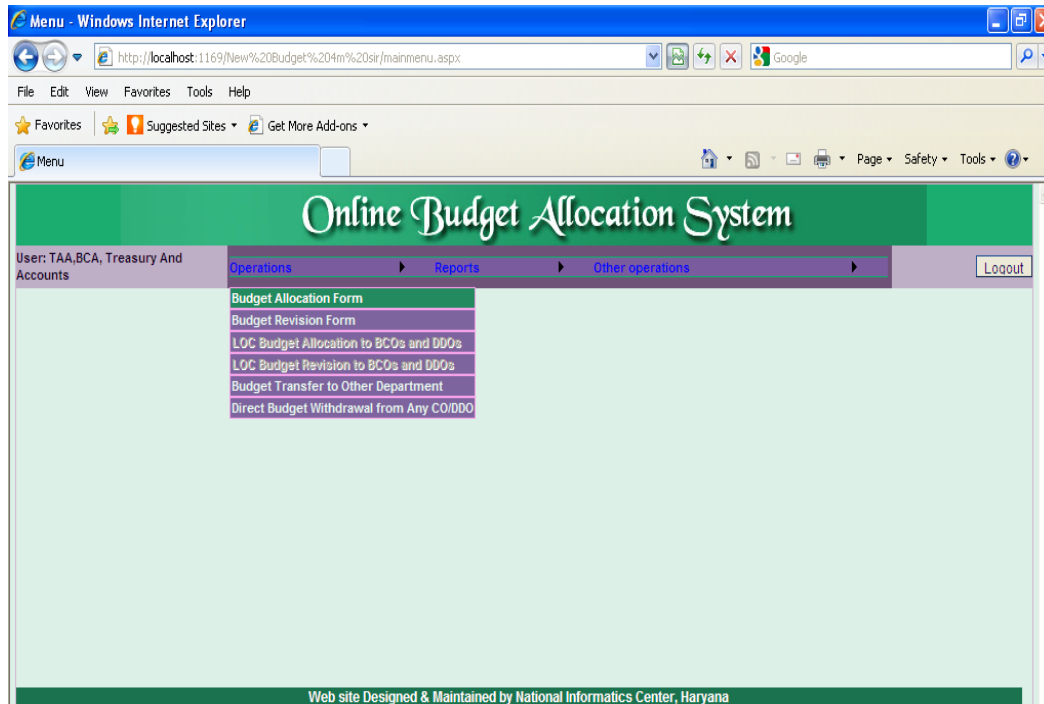
The BCA/BCO will be asked to enter the user-id details against the labels User-id and password. While entering the password only \* character will appear on the screen against the each typed character. In the next line system will ask to select financial year for which you want to operate the system.

After entering the information BCA/BCO has to click on login button placed in the next line. On clicking the following screen will appear. Using this screen the user will be able to carry out

Haryana –eKosh21 Online Budget Allocation  
various tasks related to budget allocation by clicking following links.

- 9.1. Operations
- 9.2. Report
- 9.3. Other Operations
- 9.4. Log out

These options will appear in the second line of the screen.



## 9.1 Operations

On Clicking this option the authorized BCA/BCO of Department will be able to carry out budget allocation/ revision, LOC Allocation/revision to various Controlling officers, its subordinate offices or to DDOs. This activity of the department will be similar to the activity of communication of budget allocated to controlling officers and DDOs in the field with a copy to treasury officers of the concerned treasury. BCA/BCO are given the options for following activities on clicking the Operations Option as shown in the image above:-

- 9.1.1. Budget Allocation Form
- 9.1.2. Budget Revision Form
- 9.1.3. LOC Budget Allocation to BCOs and DDOs (Only for PWDs)
- 9.1.4. LOC Budget Revision to BCOs and DDOs(Only for PWDs)
- 9.1.5. Budget Transfer to Other Department (Only for BCAs)
- 9.1.6. Budget Receive back from Transferred Departments (Only for BCAs)
- 9.1.7. Budget Return back to Parent Department by Transferred department (Only for BCAs)
- 9.1.8. Direct Budget withdrawal from BCOs/DDOs (Only for BCAs)

For carrying out any activity user has to click on related option. **Before carrying out these activities the BCAs and BCOs has to create the user-ids for the BCOs and DDOs as explained in section 7.2 of this document.**

### 9.1.1 Budget Allocation Form

Using this option BCA/BCO at the head office level will be able to allocate the budget to the office for which he is the budget-allocating officer. On clicking this option BCA/BCO will be able to allocate budget for both Plan and Non-Plan Schemes. On clicking the Budget Allocation Form option following screen will appear. The user needs to follow the following steps for allocation of budget: -

**Step-1** User has to Select Plan/Non-Plan option from the dropdown list mentioned against the text Plan/ Non Plan by clicking on the down arrow (↓) as shown in figure below.

The screenshot shows a web browser window titled "Budget Allocation - Data Entry Form - Windows Internet Explorer". The address bar shows the URL: http://localhost:1169/New%20Budget%20+m%20sir/AppBudgetAllocation.aspx. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. Below the browser window, the application interface is displayed. At the top, there is a "Back" button and a "Logout" button. The main header area contains "BUDGET ALLOCATION FORM". Below this, the user's details are shown: "User: TAA, BCA, Treasury and Accounts", "Department: Treasury & Accounts", and "Data for the financial year: 2010-11". The form contains several input fields and dropdown menus: "Plan/Non Plan:" with a dropdown menu showing "Select" and "Plan" (highlighted); "Scheme Type:" with a dropdown menu showing "Select" and "Plan" (highlighted); "Demand No.:" with a dropdown menu showing "Non-Plan"; "Select DDO/BCO:" with a dropdown menu showing "All DDOs and BCOs"; "Scheme:" with a dropdown menu; "Sanction No.:" with a text box; "Sanction Date: (dd/mm/yyyy)" with a text box; "District:" with a dropdown menu showing "-Select-"; and radio buttons for "Recurring", "Non Recurring", "Voted", and "Charged".

**Step- 2** After selection of Plan/Non-Plan option, if user has selected the Plan, then select the type of plan scheme from the dropdown list appearing against “**Scheme Type**” by clicking on the down arrow (↓) otherwise skip this step if you have selected the Non-Plan. You can select State Sponsored, Shared and Centrally Sponsored from the list as shown below:-

# Harvana –eKosh21 Online Budget Allocation

Back BUDGET ALLOCATION FORM Logout

User: TAA, BCA, Treasury and Accounts Department: Treasury & Accounts Data for the financial year: 2010-11

Plan/Non Plan: Plan  Recurring  Non Recurring  Voted  Charged

Scheme Type: -Select- Scheme: -Select-

Demand No.: -Select- Sanction No.: -Select-

Select DDO/BCO: Centrally Sponsored

Sanction Date: (dd/mm/yyyy) -Select-

District: -Select-

18564

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

**Step-3** Select whether you want to allocate Recurring or Non-Recurring Budget. For Plan we should select Non-Recurring but for Non-Plan select recurring. Here we can select only one of the options by clicking on the radio button before the options.

**Step -4** Select whether budget is **Voted** or **Charged** by clicking on the radio button before the options. Once you complete the selection list of the schemes based upon the selection criteria will appear in the in the dropdown box mention against “Scheme”.

Back BUDGET ALLOCATION FORM Logout

User: TAA, BCA, Treasury and Accounts Department: Treasury & Accounts Data for the financial year: 2010-11

Plan/Non Plan: Plan  Recurring  Non Recurring  Voted  Charged

Scheme Type: Centrally Sponsored Scheme: -Select-

Demand No.: -Select- Sanction No.: -Select-

Select DDO/BCO: All DDOs and BCOs

Sanction Date: (dd/mm/yyyy) -Select-

District: -Select-

2054-51-095-99-98 Headquarter Staff - Establishment Expenses

2054-51-097-99-98 Treasury Staff - Establishment Expenses

32224

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

**Step -5** Once you select the appropriate scheme from the dropdown list you will see the screen as shown below having a table indicating

## Harvana –eKosh21 Online Budget Allocation

Back
**BUDGET ALLOCATION FORM**
Logout

---

User: TAA, BCA, Treasury and Accounts
Department: Treasury & Accounts
Data for the financial year: 2010-11

Plan/Non Plan:

Demand No.: 06

Select DDO/BCO:

Recurring  Non Recurring  Voted  Charged

Scheme:

Sanction No.:

Sanction Date:

District:

View	Objects	01-Salary	02-Wages	03-Dearness Allowances	04-Travel Expenses	05-Office Expenses	06-Rent,Rates and Taxes	33-Payments for Professional and Special Services	67-Medical Reimbursement	Total
	Department Budget	121495000	1500000	40094000	1200000	3700000	589000	1343000	3000000	172921000
	Budget Allocated	121094900	1462100	39125500	1044200	3448000	498680	1310000	2811400	170794780
	Unconfirmed Withdrawal	0	4200	237000	19000	10000	0	0	8000	278200
	Available Budget	400100	33700	731500	136800	242000	90320	33000	180600	1848020
	Budget Transfer To Other Department	2000	0	2000	0	0	0	0	0	4000
<input type="button" value="View"/> <input type="button" value="Edit"/>	0601000001-Rajiv Sharma,Treasury Officer Ambala	8100000	40000	2462000	35000	170000	19000	86700	10000	10922700

20763

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

- **Department Budget / CO Budget:** This line will show the object-wise budget allocated to you for the selected scheme. In case of BCA it will show the budget allocated by the Finance Department but in case of BCOs it will show the budget allocated by the BCA/BCO i.e. the budget Controlling officer of the user.
- **Budget Allocated:** This row will show the object-wise budget allocated by you to your subordinate offices i.e. BCOs or DDOs and budget transferred to other department for the selected scheme
- **Unconfirmed Withdrawal:** This row shows the budget withdrawn from the DDOs but not confirmed by the treasuries i.e. you have withdrawn the budget from the DDO but treasury has not confirmed the availability of the budget withdrawn. After you have withdrawn budget from DDO, the unconfirmed amount will be confirmed automatically once treasury/sub treasury of the DDO from which you withdrawn budget has downloaded the budget data and upload the expenditure data.
- **Budget Available:** This row shows budget available for further allocation under various object. This row will indicate the budget available with the user for allocation or giving additionality to BCOs/DDOs. This will be the budget that can be given to the user by his budget allocating officer (Finance Department in case of BCAs a BCA or BCO in case of BCOs) under the different object heads. This is basically the department budget minus the budget allocated by the user to its subordinate offices (including BCOs and DDO), budget transferred to other department (only in case of BCAs) and Unconfirmed Withdrawal.
- **Budget Transfer To Other Department:** This row shows budget transferred to other department in the selected scheme under the specific object(only in case of BCAs).

After this you will find the list of the DDO's and BCO's (to whom you can allocate the budget) Along with the budget allocated to them.

## Harvana –eKosh21 Online Budget Allocation

Budget Allocated	2621900	247000	792400	4500	75000	12600	132000	0	3885400
Unconfirmed	0	0	0	0	0	0	0	0	0
Withdrawal	0	0	0	0	0	0	0	0	0
Available Budget	0	3000	600	23500	25000	400	0	10000	62500
Budget Transfer To Other Department	0	0	0	0	0	0	0	0	0
<a href="#">View</a> <a href="#">Edit</a>	0616000029-testbco.test	0	1500	11	0	0	84	0	1595
<a href="#">View</a> <a href="#">Edit</a>	0716000001-testddo.testddo	0	0	0	0	0	0	0	0
<a href="#">View</a> <a href="#">Edit</a>	0716000582-R K RATHI,TREASURY OFFICER	1500	47000	0	132000				972840
<a href="#">View</a> <a href="#">Edit</a>	071601018-ATOKALKA,ATO	1000	16500	0	0				1452500

07483

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

On the left hand side of the DDO or BCO name there is button 'View' button. On clicking the button you will be able to see a new window on the screen indicating date-wise budget allocation or Withdrawal to the selected BCO/DDO as shown below.

Allocation/withdrawal		Sanction No	Date	24-Materials And Supplies	33-Payments for Professional and Special Services	34-Other Charges
Allocation	08/03/2011	08/03/2011 12:29:48		200	300	0
TOTAL				200	300	0

-45000

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

Here you will find 'Export To Excel' button. Once you click the button all the records will export to Ms-Excel, which can be saved for further reference as shown below.

Allocation/withdrawal	Sanction No	Date	01-Salary	02-Wages	03-Dearness Allowances	04-Travel Expenses	05-Office Expenses	06-Rent,Rates and Taxes	33-Payments for Professional and Special Services	67-Medical Reimbursement
Allocation	8/3/2011	8/3/2011 12:11	100	200	400					
TOTAL			100	200	400	0	0	0	0	0

## Haryana –eKosh21 Online Budget Allocation

To close the window you have to click on **Close Panel** and the screen will become as

Budget Allocated	2621900	247000	792400	4500	75000	12600	132000	0	3885400
Unconfirmed Withdrawal	0	0	0	0	0	0	0	0	0
Available Budget	0	3000	600	23500	25000	400	0	10000	62500
Budget Transfer To Other Department	0	0	0	0	0	0	0	0	0
<input type="button" value="View"/> <input type="button" value="Edit"/>	0616000029-testbco,test	0	1500	11	0	0	84	0	1595
<input type="button" value="View"/> <input type="button" value="Edit"/>	0716000001-testddo,testddo	0	0	0	0	0	0	0	0
<input type="button" value="View"/> <input type="button" value="Edit"/>	0716000582-R K RATHI,TREASURY OFFICE	1500	47000	0	132000	0	0	0	972840
<input type="button" value="View"/> <input type="button" value="Edit"/>	07160105-ATOKALKA,ATO	1000	16500	0	0	0	0	0	1452500

07483

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

**Step - 6** On the left hand side of the DDO or BCO name there is Button '**Edit**' which will be enable only for those DDO's or BCO's to whom you have never allocated the budget even once. For allocation of budget to a DDO or BCO you have to click the "**Edit**" button. Once you click the button you will see that the text boxes will appear on the screen against that DDO and "**Edit**" will split in to "**Update**" and "**Cancel**" button. Here you be able to allocate budget to the DDO or BCO by entering amounts in the text boxes of various object codes as shown below:-

[Back](#) BUDGET ALLOCATION FORM [Logout](#)

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2010-11

Plan/Non Plan:        Recurring    Non Recurring       Voted    Charged

Scheme: 2054-51-097-99-98 Treasury Staff - Establishment Expenses

Demand No.: 06      Sanction No.: 08/03/2011      Sanction Date: (dd/mm/yyyy) 08/03/2011

Select DDO/BCO: All DDOs and BCOs      District: -Select-

<input type="button" value="View"/> <input type="button" value="Edit"/>	0609000009-Mehtab Singh,Treasury Officer Jagadhri	8000000	30000	1980000	65000	140000	21000	0	76000	10312000
<input type="button" value="View"/> <input type="button" value="Edit"/>	0610000010-Ran Singh,Treasury Officer Jhajjar	4780000	60000	1531000	55000	130000	20000	0	50000	6626000
<input type="button" value="View"/> <input type="button" value="Update"/> <input type="button" value="Cancel"/>	0611000011-O P Gurah,Ti	<input type="text" value="100"/>	<input type="text" value="200"/>	<input type="text" value="400"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<input type="button" value="View"/> <input type="button" value="Edit"/>	0611000024-tojnd,Treasury Officer Jind	7677000	162000	1918000	75000	181000	50000	135000	60000	10258000
<input type="button" value="View"/> <input type="button" value="Edit"/>	0612000012-Sat Narayan,Treasury Officer Kurukshetra	10000000	40000	5400000	37500	150000	0	0	415000	16042500

18652

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

*If the allocated amount is more than the available amount the system will give the following errors as shown below you will have to re-enter the amount.*



## Harvana -eKosh21 Online Budget Allocation

Logout

**BUDGET ALLOCATION FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2010-11

Plan/Non Plan:        Recurring    Non Recurring       Voted    Charged

Demand No.: 06      Scheme: 2054-51-097-99-98 Treasury Staff - Establishment Expenses

Select DDO/BCO:       Sanction No.: 08/03/2011      Sanction Date: (dd/mm/yyyy) 08/03/2011

District: -Select-

View	Objects	01-Sala	02-Office	03-Travel	04-Printing	05-Telephone	06-Postage	07-Professional and Special Services	08-Medical Reimbursement	
	Department Budget	12149						89000	1343000	3000000
	Budget Allocated	12109						98680	1310000	2811400
	Unconfirmed Withdrawal							0	0	8000
	Available Budget	400089	33700	731500	136800	242000	90320	33000	180600	
	Budget Transfer To Other Department	2000	0	2000	0	0	0	0	0	0
<input type="button" value="View"/>	<input type="button" value="Edit"/>	061000001-Rajiv Sharma,Treasury	8100000	40000	2462000	35000	170000	19000	86700	10000

**35557**

[Note:if you cannot read info in image above, reload page to get another one.]  
Enter the code shown above:

**Message from webpage**

Amount Rs.7000000 exceeds available budget Amount Rs. 400089

After entering the amount, the **Sanction no** and the **Sanction Date** and the **Security Code** at the bottom of the screen you can press the **'Update'** button to save the allocation or can click the **'Cancel'** button to cancel the allocation as shown above. If you press **'Update'** button please wait for the following message appear on the screen and don't press any key or button.

Once you update the button your budget allocated amount and available budget will be changed accordingly as shown below.

Logout

**BUDGET ALLOCATION FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2010-11

Plan/Non Plan:        Recurring    Non Recurring       Voted    Charged

Demand No.: 06      Scheme: 2054-51-097-99-98 Treasury Staff - Establishment Expenses

Select DDO/BCO:       Sanction No.: 08/03/2011      Sanction Date: (dd/mm/yyyy) 08/03/2011

District: -Select-

<input type="button" value="View"/>	<input type="button" value="Edit"/>	0609000009-Mehtab Singh,Treasury Officer Jagadhri	8000000	30000	1980000	65000	140000	21000	0	76000	10312000
<input type="button" value="View"/>	<input type="button" value="Edit"/>	0610000010-Ran Singh,Treasury Officer Jhajjar	4780000	60000	1531000	55000	130000	20000	0	50000	6626000
<input type="button" value="View"/>	<input type="button" value="Edit"/>	0611000011-O P Gurah,Treasury Officer Jind	100	200	400	0	0	0	0	0	700
<input type="button" value="View"/>	<input type="button" value="Edit"/>	0611000024-tojind,Treasury Officer Jind	7677000	162000	1918000	75000	181000	50000	135000	60000	10258000
<input type="button" value="View"/>	<input type="button" value="Edit"/>	0612000012-Sat Narayan,Treasury Officer Kurukshetra	10000000	40000	5400000	37500	150000	0	0	415000	16042500

**85508**

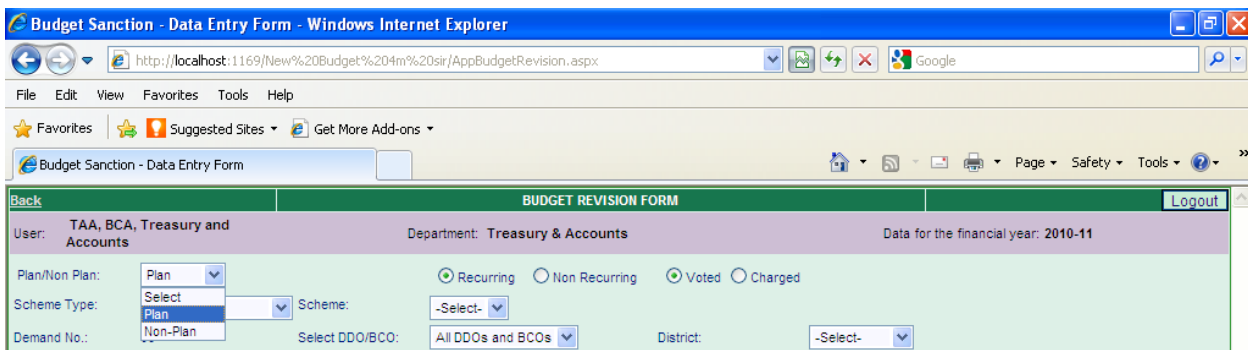
[Note:if you cannot read info in image above, reload page to get another one.]  
Enter the code shown above:

**Step - 7** After you complete the allocation you can use **Back** link to go back to main menu or Click **Logout** button on the top right hand side to close the application session.

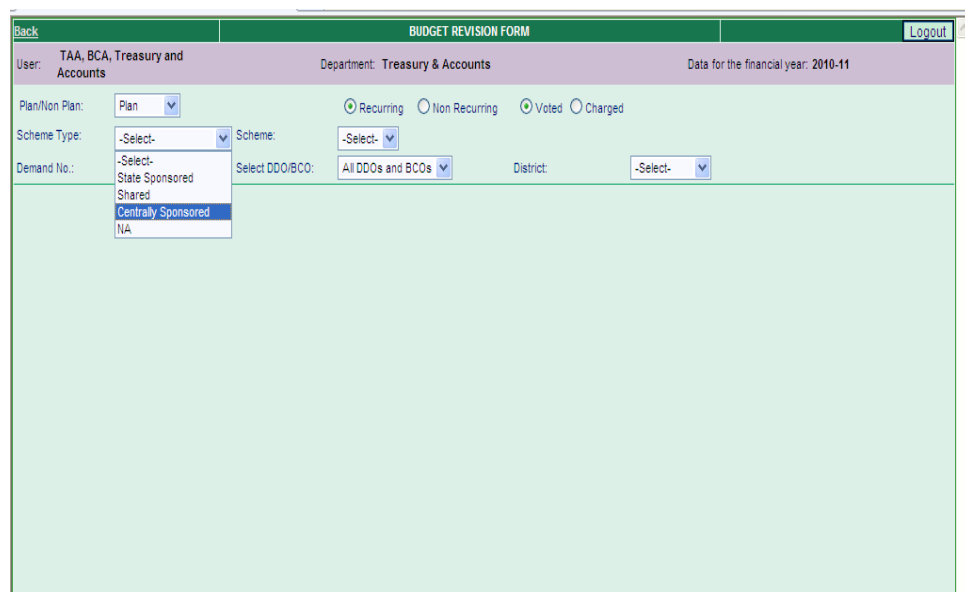
### 9.1.2 Budget Revision Form

Using this form BCA/BCO at the head office level will be able to revise the budget to the offices for which he is the budget-allocating officer. On clicking this option BCA/BCO will be able to revise budget for both Plan and Non-Plan Schemes. On clicking the Budget Revision Form option following screen will appear. The user has to follow the following steps for revision of budget: -

**Step-1** User has to Select Plan/Non-Plan option from the dropdown list mentioned against the text Plan/ Non Plan by clicking on the down arrow (↓) as shown in figure below.



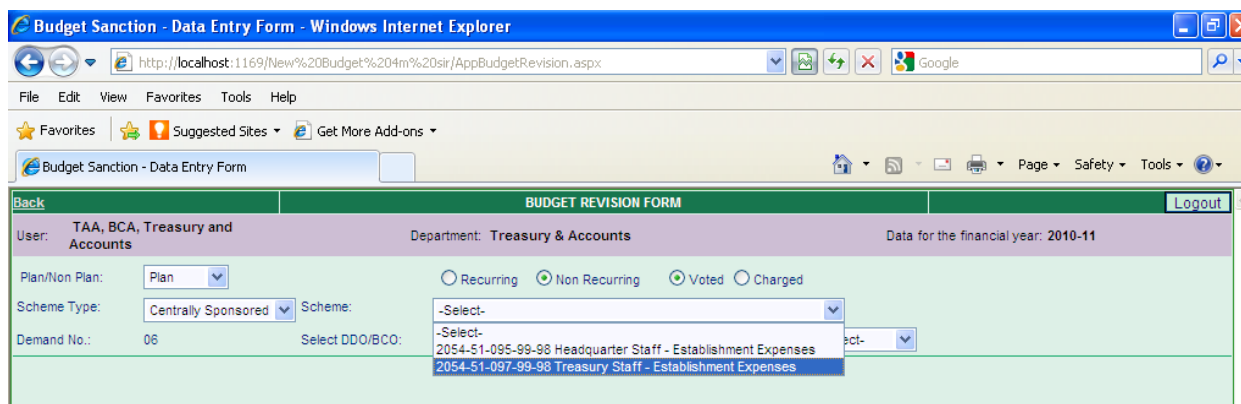
**Step- 2** After selection of Plan/Non-Plan option, if you have selected the budget as Plan, then select the type of plan scheme from the dropdown list appearing against “**Scheme Type**” by clicking on the down arrow (↓) otherwise skip this step if you have selected the Non-Plan. You can select State Sponsored, Shared and Centrally Sponsored from the list as shown below: -



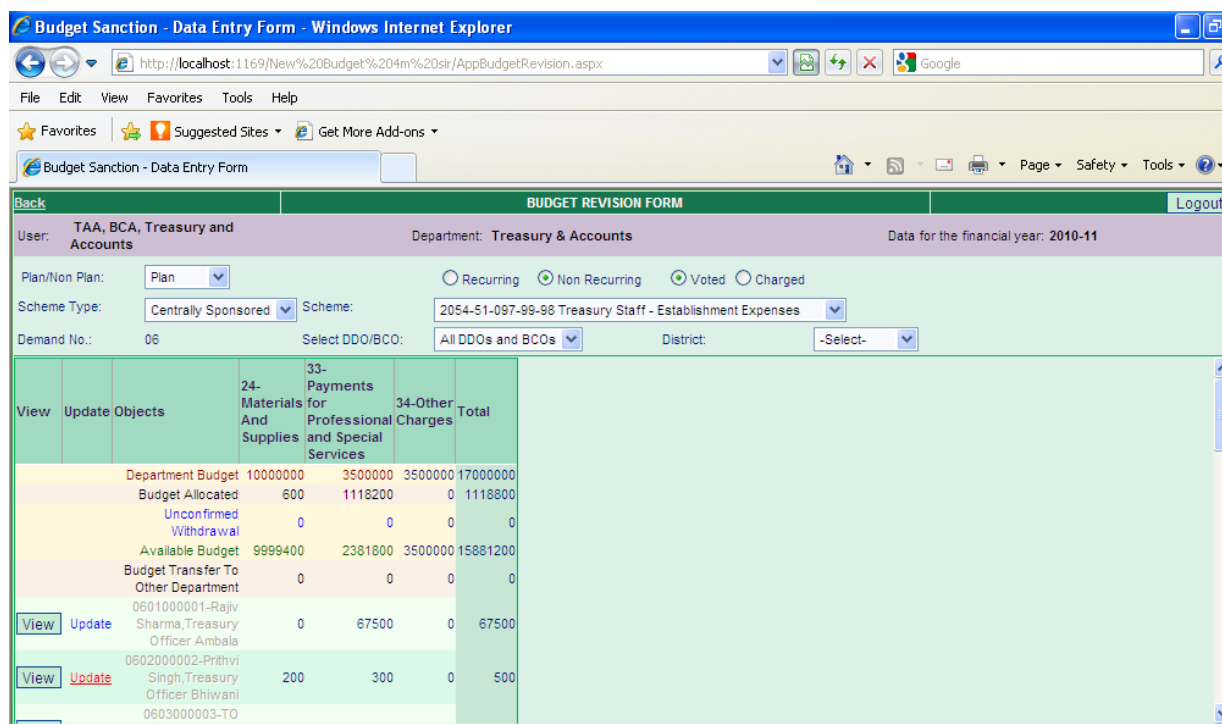
## Haryana –eKosh21 Online Budget Allocation

**Step-3** Select whether we want to allocate Recurring or Non-Recurring Budget. For Plan we should select Non-Recurring but for Non-Plan we should select recurring. Here we can select only one of the options by clicking on the radio button before the options.

**Step -4** Select whether budget is **Voted** or **Charged** by clicking on the radio button before the options. Once you complete the selection list of the schemes based upon the selection criteria will appear in the in the dropdown box mention against “Scheme”.



**Step -5** Once you select the scheme from the dropdown list you will see the screen as shown below having a table indicating



- Department Budget / CO Budget:** This line will show the object-wise budget allocated to you for the selected scheme. In case of BCA it will show the budget allocated by the Finance Department but in case of BCOs it will show the budget allocated by the BCA/BCO i.e. the budget Controlling officer of the user.

## Haryana –eKosh21 Online Budget Allocation

- **Budget Allocated:** This line will show the object-wise budget allocated by you to your subordinate offices i.e. BCOs or DDOs and budget transferred to other department for the selected scheme
- **Unconfirmed Withdrawal:** This row shows the budget withdrawn from the DDOs but not confirmed by the treasuries i.e. if you have withdrawn the budget from the DDO but treasury has not confirmed the availability of the budget withdrawn. After you have withdrawn budget from DDO, the unconfirmed amount will be confirmed automatically once treasury/sub treasury of the DDO from which you withdrawn budget has downloaded the budget data and upload the expenditure data.
- **Budget Available:** This row shows budget available for further allocation under various object heads. This row will indicate the budget available with the user for allocation or giving additionality to BCOs/DDOs. This would be the budget that can be given to the user by his budget allocating officer (Finance Department in case of BCAs a BCA or BCO in case of BCOs) under the object head. It is basically department budget minus the budget allocated by the user to its subordinate offices (including BCOs and DDO), budget transferred to other departments (only in case of BCAs) and Unconfirmed Withdrawal.
- **Budget Transfer To Other Department:** This row shows budget transferred to other department in the selected scheme under the specific object.

After this you will find the list of the DDO's and BCO's (to whom you have allocated the budget) along with the budget allocated to them.

On the left hand side of the DDO or BCO name there is button '**View**' button. On clicking the button you will be able see a new window on the screen indicating date-wise budget allocation or Withdrawal to the selected BCO/DDO as shown below.

**BUDGET REVISION FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2010-11

Plan/Non Plan:        Recurring     Non Recurring     Voted     Charged

Scheme Type:     Scheme:

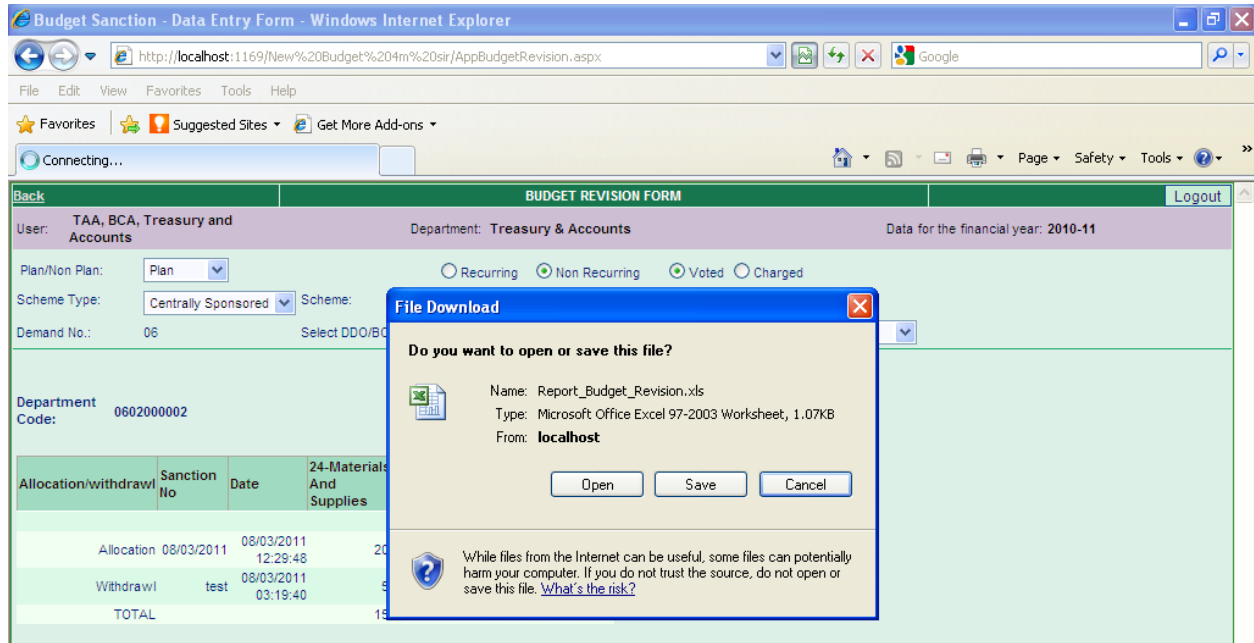
Demand No.: 06      Select DDO/BCO:       District:

Department Code: 0602000002         

Allocation/withdrawal	Sanction No	Date	24-Materials And Supplies	33-Payments for Professional and Special Services	34-Other Charges
Allocation	08/03/2011	08/03/2011 12:29:48	200	300	
Withdrawal	test	08/03/2011 03:19:40	50	150	
<b>TOTAL</b>			150	150	0

## Haryana –eKosh21 Online Budget Allocation

Here you will find ‘**Export To Excel**’ button on Top- Right of the panel. Once you click the button all the records pertaining to BCO/DDO, against whom the view button is clicked, will export to MS Excel file, which can be saved, for further reference as shown below.



The screenshot shows the Microsoft Excel spreadsheet 'Report\_Budget\_Revision[1]'. The spreadsheet contains the following data:

Allocation/withdrawal	Sanction No	Date	24-Materials And Supplies	33-Payments for Professional and Special Services	34-Other Charges
Allocation	8/3/2011	8/3/2011 12:29	200	300	
Withdrawal	test	8/3/2011 3:19	50	150	
TOTAL			150	150	0

To go to previous records you have to click on ‘**Close Panel**’ button on Top- Right of the panel.

## Harvana –eKosh21 Online Budget Allocation

**BUDGET REVISION FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2010-11

Plan/Non Plan:        Recurring     Non Recurring     Voted     Charged

Scheme Type: Centrally Sponsored    Scheme: 2054-51-097-99-98 Treasury Staff - Establishment Expenses

Demand No.: 06      Select DDO/BCO: All DDOs and BCOs      District: -Select-

View	Update	Objects	24-Materials And Supplies	33-Payments for Professional and Special Services	34-Other Charges	Total
		Department Budget	10000000	3500000	3500000	17000000
		Budget Allocated	600	1118200	0	1118800
		Unconfirmed Withdrawal	0	0	0	0
		Available Budget	9999400	2381800	3500000	15881200
		Budget Transfer To Other Department	0	0	0	0
<input type="button" value="View"/>	<input type="button" value="Update"/>	0601000001-Rajiv Sharma,Treasury Officer Ambala	0	67500	0	67500
<input type="button" value="View"/>	<input type="button" value="Update"/>	0602000002-Prithvi Singh,Treasury Officer Bhiwani	200	300	0	500
		0603000003-TO				

**Step - 6** On the left hand side of the DDO or BCO name there is button 'Update' which will be enable only for those DDOs or BCOs to whom you have already allocated the budget. You have to click the "Update" button as shown above if you want to give additional budget to a DDO or BCO. Once you click the button. A new screen will appear as shown below.

**BUDGET REVISION FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2010-11

BUDGET REVISION FOR: 0002-Prithvi Singh, Treasury Officer Bhiwani      Scheme: P-06-2054-51-097-99-98 Treasury Staff - Establishment Expenses-03-N-V

Sanction No: test      Sanction Date: (dd/mm/yyyy) 08/03/2011

Object	Budget Available for Allocation with BCA/BCO	Budget Allocated to BCO/DDO	Budget Allocated by BCO To BCOs/DDOs	Budget Available with BCO/DDO for Withdrawal	Additionality	Withdrawal	Total
24-Materials And Supplies	9999400	200	0	200	<input type="text"/>	50	150
33-Payments for Professional and Special Services	2381800	300	0	300	<input type="text"/>	150	150
34-Other Charges	3500000	0	0	0	<input type="text"/>	<input type="text"/>	<input type="text"/>

**24663**

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

- **Objects:** This column will indicate the name of the objects budget allotted with the user for allocation.
- **Budget Available for Allocation with BCA/BCO:** This column will indicate the budget available with the user for giving additionality. This will be total budget given to the user by his budget allocating officer minus the budget allocated by the user to its subordinate offices(including BCOs and DDO), budget transferred to other department(only in case of BCAs) and Unconfirmed Withdrawal.
- **Budget Allocated to the DDO or BCO:** This column will indicate the budget allotted to the BCO or DDO, whose budget you want to revise.
- **Budget Allocated by BCO or Expenditure incurred by DDO:** This column will indicate the budget allotted by the BCO to its subordinate offices (if the office/ Officer for which we are revising budget is BCO) or expenditure incurred by DDO (if the office/ Officer for which we are revising budget is DDO).
- **Budget Available with BCO/DDO for Withdrawal:** This column will indicate the budget available for withdrawal with the BCO/DDO (whose budget you want to revise). This will be total budget given to the BCO/DDO by his budget allocating officer minus the (if the office/ Officer for which we are revising budget is BCO) + Unconfirmed Withdrawal or expenditure incurred by DDO (if the office/ Officer for which we are revising budget is DDO).

**Step-7** Each row against Object has three text boxes for Additionality, Withdrawal and Total. Here you can enter amount to revise budget of the DDO or BCO by entering amount in the text box under the Additionality/Withdrawal column if you want to give additionality to/ withdraw budget from BCO/DDO under various object codes. Once you enter the amount in the text boxes for Additionality and Withdrawal, content of the text total box will change automatically as sum of budget allocated plus additionality or minus withdrawal.

**Step-8** After entering the amount, the **Sanction no** and the **Sanction Date** and the **Security Code** at the bottom of the screen you can press the '**Save**' button to save the allocation or can click the 'Cancel' button to cancel the allocation as shown below.



## Harvana –eKosh21 Online Budget Allocation

Back
BUDGET REVISION FORM
Logout

User: TAA, BCA, Treasury and Accounts
Department: Treasury & Accounts
Data for the financial year: 2010-11

BUDGET REVISION FOR: 0002-Prithvi Singh, Treasury Officer Bhiwani
Scheme: P-06-2054-51-097-99-98 Treasury Staff - Establishment Expenses-03-N-V

Sanction No: 
Sanction Date: (dd/mm/yyyy)

Object	Budget Available for Allocation with BCA/BCO	Budget Allocated to BCO/DDO	Budget Allocated by BCO To BCOs/DDOs	Budget Available with BCO/DDO for Withdrawal	Additionality	Withdrawal	Total
24-Materials And Supplies	9999400	200	0	200			
33-Payments for Professional and Special Services	2381800	300	0	300			
34-Other Charges	3500000	0	0	0			

[Note:if you cannot re get another one.]

Enter the code shown above:

Save
Cancel
Go Back To Revision Form



Once you update the button your budget allocated amount and available budget will be changed accordingly as shown below.

Back
BUDGET REVISION FORM
Logout

User: TAA, BCA, Treasury and Accounts
Department: Treasury & Accounts
Data for the financial year: 2010-11

Plan/Non Plan: 

 Recurring
  Non Recurring
  Voted
  Charged

Scheme Type: 
Scheme:

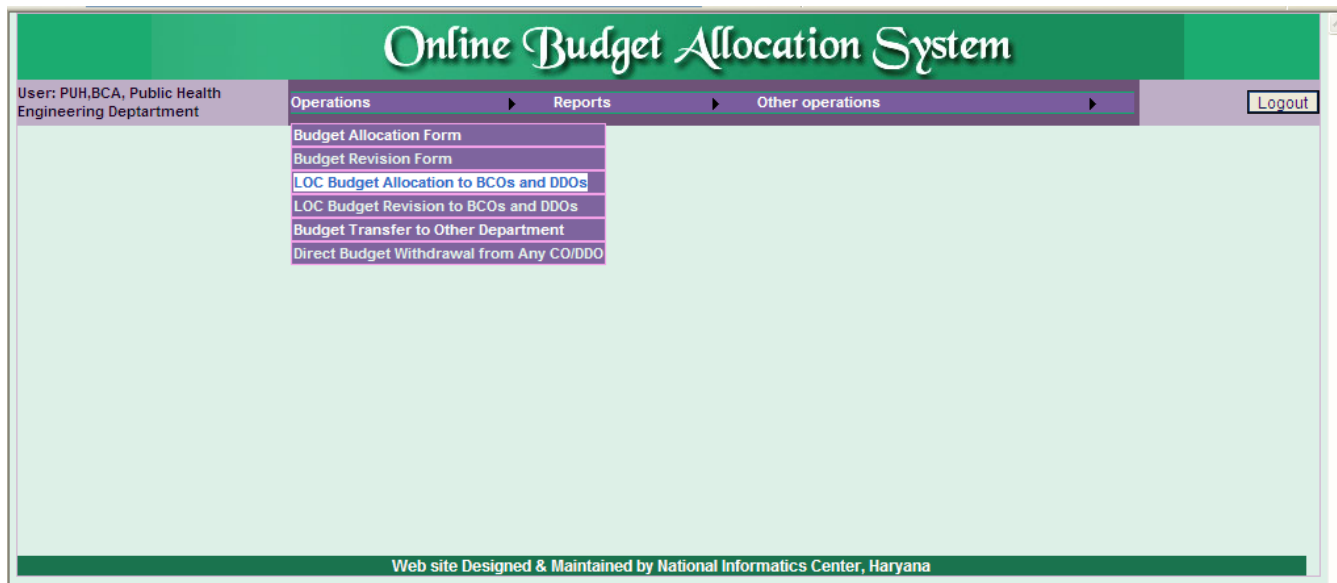
Demand No.: 
Select DDO/BCO: 
District:

view	update	Objects	And Supplies	Professional Charges and Special Services	Total	
		Department Budget	10000000	3500000	3500000	17000000
		Budget Allocated	550	1118050	0	1118600
		Unconfirmed Withdrawal	0	0	0	0
		Available Budget	9999450	2381950	3500000	15881400
		Budget Transfer To Other Department	0	0	0	0
<a href="#">View</a>	<a href="#">Update</a>	0601000001-Rajiv Sharma, Treasury Officer Ambala	0	67500	0	67500
<a href="#">View</a>	<a href="#">Update</a>	0602000002-Prithvi Singh, Treasury Officer Bhiwani	150	150	0	300
<a href="#">View</a>	<a href="#">Update</a>	0603000003-TO Chandigarh, Treasury Officer Chandigarh	0	152500	0	152500
		0604000004-				

**Step - 9** After you complete the revision of budget you can use **Back** link to go back to main menu or Click **Logout** button on the top right hand side to close the application session.

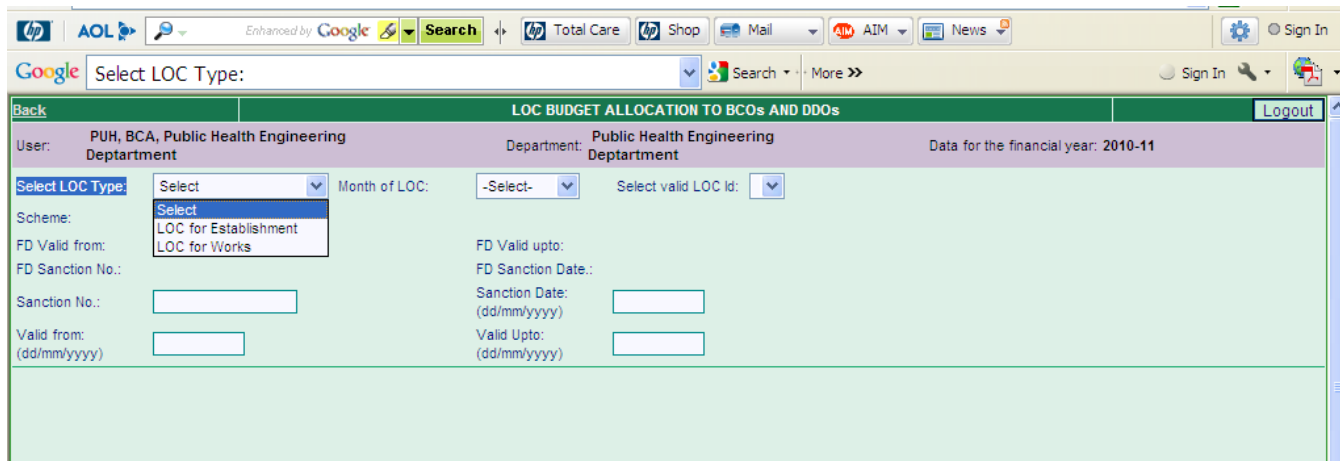
### 9.1.3 LOC Budget Allocation to BCOs and DDOs

This option will be operational for the Public works departments such as PWD(B&R), Public Health and Irrigation department where the provision for LOC is there. The finance department issues month-wise LOCs to the department for sharing basis schemes and for loan type scheme like NABARD,NCR etc. The departmental BCAs and BCO will further distribute LOC to the field offices.



On clicking the **LOC Budget Allocation to BCOs and DDOs** option in the operations menu following screen will appear. The user has to follow the following steps for LOC Budget Allocation:-

**Step-1** User has to Select LOC Type option from the dropdown list mentioned against the text **Select LOC Type** by clicking on the down arrow (↓) as shown in figure below. With Effect from 2011-12 No LOC for Establishment and for State Plan Schemes is issued by the Finance Department. Only LOC for works is issued by the Finance Department and that too only for sharing and Centrally Sponsored Plan Schemes. For rest of the schemes the Budget Allocation will work.



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**BUDGET REVISION FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2010-11

Plan/Non Plan: Plan       Recurring     Non Recurring     Voted     Charged

Scheme Type: Select      Scheme: -Select-

Demand No.: Non-Plan      Select DDO/BCO: All DDOs and BCOs      District: -Select-

**Step -2.** Once you complete the selection, list of the schemes based upon the selection criteria will appear in the in the dropdown box mention against “Scheme”.

**LOC BUDGET ALLOCATION TO BCOs AND DDOs**

User: PUH, BCA, Public Health Engineering Department      Department: Public Health Engineering Department      Data for the financial year: 2010-11

Select LOC Type: LOC for Works      Month of LOC: August      Select valid LOC Id: P0023

Scheme: -Select-

FD Valid from: -Select-

FD Sanction No.: P-38-4215-01-101-99-51-N-V-01 Urban Water Supply -  
P-38-4215-01-102-93-51-N-V-01 Rural water Supply (SP) -  
Sanction No.: P-38-4215-01-789-98-51-N-V-01 Free private water connections to Schedule Caste families in Urban Area -  
P-38-4215-01-789-98-51-N-V-01 Free private water connections to Schedule Caste families in the Rural Areas -

Valid from: P-38-4215-02-101-95-51-N-V-01 Sewerage Treatment -  
(dd/mm/yyyy) P-38-4215-02-101-94-51-N-V-01 Sewerage and Sanitation -

**Step -3** Once you select the scheme from the dropdown list you will see the screen as shown below having a table indicating

**LOC BUDGET ALLOCATION TO BCOs AND DDOs**

User: PUH, BCA, Public Health Engineering Department      Department: Public Health Engineering Department      Data for the financial year: 2010-11

Select LOC Type: LOC for Works      Month of LOC: August      Select valid LOC Id: P0023

Scheme: P-38-4215-01-102-93-51-N-V-01 Rural water Supply (SP) -

FD Valid from: 18/06/2010      FD Valid upto: 15/08/2010

FD Sanction No.: 7/42/2008-PH-2      FD Sanction Date.: 18/06/2010

Sanction No.:      Sanction Date: (dd/mm/yyyy)

Valid from: 01/08/2010      Valid Upto: 31/08/2010 (dd/mm/yyyy)

Objects	16-Major Works	Total
LOC Amount	44000000	44000000
Amount Allocated	43959000	43959000
Amount Available for LOC	41000	41000
0701011226- Edit ddoeeamb,EE Ambala Cantt	0	0
0701011225- Edit ddoeeambm,EE Ambala Mech	0	0
0701011227- Edit ddoseamb,SE Ambala	0	0
0701011228-ddo Edit Ambalacity,ee Ambalacity	0	0
0701030677- Edit ddoengarh,EE Naraingarh	0	0

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- **LOC Amount:** This line will show the object-wise LOC amount allocated to you for the selected scheme. In case of BCA it will show the budget allocated by the Finance Department but in case of BCOs it will show the budget allocated by the BCA/BCO i.e. the budget Controlling officer of the user.
- **Amount Allocated:** This line will show the object-wise LOC allocated by you to your subordinate offices i.e. BCOs or DDOs and budget transferred to other department for the selected scheme
- **Amount Available for LOC:** This row shows LOC amount available for further allocation under various object. This row will indicate the LOC amount available with the user for allocation or giving additionality to BCOs/DDOs. This will be the LOC amount given to the user by his budget allocating officer (Finance Department in case of BCAs a BCA or BCO in case of BCOs) under the object minus the LOC amount allocated by the user to its subordinate offices (including BCOs and DDO).

After this you will find the list of the DDO's and BCO's (to whom you have allocated the budget) along with the budget allocated to them.

**Step - 6** On the left hand side of the DDO or BCO name there is Button '**Edit**' which will be enable only for those DDO's or BCO's to whom you have not allocated the LOC even once. For allocation of LOC to a DDO or BCO you have to click the "**Edit**" button. Once you click the button you will see that the text boxes will appear on the screen against that DDO and "**Edit**" will split in to "**Update**" and "**Cancel**" button. Here you be able to allocate LOC to the DDO or BCO by entering amounts in the text boxes of various object codes as shown below: -

Objects	16-Major Works
LOC Amount	44000000
Amount Allocated	43959000
Amount Available for LOC	41000
0701011226-ddoeeamb,EE Ambala Cantt	0
0701011225-ddoeeambm,	20000
0701011227-ddoeeamb,SE Ambala	0
0701011228-ddo Ambalacity,ee Ambalacity	0
0701030677-ddoengarh,EE Naraingarh	0
0702001222-ddoee1bwn,EE Bhiwani 1	0

34840

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After entering the amount, the **Sanction no** and the **Sanction Date** and the **Security Code** at the bottom of the screen you can press the **'Update'** button to save the LOC allocation or can click the **'Cancel'** button to cancel the allocation as shown above. If you press **'Update'** button please wait for the following message appear on the screen and don't press any key or button.

Once you update the button your budget allocated amount and available budget will be changed accordingly as shown below.

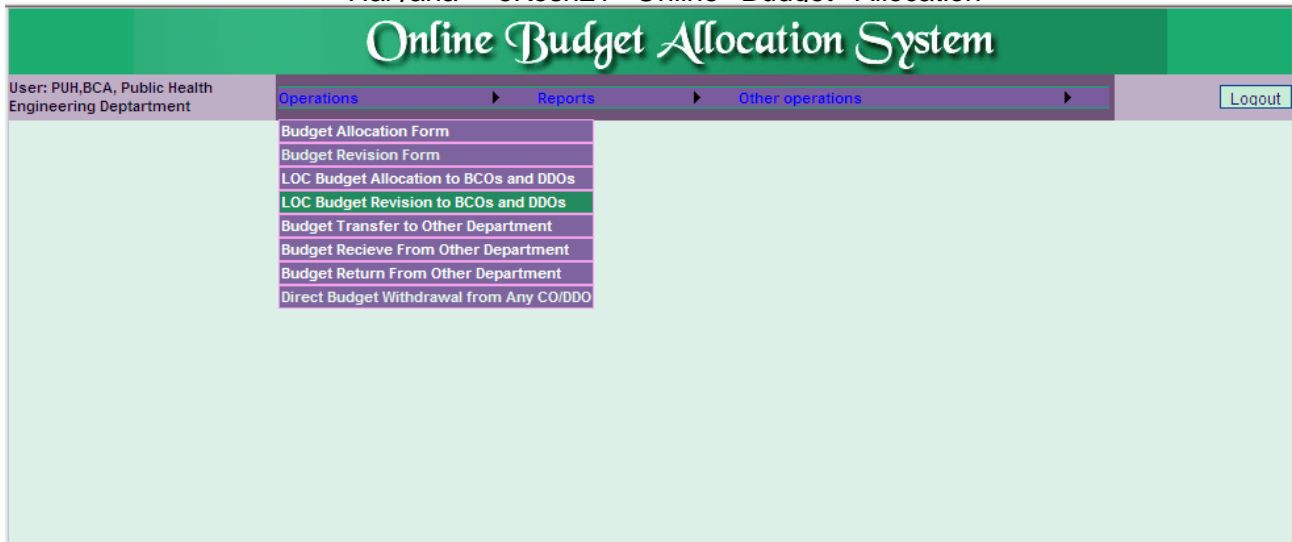
The screenshot displays the 'LOC BUDGET ALLOCATION TO BCOs AND DDOs' interface. At the top, there are navigation links for 'Back' and 'Logout'. The user is identified as 'PUH, BCA, Public Health Engineering Department' and the department is 'Public Health Engineering Department'. The financial year is set to '2010-11'. The selected LOC type is 'LOC for Works', the month is 'August', and the valid LOC ID is 'P0023'. The scheme is 'P-38-4215-01-102-93-51-N-V-01 Rural water Supply (SP)'. The form includes fields for 'FD Valid from', 'FD Sanction No.', 'Sanction No.', 'Valid from', 'FD Valid upto', 'FD Sanction Date.', 'Sanction Date.', and 'Valid Upto'. Below these fields is a table with columns for 'Objects', '16-Major Works', and 'Total'. The table lists several objects with their respective values. A red box highlights the number '73384' at the bottom of the table. The browser status bar at the bottom indicates 'Trusted sites' and 'Budget Allocation - Data Entry Form - Windows Internet Explor'.

Objects	16-Major Works	Total
LOC Amount	44000000	44000000
Amount Allocated	43979000	43979000
Amount Available for LOC 21000		21000
0701011226- ddoeamb,EE Ambala Cantt	0	0
0701011225- ddoeamb,EE Ambala Mech	20000	20000
0701011227- ddoeamb,SE Ambala	0	0
0701011228-ddo Ambalacity,ee Ambalacity	0	0
0701030677- ddoeengarh,EE Naraingarh	0	0

**Step - 7** After you complete the LOC allocation you can use **Back** link to go back to main menu or Click **Logout** button on the top right hand side to close the application session.

### 9.1.4 LOC Budget Revision to BCOs and DDOs

This option will be operational for the Public works departments such as PWD(B&R), Public Health and Irrigation department to revise the existing LOC amount distribution amongst DDOs for all valid LOCs. The finance department issues month-wise LOCs to the department for works related to sharing and Centrally sponsored plan schemes. The departmental BCAs and BCO will further distribute LOC to the field offices.



On clicking the **LOC Budget Revision to BCOs and DDOs** option in the operations menu following screen will appear. The user has to follow the following steps for LOC Budget Allocation:-

**Step-1** User has to Select LOC for works from the dropdown list mentioned against the text **Select LOC Type** by clicking on the down arrow (↓) as shown in figure below.

**Step- 2** Select the month of LOC from the dropdown list appearing against text “Month of LOC” by clicking on the down arrow (↓).

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The screenshot shows the 'LOC BUDGET REVISION TO BCs AND DDOs' interface. The user is 'PUH, BCA, Public Health Engineering Department' and the department is 'Public Health Engineering Department'. The financial year is '2010-11'. The 'Select LOC Type' is 'LOC for Works'. The 'Month of LOC' dropdown is open, showing a list of months from April to March, with 'August' selected. The 'Select valid LOC id' dropdown is also open, showing a list of LOC IDs from P0023 to P0164, with 'P0023' selected. The 'Scheme' dropdown is currently set to '-Select-'. There are input fields for 'FD Sanction No.', 'Sanction No.', and 'Sanction Date: (dd/mm/yyyy)'. The browser status bar at the bottom shows 'Done' and 'Trusted sites'.

**Step- 3** Select the LOC from the dropdown list appearing against text “Select Valid LOC id” by clicking on the down arrow (↓).

The screenshot shows the same interface as the previous one, but now the 'Scheme' dropdown is open, displaying a list of schemes based on the selection criteria. The list includes: P0023, P0027, P0031, P0032, P0038, P0039, P0040, P0041, P0048, P0049, P0050, P0051, P0075, P0076, P0083, P0094, P0095, P0108, P0109, P0112, P0124, P0128, P0129, P0130, P0131, P0138, P0140, P0142, P0157, and P0164. The 'Select valid LOC id' dropdown is still set to 'P0023'. The 'Scheme' dropdown is currently set to '-Select-'. The browser status bar at the bottom shows 'Done' and 'Trusted sites'.

**Step -4.** Once you complete the selection, list of the schemes based upon the selection criteria will appear in the in the dropdown box mention against “Scheme”.

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User: PUH, BCA, Public Health Engineering Department	Department: Public Health Engineering Department	Data for the financial year: 2010-11
Select LOC Type: <input type="text" value="LOC for Works"/>	Month of LOC: <input type="text" value="August"/>	Select valid LOC Id: <input type="text" value="P0023"/>
Scheme: <input type="text" value="-Select-"/>		
FD Valid from: <input type="text" value="-Select-"/>		
FD Sanction No.: <input type="text" value="P-38-4215-01-102-93-51-N-V-01 Rural water Supply (SP) -"/>		
Sanction No.: <input type="text" value="P-38-4215-01-789-99-51-N-V-01 Free private water connections to Schedule Caste families in Urban Area -"/>		
Valid from: <input type="text" value="P-38-4215-02-101-95-51-N-V-01 Sewerage Treatment -"/>		
(dd/mm/yyyy) <input type="text" value="P-38-4215-02-101-94-51-N-V-01 Sewerage and Sanitation -"/>		

**Step -5** Once you select the scheme from the dropdown list you will see the screen as shown below having a table indicating

- **LOC Amount:** This line will show the object-wise LOC amount allocated to you for the selected scheme. In case of BCA it will show the budget allocated by the Finance Department but in case of BCOs it will show the budget allocated by the BCA/BCO i.e. the budget Controlling officer of the user.
- **Amount Allocated:** This line will show the object-wise LOC amount allocated by you to your subordinate offices i.e. BCOs or DDOs and budget transferred to other department for the selected scheme
- **Amount Available for LOC:** This row will indicate the LOC amount available with the user for allocation or giving additionality to BCOs/DDOs. This will be LOC amount given to the user by his budget allocating officer (Finance Department in case of BCAs a BCA or BCO in case of BCOs) under the object minus the budget allocated by the user to its subordinate offices (including BCOs and DDO).

After this you will find the list of the DDO's and BCO's (to whom you have allocated the LOC) along with the LOC amount allocated to them.

<a href="#">Back</a>		<b>LOC BUDGET REVISION TO BCOs AND DDOs</b>		<a href="#">Logout</a>
User: PUH, BCA, Public Health Engineering Department		Department: Public Health Engineering Department		Data for the financial year: 2010-11
Select LOC Type:	<input type="text" value="LOC for Works"/>	Month of LOC:	<input type="text" value="August"/>	Select valid LOC Id: <input type="text" value="P0023"/>
Scheme: <input type="text" value="P-38-4215-01-102-93-51-N-V-01 Rural water Supply (SP) -"/>				
FD Sanction No.:	<input type="text" value="7/42/2008-PH-2"/>	FD Sanction Date.:	<input type="text" value="18/06/2010"/>	
Sanction No.:	<input type="text"/>	Sanction Date:	<input type="text" value="(dd/mm/yyyy)"/>	
<b>Update</b>	<b>Objects</b>	<b>16-Major Works</b>	<b>Total</b>	
	LOC Amount	44000000	44000000	
	Amount Allocated	43979000	43979000	
	Amount Available for LOC 21000	21000		
Update	0701011226- ddoeamb,EE Ambala Cantt	0	0	
Update	0701011225- ddoeambm,EE Ambala Mech	20000	20000	
Update	0701011227- ddoseamb,SE Ambala	0	0	
Update	0701011228-doo Ambalacity,ee Ambalacity	0	0	
Update	0701030677- ddoeangarh,EE Naraingarh	0	0	



**Step - 6** On the left hand side of the DDO or BCO name there is button ‘**Update**’ which will be enable only for those DDOs or BCOs to whom you have allocated the LOC earlier as shown above. For revision of LOC to a DDO or BCO you have to click the “**Update**” button. Once you click the button. A new screen will appear as shown below.

**LOC BUDGET REVISION FORM**

User: PUH, BCA, Public Health Engineering Department  
 Department: Public Health Engineering Department  
 Data for the financial year: 2010-11

BUDGET REVISION FOR: 1225-ddoeemb,EE Ambala Mech  
 Scheme: P-38-4215-01-102-93-51-N-V-01 Rural water Supply (SP) -

LOC Month: August  
 FD Valid from: 18/08/2010  
 FD Sanction No.: 7/42/2008-PH-2  
 Sanction No.: test  
 Valid From (dd/mm/yyyy): 01/08/2010

LOC Id: P0023  
 FD Valid upto: 15/08/2010  
 FD Sanction Date.: 18/08/2010  
 Sanction Date: 15/08/2010  
 Valid Upto (dd/mm/yyyy): 15/08/2010

Object	Budget Available	Budget Allocated	Expenditure Incurred	Additionality	Withdrawl	Total
16-Major Works 21000	20000	0			2000	18000

05553

[Note:if you cannot read info in image above, reload page to get another one.]  
 Enter the code shown above: 05553

Save Go Back To Revision Form

The new screen will show the

- **Objects:** This column will indicate the name of the objects against which LOC amount has been allotted to the user.
- **Budget Available for Allocation with BCA/BCO:** This column will indicate the LOC available with the user for giving additionality. This will be total LOC amount given to the user by his budget allocating officer minus the LOC amount allocated by the user to its subordinate offices(including BCOs and DDO), budget transferred to other department(only in case of BCAs) and Unconfirmed Withdrawal.
- **Budget Allocated to the DDO or BCO:** This column will indicate the LOC amount allotted to the BCO or DDO, whose LOC you want to revise.
- **Expenditure incurred by DDO:** This column will indicate the LOC amount allotted by the BCO to its subordinate offices (if the office/ Officer for which we are revising budget is BCO) or expenditure incurred by DDO offices (if the office/ Officer for which we are revising budget is DDO).

**Step-7** Each row against Object has three text boxes for Additionality, Withdrawal and Total. Here you can enter amount to revise budget of the DDO or BCO by entering amount in the text

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box under the Additionality/Withdrawal column if you want to give additionality to/ withdraw budget from BCO/DDO under various object codes. Once you enter the amount in the text boxes for Additionality and Withdrawal, content of the text total box will change automatically as sum of budget allocated plus additionality or minus withdrawal.

**Step-8** After entering the amount, the **Sanction no** and the **Sanction Date** and the **Security Code** at the bottom of the screen you can press the **'Save'** button to save the LOC allocation or can click the **'Cancel'** button to cancel the LOC allocation as shown below.

The screenshot displays the 'LOC BUDGET REVISION FORM' interface. At the top, there are navigation buttons for 'Back' and 'Logout'. The user information section shows 'User: PUH, BCA, Public Health Engineering Department' and 'Department: Public Health Engineering Department' for the financial year '2010-11'. The form details include 'BUDGET REVISION FOR: 1225-ddoeeambm,EE Ambala Mech' and 'Scheme: P-38-4215-01-102-93-51-N-V-01 Rural water Supply (SP) -'. Key fields include 'LOC Month: August', 'FD Valid from: 18/06/2010', 'FD Sanction No.: 7/42/2008-PH-2', 'Sanction No: test', 'Valid From: 01/08/2010', 'LOC Id: P0023', 'FD Valid upto: 15/08/2010', 'FD Sanction Date.: 18/06/2010', 'Sanction Date: 15/08/2010', and 'Valid Upto: 15/08/2010'. A table below shows budget details for '16-Major Works 21000' with columns for 'Budget Available', 'Budget Allocated', and 'Expenditure Incurred/Added'. A modal message box titled 'Message from webpage' is overlaid on the form, displaying a warning icon and the text 'Record Updated!' with an 'OK' button. A note at the bottom of the form reads: '[Note:if you cannot re... Enter the co... get another one.]' and a 'Go Back To Revision Form' button is visible.

Once you update the button your budget allocated amount and available budget will be changed accordingly as shown below.

## Haryana –eKosh21 Online Budget Allocation

Back	LOC BUDGET REVISION TO BCOs AND DDOs		Logout																																				
User: PUH, BCA, Public Health Engineering Department		Department: Public Health Engineering Department																																					
Data for the financial year: 2010-11																																							
Select LOC Type:	LOC for Works	Month of LOC:	August																																				
		Select valid LOC Id:	P0023																																				
Scheme:	P-38-4215-01-102-93-51-N-V-01 Rural water Supply (SP) -																																						
FD Sanction No.:	7/42/2008-PH-2	FD Sanction Date.:	18/06/2010																																				
Sanction No.:	<input type="text"/>	Sanction Date: (dd/mm/yyyy)	<input type="text"/>																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #90ee90;"> <th>Update</th> <th>Objects</th> <th>16-Major Works</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td></td> <td>LOC Amount</td> <td style="text-align: right;">44000000</td> <td style="text-align: right;">44000000</td> </tr> <tr> <td></td> <td>Amount Allocated</td> <td style="text-align: right;">43977000</td> <td style="text-align: right;">43977000</td> </tr> <tr> <td></td> <td>Amount Available for LOC 23000</td> <td style="text-align: right;">23000</td> <td style="text-align: right;">23000</td> </tr> <tr> <td>Update</td> <td>0701011226- ddoeeamb,EE Ambala Cantt</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Update</td> <td>0701011225- ddoeeamb,EE Ambala Mech</td> <td style="text-align: right;">18000</td> <td style="text-align: right;">18000</td> </tr> <tr> <td>Update</td> <td>0701011227- ddoseamb,SE Ambala</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Update</td> <td>0701011228-ddo Ambalacity,ee Ambalacity</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Update</td> <td>0701030677- ddoeengarh,EE Naraingarh</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> </tbody> </table>				Update	Objects	16-Major Works	Total		LOC Amount	44000000	44000000		Amount Allocated	43977000	43977000		Amount Available for LOC 23000	23000	23000	Update	0701011226- ddoeeamb,EE Ambala Cantt	0	0	Update	0701011225- ddoeeamb,EE Ambala Mech	18000	18000	Update	0701011227- ddoseamb,SE Ambala	0	0	Update	0701011228-ddo Ambalacity,ee Ambalacity	0	0	Update	0701030677- ddoeengarh,EE Naraingarh	0	0
Update	Objects	16-Major Works	Total																																				
	LOC Amount	44000000	44000000																																				
	Amount Allocated	43977000	43977000																																				
	Amount Available for LOC 23000	23000	23000																																				
Update	0701011226- ddoeeamb,EE Ambala Cantt	0	0																																				
Update	0701011225- ddoeeamb,EE Ambala Mech	18000	18000																																				
Update	0701011227- ddoseamb,SE Ambala	0	0																																				
Update	0701011228-ddo Ambalacity,ee Ambalacity	0	0																																				
Update	0701030677- ddoeengarh,EE Naraingarh	0	0																																				

**Step - 9** After you complete the revision of LOC you can use **Back** link to go back to main menu or Click **Logout** button on the top right hand side to close the application session.

### 9.1.5 Budget Transfer to Other Department

Using this option BCA at the head office level will be able to transfer the budget to the other Department under the same scheme and same object. On clicking this option BCA will be able to allocate budget for both Plan and Non-Plan Schemes. On clicking the 'Budget Transfer to other Department', option the following screen will appear. The user has to follow the following steps for allocation of budget: -

**Step-1** User has to select Plan/Non-Plan option from the dropdown list mentioned against the text Plan/ Non Plan by clicking on the down arrow (↓) as shown in figure below.

## Harvana –eKosh21 Online Budget Allocation

The screenshot shows the 'BUDGET TRANSFER FORM' in a Windows Internet Explorer browser. The page title is 'Budget Revision - Data Entry Form'. The URL is 'http://localhost:1604/NewBA/AppBudgetTransfer.aspx'. The browser's address bar shows the URL. The page content includes a header with 'Back' and 'Logout' buttons. Below the header, there is a section for user and department information: 'User: TAA, BCA, Treasury and Accounts', 'Department: Treasury & Accounts', and 'Data for the financial year: 2011-12'. The main form area contains several fields: 'Plan/Non Plan' with a dropdown menu set to 'Non Plan', 'Scheme Type' with a dropdown menu set to '-select-Plan', and 'Select Scheme' with a dropdown menu set to 'Non Plan'. There are also radio buttons for 'Recurring' and 'Non Recurring', and 'Voted' and 'Charged'. At the bottom, there are 'From Department' and 'To Department' dropdown menus.

**Step- 2** After selection of Plan/Non-Plan option, select the type of plan scheme from the dropdown list appearing against “**Scheme Type**” by clicking on the down arrow (↓) like select State Sponsored, Shared and Centrally Sponsored accordingly otherwise skip this step if you have selected the Non-Plan then Select “**NA**” means not applicable for Non plan as shown below: -

The screenshot shows the 'BUDGET TRANSFER FORM' in a Windows Internet Explorer browser. The page title is 'Budget Revision - Data Entry Form'. The URL is 'http://localhost:1604/NewBA/AppBudgetTransfer.aspx'. The browser's address bar shows the URL. The page content includes a header with 'Back' and 'Logout' buttons. Below the header, there is a section for user and department information: 'User: TAA, BCA, Treasury and Accounts', 'Department: Treasury & Accounts', and 'Data for the financial year: 2011-12'. The main form area contains several fields: 'Plan/Non Plan' with a dropdown menu set to 'Non Plan', 'Scheme Type' with a dropdown menu set to 'NA', and 'Select Scheme' with a dropdown menu set to '-select-'. There are also radio buttons for 'Recurring' and 'Non Recurring', and 'Voted' and 'Charged'. At the bottom, there are 'From Department' and 'To Department' dropdown menus. The 'From Department' dropdown menu is open, showing a list of departments:

-select-
-select-
N-06-2054-51-003-99-51-R-V-51-Accounts Training Institute
N-06-2054-51-095-99-99-R-V-51-Headquarter Staff
N-06-2054-51-095-99-98-R-V-51-Headquarter Staff
N-06-2054-51-095-98-51-R-V-51-CRA Service Charges
N-06-2054-51-097-99-99-R-V-51-Treasury Staff
N-06-2054-51-097-99-98-R-V-51-Treasury Staff
N-06-2054-51-502-99-51-R-V-51-Banking Cash Transaction Tax(EAT)
N-06-2054-51-800-99-98-R-V-51-Provision for State budget Preparation Exercise & Control

**Step -3** Once you have selected the scheme from the dropdown list you will see the screen as shown below having a table indicating

## Haryana –eKosh21 Online Budget Allocation

The screenshot shows a web browser window with the URL `http://localhost:1604/NewBA/AppBudgetTransfer.aspx`. The page title is "Budget Revision - Data Entry Form". The browser's address bar and menu are visible. The main content area is titled "BUDGET TRANSFER FORM" and includes a "Logout" link. The user information is "User: TAA, BCA, Treasury and Accounts" and "Department: Treasury & Accounts". The financial year is "2011-12".

Form fields include:

- Plan/Non Plan:
- Recurring:  Non Recurring:
- Voted:  Charged:
- Scheme Type:
- Select Scheme:
- From Department:
- To Department:

Object	Total Budget	Budget Allocated	Budget Available	Transfer
42-Service or Commitment Charges	16000000	457300	15542700	<input type="text"/>

A CAPTCHA code "08706" is displayed in a red box. Below it, a note reads: "[Note:if you cannot read info in image above, reload page to get another one.]". A text input field is provided for "Enter the code shown above:" and a "Save" button is at the bottom right.

- **Objects:** This column will indicate the name of the objects under which the budget is allotted to the user for allocation.
- **Total Budget:** This column will indicate the Original Budget Allocated to the department by Finance Department (FD).
- **Budget Allocated:** This column will indicate the budget allocated to the BCO or DDO by the user (BCA).
- **Budget Available:** This column will indicate the budget available to the department for transfer to another department.

**Step -4** Then user has to select the '**To Department**' from the dropdown list to whom he wants to transfer the Budget as shown below: -

## Haryana –eKosh21 Online Budget Allocation

**Budget Revision - Data Entry Form - Windows Internet Explorer**

http://localhost:1604/NewBA/AppBudgetTransfer.aspx

File Edit View Favorites Tools Help

Budget Revision - Data Entry Form

**BUDGET TRANSFER**

User: TAA, BCA, Treasury and Accounts Department: Treasury & Accounts

Plan/Non Plan: Non Plan  Recurring

Scheme Type: NA

Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

From Department: Treasury & Accounts To Department:

Object	Total Budget	Budget Allocated	Budget Available	Transfer
42-Service or Commitment Charges	16000000	211800	15788200	<input type="text"/>

**68723**

[Note:if you cannot read info in image above, Enter the code shown above]

**-Select Department-**

- Advocate General
- Accountant General, Haryana
- Agriculture
- Administrator General & Official Trustee Haryana
- Animal Husbandry
- Architecture
- Archaeology & Museums
- Archives
- AYUSH
- PW(Buildings & Roads)
- Chief Electrical Inspector
- Census
- Civil Aviation
- Consolidation
- Co-operative Societies
- Commissioner Ambala
- Commissioner Gurgaon
- Commissioner Hissar
- Commissioner Rohtak
- Chief Secretariat Establishmt.
- Chief Secretary Office
- Cultural Affairs
- Development
- Health
- District Administration
- Director Urban Local Bodies
- Land Records
- Under Secretary, General to Govt Haryana
- Education(Higher)

Done Trusted sites 100%

**Step-5** After entering the amount in the **Transfer** text box, the **Security Code** at the bottom of the screen you can press the **'Save'**.

**Budget Revision - Data Entry Form - Windows Internet Explorer**

http://localhost:1604/NewBA/AppBudgetTransfer.aspx

File Edit View Favorites Tools Help

Budget Revision - Data Entry Form

**BUDGET TRANSFER FORM** Logout

User: TAA, BCA, Treasury and Accounts Department: Treasury & Accounts Data for the financial year: 2011-12

Plan/Non Plan: Non Plan  Recurring  Non Recurring  Voted  Charged

Scheme Type: NA

Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

From Department: Treasury & Accounts To Department: Advocate General

Object	Total Budget	Budget Allocated	Budget Available	Transfer
42-Service or Commitment Charges	16000000	211800	15788200	250000

**68723**

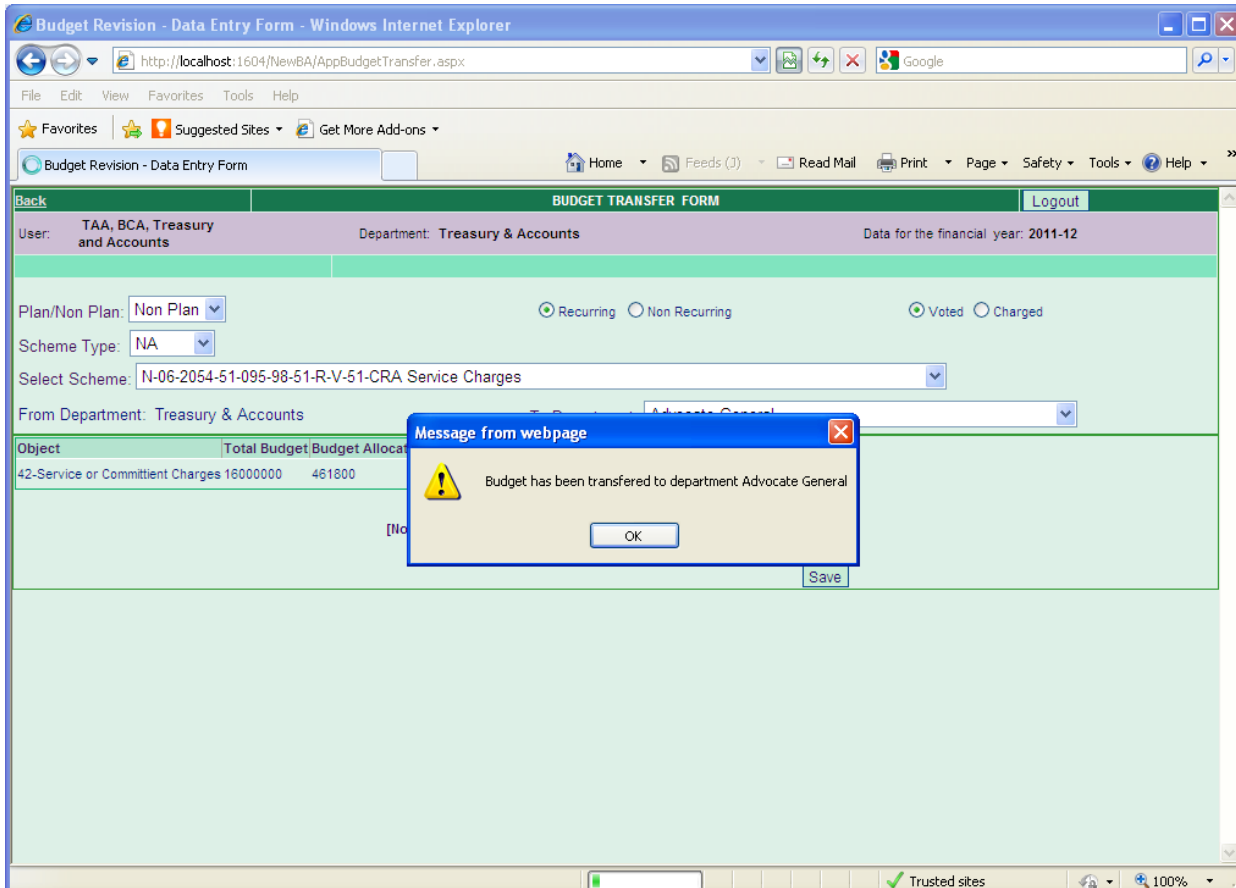
[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

Trusted sites 100%

## Haryana –eKosh21 Online Budget Allocation

On click of **save** button, it transfers the budget to the selected department and gives a message that Budget has been transferred to the department.



Once you click save the button your budget available will be changed accordingly as shown below.

## Haryana –eKosh21 Online Budget Allocation

Back BUDGET TRANSFER FORM Logout

User: TAA, BCA, Treasury and Accounts Department: Treasury & Accounts Data for the financial year: 2011-12

Plan/Non Plan: Non Plan  Recurring  Non Recurring  Voted  Charged

Scheme Type: NA

Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

From Department: Treasury & Accounts To Department: Advocate General

Object	Total Budget	Budget Allocated	Budget Available	Transfer
42-Service or Commitment Charges	16000000	461800	15538200	<input type="text"/>

40211

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above:

Save

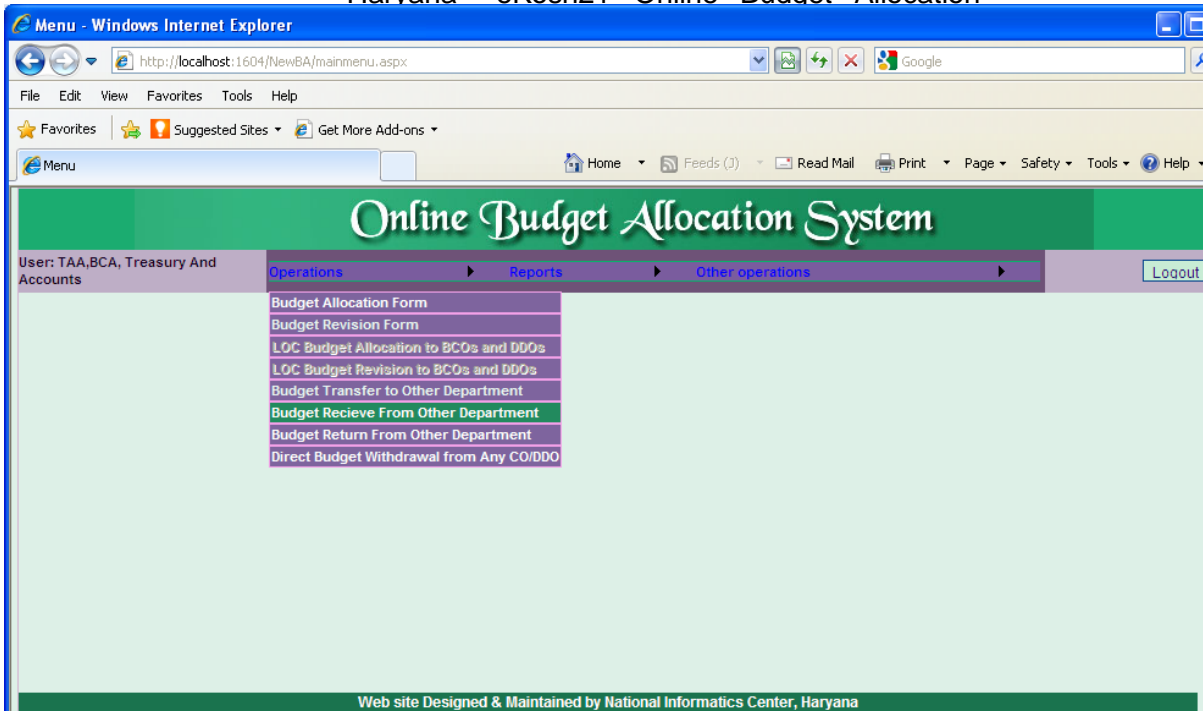
**Step - 6** After you complete the transfer of budget you can use **Back** link to go back to main menu or Click **Logout** button on the top right hand side to close the application session.

### 9.1.6 Budget Receive from Other Department

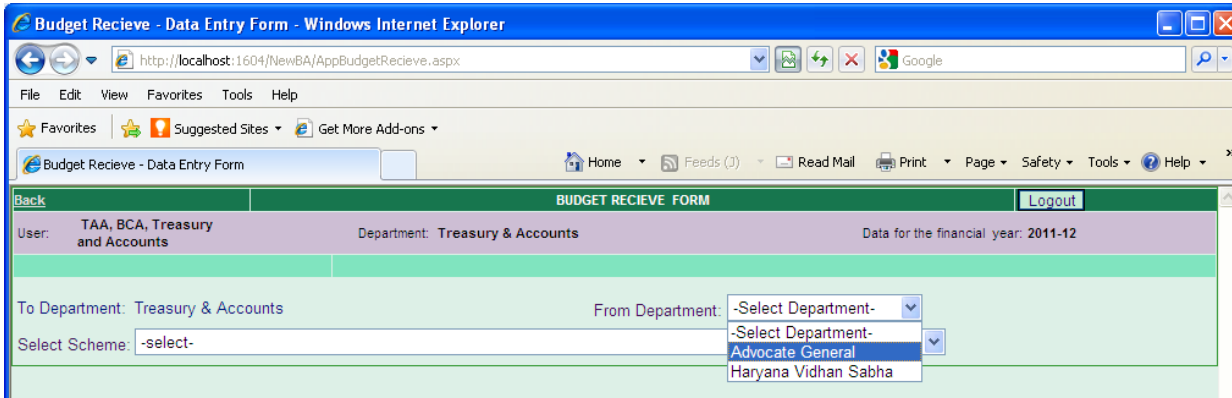
Using this option BCA at the head office level will be able to receive back the budget from the department to whom it has transferred budget previously under different schemes and objects. On clicking the 'Budget receive from other Department', the following screen will appear. The user has to follow the following steps for receive budget: -



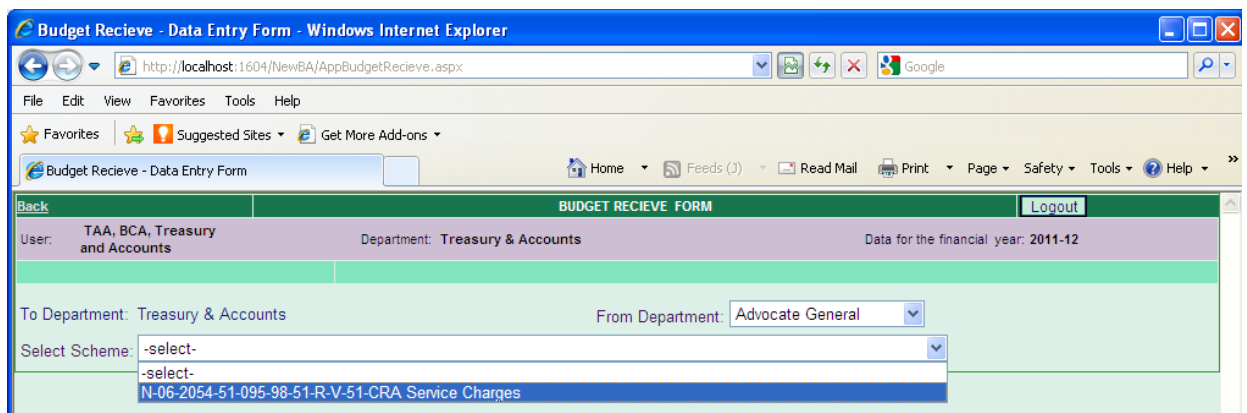
# Haryana –eKosh21 Online Budget Allocation



**Step -1** User has to select the 'Budget Receive From Department' option from the dropdown list. The following screen appears on the screen. Select the department from whom you want to receive the Budget back.



**Step -2** Then the schemes under which you have transferred budget to the department are displayed. Select the scheme from the dropdown list as shown below:-



After you select scheme you will see the screen as shown below having a table indicating

## Haryana –eKosh21 Online Budget Allocation

- **Objects:** This column will indicate the name of the objects under which you have transferred the budget to this department.
- **Total Budget:** This column will indicate the total amount transferred to this department.
- **Budget Allocated:** This column will indicate the budget allocated to the BCO or DDO by the user (BCA) of respective department.
- **Budget Available:** This column will indicate the budget available with the department that can be received back.

**BUDGET RECIEVE FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2011-12

To Department: Treasury & Accounts      From Department: Advocate General

Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

Object	Total Budget	Budget Allocated	Budget Available	Recieve
42-Service or Commitment Charges	250000	0	250000	2000

16127

[Note:if you cannot read info in image above, reload page to get another one.]

Enter the code shown above: 16127

Save

**Step-3** After entering the amount under the **Receive** text box and the **Security Code** at the bottom of the screen you can press the **'Save'**.

**BUDGET RECIEVE FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2011-12

To Department: Treasury & Accounts      From Department: Advocate General

Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

Object	Total Budget	Budget Allocated	Budget Available	Recieve
42-Service or Commitment Charges	248000	0	248000	

Message from webpage

Budget has been Recieved from department Advocate General

OK

## Haryana –eKosh21 Online Budget Allocation

On click of **save** button, the budget can be received back by the parent department from the selected department and gives a message that the **Budget has been received to other department.**

Once you click save the button your budget available will be changed accordingly as shown below.

The screenshot shows a web browser window titled "Budget Recieve - Data Entry Form - Windows Internet Explorer". The address bar shows "http://localhost:1604/NewBA/AppBudgetRecieve.aspx". The page content includes a "BUDGET RECIEVE FORM" header with a "Logout" button. Below the header, the user is identified as "TAA, BCA, Treasury and Accounts" and the department as "Treasury & Accounts". The financial year is "2011-12". The form fields are: "To Department: Treasury & Accounts", "From Department: Advocate General", and "Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges". A table displays budget data:

Object	Total Budget	Budget Allocated	Budget Available	Recieve
42-Service or Commitment Charges	248000	0	248000	<input type="text" value="31041"/>

Below the table, a security warning is shown: "[Note:if you cannot read info in image above, reload page to get another one.] Enter the code shown above: ". A "Save" button is located at the bottom right of the form.

**Step - 4** After you complete the Receive back budget you can use **Back** link to go back to main menu or Click **Logout** button on the top right hand side to close the application session.

### 9.1.7 Budget Return to Other Department

Using this option BCA at the head office level will be able to surrender the budget to the Department from whom it had received the budget under different schemes and objects. On clicking this option BCA will be able to surrender budget in the Scheme he received. On clicking the 'Budget return to other Department' option the following screen will appear. The user has to follow the following steps for surrender of budget:-

**Step -1** User has to select the '**To Department**' from the dropdown list to whom he wants to surrender the Budget as shown below: -

## Harvana –eKosh21 Online Budget Allocation

Budget Recieve - Data Entry Form - Windows Internet Explorer

http://localhost:1604/NewBA/AppBudgetReturn.aspx

File Edit View Favorites Tools Help

Budget Recieve - Data Entry Form

Back BUDGET RETURN FORM Logout

User: ADG, BCA, Advocate General Department: Advocate General Data for the financial year: 2011-12

From Department: Advocate General To Department: -Select Department-

Select Scheme: -select- Treasury & Accounts

**Step -2** The user see the list of scheme under which it had received the budget. Then select the scheme from the dropdown list as shown below:-

Budget Recieve - Data Entry Form - Windows Internet Explorer

http://localhost:1604/NewBA/AppBudgetReturn.aspx

File Edit View Favorites Tools Help

Budget Recieve - Data Entry Form

Back BUDGET RETURN FORM Logout

User: ADG, BCA, Advocate General Department: Advocate General Data for the financial year: 2011-12

From Department: Advocate General To Department: Treasury & Accounts

Select Scheme: -select- N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

After you select scheme you will see the screen as shown below having a table indicating

- **Objects:** This column will indicate the name of the objects budget under which budget have been received by the department through transfer.
- **Total Budget:** This column will indicate the total Budget transferred to this department by other department.
- **Budget Allocated:** This column will indicate the budget allocated to the BCO or DDO by the BCA of this department.
- **Budget Available:** This column will indicate the budget available to the department for surrender to parent department.

## Harvana –eKosh21 Online Budget Allocation

**BUDGET RETURN FORM** Logout

User: ADG, BCA, Advocate General Department: Advocate General Data for the financial year: 2011-12

From Department: Advocate General To Department: Treasury & Accounts

Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

Object	Total Budget	Budget Allocated	Budget Available	Recieve
42-Service or Commitment Charges	248000	0	248000	2500

**76407**

[Note:if you cannot read info in image above, reload page to get another one.]  
Enter the code shown above: 76407

Save

**Step-3** After entering the amount in the **Surrender** textbox and the **Security Code** at the bottom of the screen you can press the **'Save'**.

**BUDGET RETURN FORM** Logout

User: ADG, BCA, Advocate General Department: Advocate General Data for the financial year: 2011-12

From Department: Advocate General To Department: Treasury & Accounts

Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

Object	Total Budget	Budget Allocated	Budget Available	Recieve
42-Service or Commitment Charges	245500	0	245500	

**Message from webpage**

Budget has been Recieved from department: Treasury & Accounts

OK

On click of **save** button, it surrenders the budget to the parent department and gives a message that **'Budget has been surrendered by the department'**.

Once you click save the button your budget available will be changed accordingly as shown below.

## Harvana –eKosh21 Online Budget Allocation

**BUDGET RETURN FORM**

User: ADG, BCA, Advocate General      Department: Advocate General      Data for the financial year: 2011-12

From Department: Advocate General      To Department: Treasury & Accounts

Select Scheme: N-06-2054-51-095-98-51-R-V-51-CRA Service Charges

Object	Total Budget	Budget Allocated	Budget Available	Recieve
42-Service or Commitment Charges 245500	245500	0	245500	

**05400**

[Note:if you cannot read info in image above, reload page to get another one.]  
Enter the code shown above: 78407

Save

**Step - 4** After you complete the surrender of budget you can use **Back** link to go back to main menu or Click **Logout** button on the top right hand side to close the application session.

### 9.1.8 Direct Budget Withdrawal from Any CO/DDO

Using this form BCA/BCO at the head office level will be able to revise the budget to the offices for which he is not even the budget-allocating officer ie budget can be withdrawn from any BCO/DDO by the BCA/BCO. On clicking this option BCA/BCO will be able to revise budget for both Plan and Non-Plan Schemes. On clicking the 'Direct Budget Withdrawal from Any CO/DDO' option following screen will appear. The user has to follow the following steps for Direct withdrawal of budget from any BCO /DDO:-

**Online Budget Allocation System**

User: TAA,BCA, Treasury And Accounts

Operations      Reports      Other operations      Logout

- Budget Allocation Form
- Budget Revision Form
- LOC Budget Allocation to BCOs and DDOs
- LOC Budget Revision to BCOs and DDOs
- Budget Transfer to Other Department
- Budget Recieve From Other Department
- Budget Return From Other Department
- Direct Budget Withdrawal from Any CO/DDO

**Step-1** User has to Select Plan/Non-Plan option from the dropdown list mentioned against the text Plan/ Non Plan by clicking on the down arrow (↓) as shown in figure below

## Harvana –eKosh21 Online Budget Allocation

Budget Withdrawal - Data Entry Form - Windows Internet Explorer

http://localhost:1604/NewBA/AppBudgetWithdrawal.aspx

File Edit View Favorites Tools Help

Budget Withdrawal - Data Entry Form

Back BUDGET Withdrawal FORM Logout

User: TAA, BCA, Treasury and Accounts Department: Treasury & Accounts Data for the financial year: 2011-12

Plan/Non Plan: Select  
Scheme Type: Select Plan  
Scheme: [Dropdown]  
Demand No.: Non-Plan  
Select DDO/BCO: All DDOs and BCOs  
District: -Select-

Recurring  Non Recurring  Voted  Charged

**Step- 2** After selection of Plan/Non-Plan option, if you have selected the budget as Plan, then select the type of plan scheme from the dropdown list appearing against “**Scheme Type**” by clicking on the down arrow (↓)(You can select State Sponsored, Shared and Centrally Sponsored) otherwise skip this step if you have selected the Non-Plan the screen shows as shown below:-

Back BUDGET Withdrawal FORM Logout

User: TAA, BCA, Treasury and Accounts Department: Treasury & Accounts Data for the financial year: 2010-11

Plan/Non Plan: Non-Plan  
Scheme: -Select-  
Demand No.:  
Select DDO/BCO: All DDOs and BCOs  
District: -Select-

Recurring  Non Recurring  Voted  Charged

**Step-3** Select whether we want to allocate Recurring or Non-Recurring Budget. For Plan we should select Non-Recurring but for Non-Plan you should select recurring. Here we can select only one of the options by clicking on the radio button before the options.

**Step -4** Select whether budget is **Voted** or **Charged** by clicking on the radio button before the options. Once you complete the selection list of the schemes based upon the selection criteria will appear in the in the dropdown box mention against “Scheme”.

Budget Withdrawal - Data Entry Form - Windows Internet Explorer

http://localhost:1604/NewBA/AppBudgetWithdrawal.aspx

File Edit View Favorites Tools Help

Budget Withdrawal - Data Entry Form

Back BUDGET Withdrawal FORM Logout

User: TAA, BCA, Treasury and Accounts Department: Treasury & Accounts Data for the financial year: 2011-12

Plan/Non Plan: Non-Plan  
Scheme: [Dropdown]  
Demand No.:  
Select DDO/BCO:

Recurring  Non Recurring  Voted  Charged

- Select-
- Select-
- 2030-01-101-51-51 N.A.
- 2030-02-102-99-51 Checking Staff
- 2054-51-003-99-51 Accounts Training Institute
- 2054-51-095-99-99 Headquarter Staff - Information Technology
- 2054-51-095-99-98 Headquarter Staff - Establishment Expenses
- 2054-51-095-98-51 CRA Service Charges
- 2054-51-097-99-99 Treasury Staff - Information Technology
- 2054-51-097-99-98 Treasury Staff - Establishment Expenses
- 2054-51-502-99-51 Banking Cash Transaction Tax(EAT)
- 2054-51-800-99-98 Provision for State budget Preparation Exercise & Control - Establishment Expenses

**Step -5** Once you select the scheme from the dropdown list you will see the screen as shown below having a table indicating



## Harvana –eKosh21 Online Budget Allocation

**BUDGET Withdrawal FORM** Logout

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2011-12

Plan/Non Plan:        Recurring     Non Recurring     Voted     Charged

Scheme: 2054-51-097-99-98 Treasury Staff - Establishment Expenses

Demand No.: 06      Select DDO/BCO: All DDOs and BCOs      District: -Select-

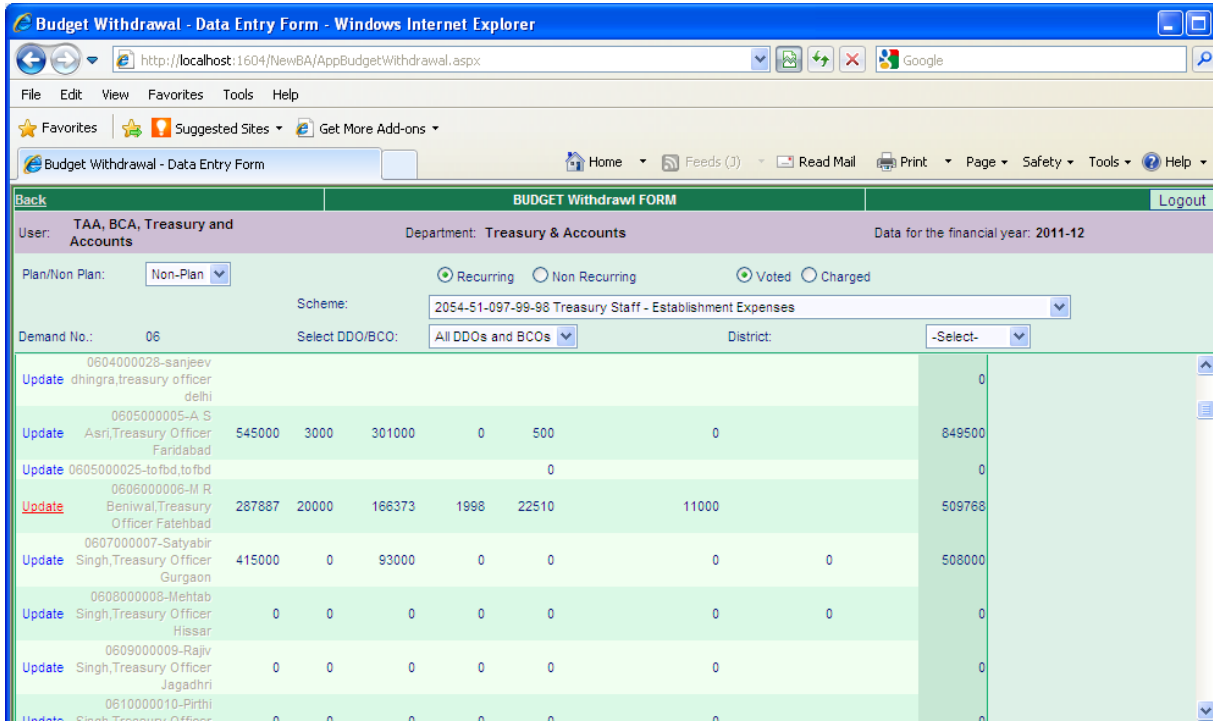
Update Objects	01-Salary	02- Wages	03- Dearness Allowances	04-Travel Expenses	05-Office Expenses	06- Rent,Rates and Taxes	33- Payments for Professional and Special Services	67-Medical Reimbursement	70-Leave Travel Concession	Total
Department Budget	123248000	1500000	49300000	1400000	5200000	7000000	5000000	3000000	2000000	197648000
Budget Allocated	12700300	420000	6260000	315000	1050000	0	1050000	1200000	0	22995300
Unconfirmed Withdrawal	0	0	0	0	0	0	0	0	0	0
Available Budget	110547700	1080000	43040000	1085000	4150000	7000000	3950000	1800000	2000000	174652700
Budget Transfer To Other Department	0	0	0	0	0	0	0	0	0	0
Update 0601000001-Rajiv Sharma,Treasury Officer Ambala	0	0	0	0	0	0	0	0	0	0
Update 0602000002-Ran Singh,Treasury Officer Bhiwani	0	0	0	0	0	0	0	0	0	0
Update 0603000003-M K Gupta,Treasury Officer	0	0	0	0	0	0	0	0	0	0

- Department Budget / CO Budget:** This line will show the object-wise budget allocated to you for the selected scheme under different objects. In case of BCA it will show the budget allocated by the Finance Department but in case of BCOs it will show the budget allocated by the BCA/BCO i.e. the budget Controlling officer of the user.
- Budget Allocated:** This line will show the object-wise budget allocated by you to your subordinate offices i.e. BCOs or DDOs and budget transferred to other department for the selected scheme
- Unconfirmed Withdrawal:** This row shows the budget withdrawn from the DDOs but not confirmed by the treasuries i.e. you have withdrawn the budget from the DDO but treasury has not confirmed the availability of the budget withdrawn. After you have withdrawn budget from DDO, the unconfirmed amount will be confirmed automatically once treasury/sub treasury of the DDO from which you withdrawn budget has downloaded the budget data and upload the expenditure data.
- Budget Available:** This row shows budget available for further allocation under various objects. This row will indicate the budget available with the user for allocation or giving additionality to BCOs/DDOs. This will be budget given to the user by his budget allocating officer (Finance Department in case of BCAs a BCA or BCO in case of BCOs) under the object minus the budget allocated by the user to its subordinate offices (including BCOs and DDO), budget transferred to other department (only in case of BCAs) and Unconfirmed Withdrawal.
- Budget Transfer To Other Department:** This row shows budget transferred to other department in the selected scheme under the specific object.

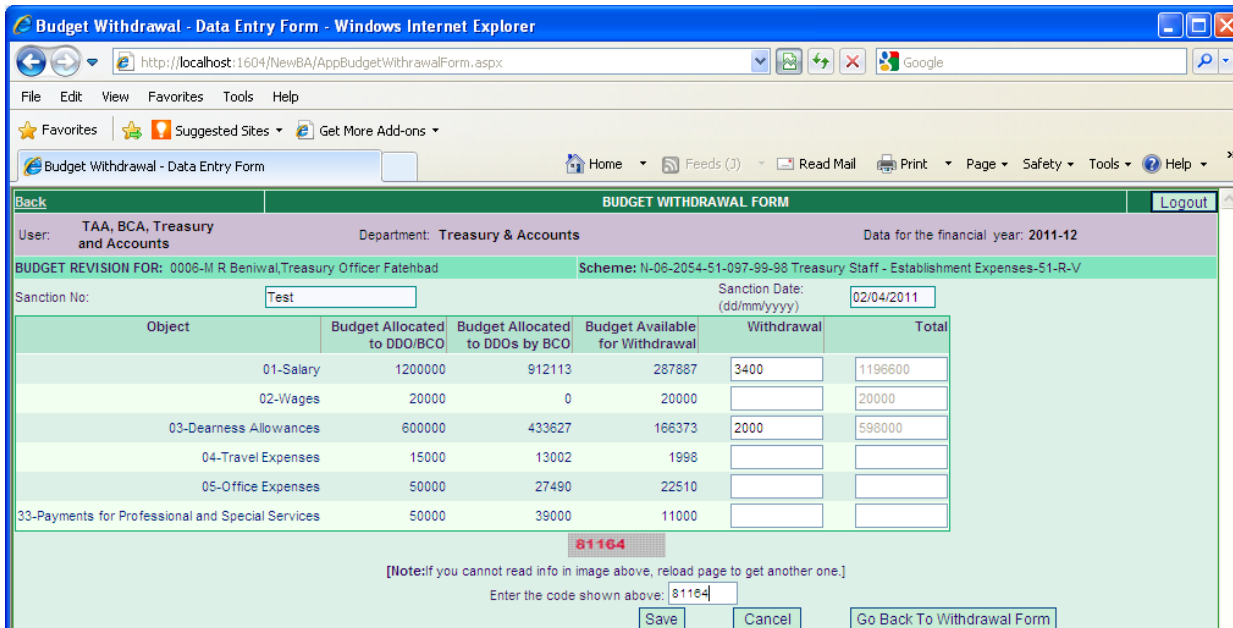
After this you will find the list of the DDO's and BCO's (to whom you have/ or your BCO's allocated the budget) along with the budget allocated to them.



## Haryana –eKosh21 Online Budget Allocation



**Step - 6** On the left hand side of the DDO or BCO name there is button ‘**Update**’ which will be enable only for those DDOs or BCOs to whom you have/or your BCO’s allocated the budget earlier as shown above. For Withdrawal of budget from DDO or BCO you have to click the “**Update**” button. Once you click the button. A new screen will appear as shown below.



The new screen will show the

- **Objects:** This column will indicate the name of the objects under which budget have been allotted to user for allocation.

- **Budget Allocated to the DDO or BCO:** This column will indicate the budget allotted to by you or your BCOs to the BCO or DDO, whose budget you want to withdraw.
- **Budget Allocated to DDOs by BCO:** This column will indicate the budget allotted by the BCA/BCO to its subordinate offices (if the office/ Officer for which we are withdrawing budget is BCO) + Unconfirmed Withdrawal or expenditure incurred by DDO (if the office/ Officer for which we are withdrawing budget is DDO).
- **Budget Available with BCO/DDO for Withdrawal:** This column will indicate the budget available for withdrawal with the BCO/DDO (whose budget you want to withdraw). This will be total budget given to the BCO/DDO by his budget allocating officer minus the (if the office/ Officer for which we are revising budget is BCO) - Unconfirmed Withdrawal or expenditure incurred by DDO (if the office/ Officer for which we are revising budget is DDO)-Expenditure done by DDO.

**Step-7** Each row against Object has two text boxes for Withdrawal and Total. Here you can enter amount to withdraw the budget from the DDO or BCO by entering it in the text box under the Withdrawal column if you want to withdraw budget from BCO/DDO. Once you enter the amount in the text boxes for Withdrawal, content of the text total box will change automatically as sum of budget allocated minus withdrawal.

**Step-8** After entering the amount, the **Sanction no** and the **Sanction Date** and the **Security Code** at the bottom of the screen you can press the '**Save**' button to save the allocation or can click the '**Cancel**' button to cancel the allocation as shown below.

## Haryana –eKosh21 Online Budget Allocation

**BUDGET WITHDRAWAL FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2011-12

BUDGET REVISION FOR: 0006-M R Beniwal,Treasury Officer Fatehabad      Scheme: N-06-2054-51-097-99-98 Treasury Staff - Establishment Expenses-51-R-V

Sanction No:       Sanction Date: (dd/mm/yyyy)

Object	Budget Allocated to DDO/BCO	Budget Allocated to DDOs by BCO	Budget Available for Withdrawal	Withdrawal	Total
01-Salary	1200000	912113	287887	<input type="text" value="3400"/>	
02-Wages	20000	0	20000	<input type="text"/>	
03-Dearness Allowances	600000			<input type="text" value="000"/>	
04-Travel Expenses	15000			<input type="text"/>	
05-Office Expenses	50000			<input type="text"/>	
33-Payments for Professional and Special Services	50000			<input type="text"/>	

[Note:if you cannot read into in image above, reload page to get another one.]

Enter the code shown above:

Once you clicked the save button your budget allocated amount and available budget will be changed accordingly as shown below

**BUDGET WITHDRAWAL FORM**

User: TAA, BCA, Treasury and Accounts      Department: Treasury & Accounts      Data for the financial year: 2011-12

Plan/Non Plan:        Recurring     Non Recurring       Voted     Charged

Scheme:

Demand No.: 06      Select DDO/BCO:       District:

Object	Budget Allocated to DDO/BCO	Budget Allocated to DDOs by BCO	Budget Available for Withdrawal	Withdrawal	Total
0604000004-Sanjeev dhingra,Treasury Officer Delhi	0	0	0	0	0
0604000028-sanjeev dhingra,treasury officer delhi	0	0	0	0	0
0605000005-A S Asri,Treasury Officer Faridabad	545000	3000	301000	0	500
0605000025-tofbd,tofbd	0	0	0	0	0
0606000006-M R Beniwal,Treasury Officer Fatehabad	284487	20000	164373	1998	22510
0607000007-Satyabir Singh,Treasury Officer Gurgaon	415000	0	93000	0	0
0608000008-Mehtab Singh,Treasury Officer Hissar	0	0	0	0	0
0609000009-Rajiv Singh,Treasury Officer Hissar	0	0	0	0	0

**Step - 9** After you complete the withdrawal of budget you can use **Back** link to go back to main menu or Click **Logout** button on the top right hand side to close the application session.

## **9.2 Reports**

On clicking this option the authorized BCA/BCO/DDO will view report the Budget Allocated/Revised to the department.

9.2.1 Budget Allocation

9.2.2 Loc Allocation

9.2.3 Receipts Reports

9.2.4 Expenditure Reports

9.2.5 Other Reports

### **9.2.1 Budget Allocation**

Using this form BCA/BCO at the head office level will be able to View budget Allocation reports to BCOs / DDOs under different schemes in different formats. There are different type of Reports which can be viewed: -

9.2.1.1 Schemewise Budget Allocation to various BCOs and DDOs

9.2.1.2 DDOwise Budget Allocation to various Schemes

9.2.1.3 CO/DDOwise –Schemewise Datewise Budget Sanction

9.2.1.4 Schemewise Datewise Budget Sanction to CO/DDOwise

9.2.1.5 Summary Budget Allocation

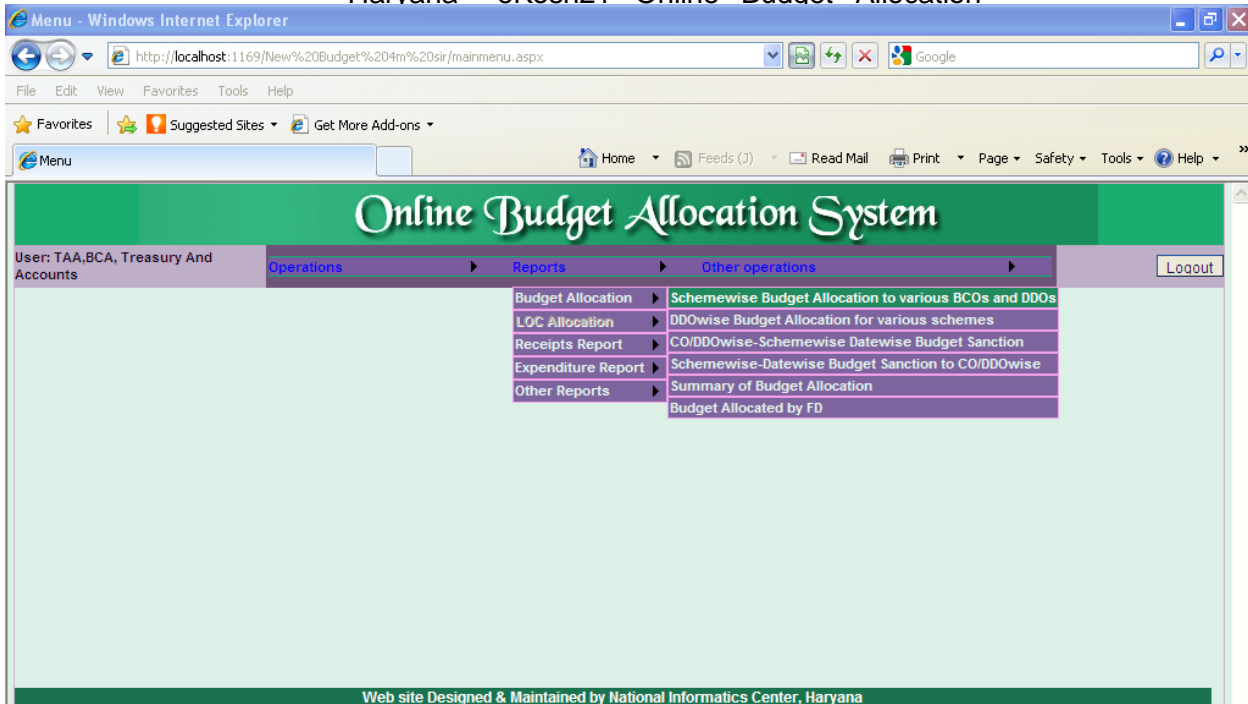
9.2.1.6 Budget Allocated By FD

9.2.1.7 Reserve Budget Available Report

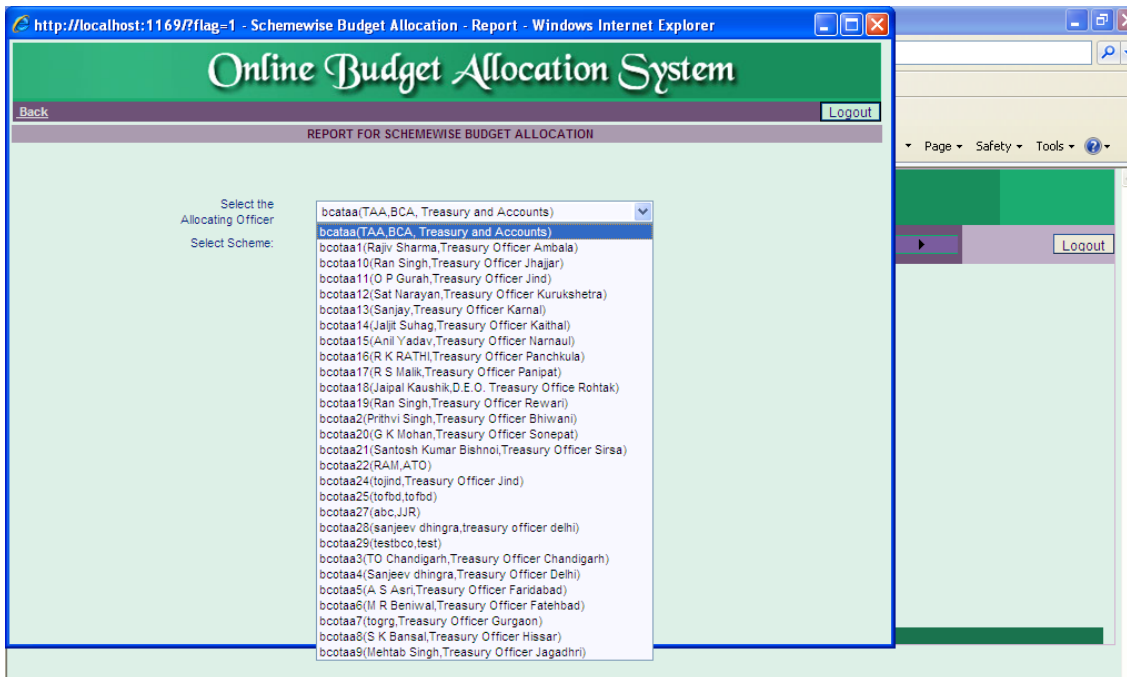
#### **9.2.1.1. Schemewise Budget Allocation to various BCOs and DDOs**

This report is basically used to view schemewise budget allocation done under different components to different DDOs/ BCOs by BCA/BCO.

# Haryana –eKosh21 Online Budget Allocation

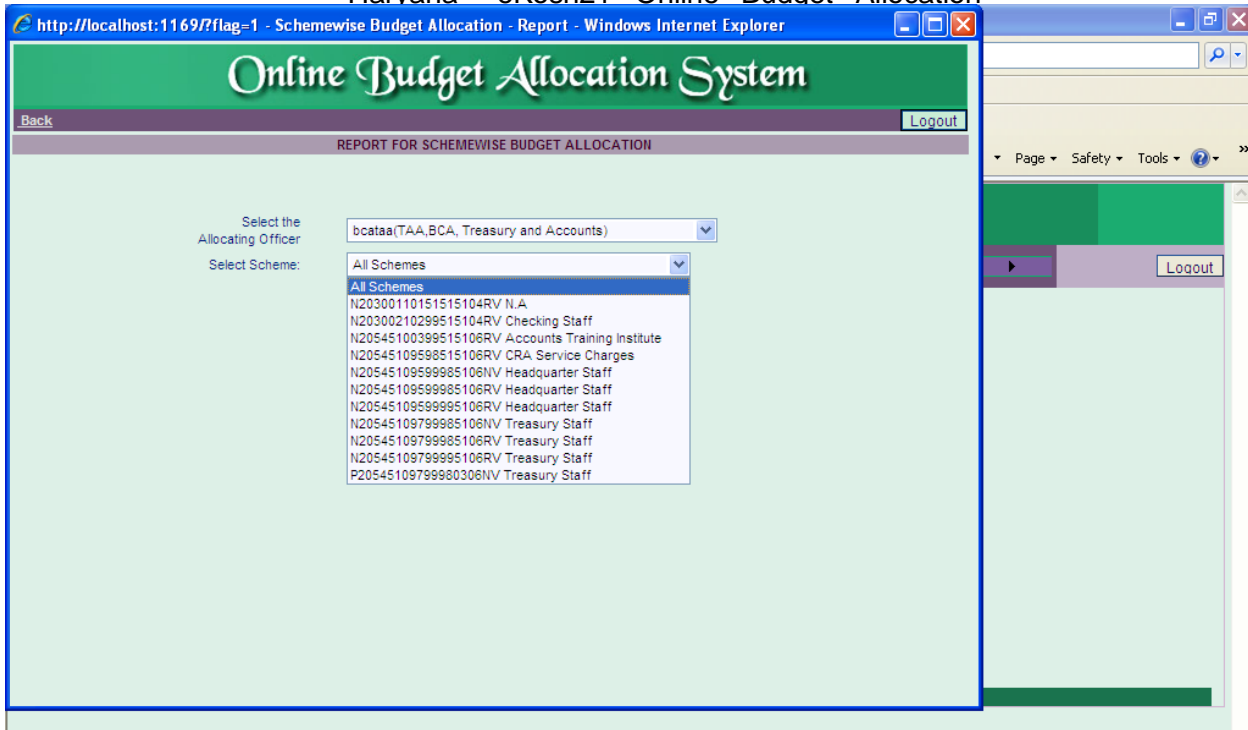


**Step – 1** On clicking this form option following screen will pop up on the Screen. User has to select the Budget Allocating officer first as shown below.



**Step – 2** Then User has to select the Scheme as shown below.

## Harvana –eKosh21 Online Budget Allocation



**Step – 3** If User select ‘All Schemes’ then all the schemes are shown for which budget is allocated to different BCOs/DDOs by the selected budget allocating officer as shown below or if User select the specific Scheme then report would be shown only for that scheme if Budget Is Allocated.

**Step – 4** Then User Has to Click On ‘View Report’ button.

Here this report shows the various BCO/DDO’s of the department who had been allocated Budget in different objects of the specific scheme by the selected budget allocating officer.

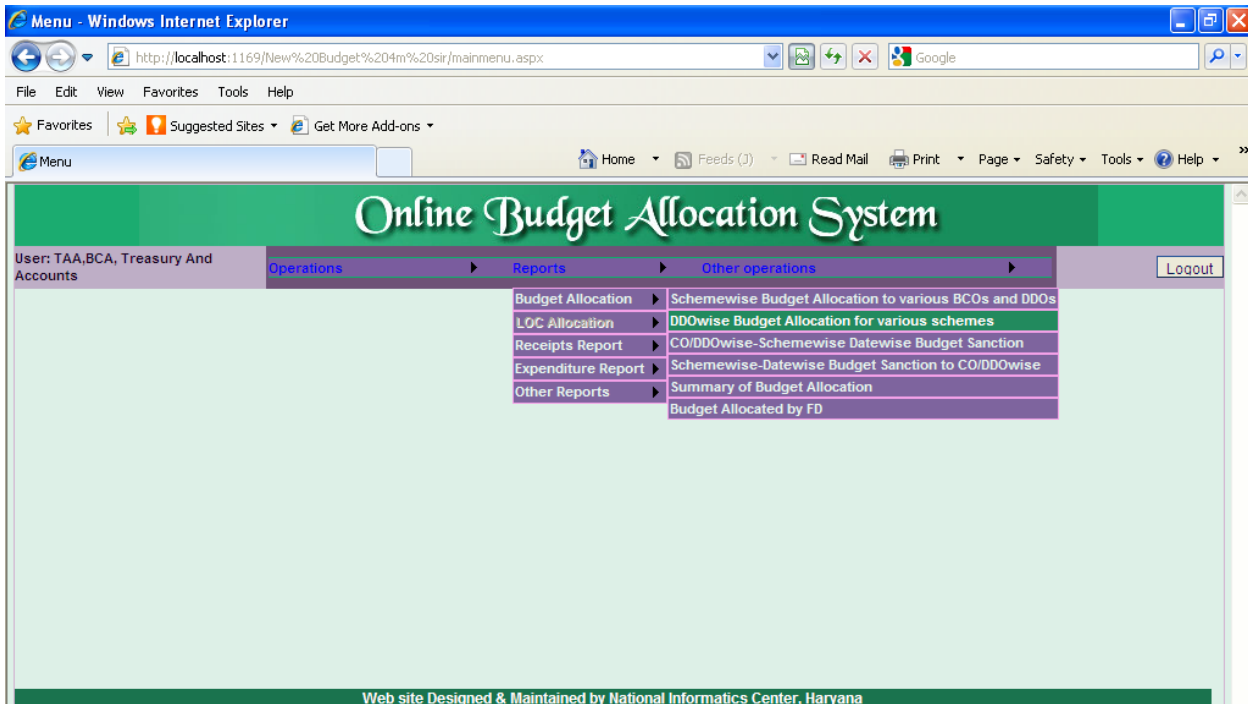
Name Of C/DDO	01-Salary	03-Charges	04-Travel Expenses	05-Office Expenses	06-Rent of office	07-Medical Reimbursement	08-Leave & Travel	Total
01-00-0001/Prady Sharma, Treasury Officer Ambala	290000	42000	2500	19000	3000	40000	0	454000
02-00-0002/Pravin Singh, Treasury Officer Shimla	320000	140000	39000	80000	0	11000	0	472000
03-00-0001/TD Chandigarh, Treasury Officer Chandigarh	70000	300000	0	0	0	0	8000	109000
04-00-0004/Sanjay Singh, Treasury Officer Jammu	730000	170000	0	0	0	0	0	900000
05-00-0005/A S Asst, Treasury Officer Jalandhar	0	0	0	0	0	0	0	0
06-00-0006/M B Sachdev, Treasury Officer Jalandhar	209000	1140000	19000	4000	24000	3000	0	409000
07-00-0007/Jaggi, Treasury Officer Gurgaon	3321000	1228000	30200	11000	9000	17900	0	4613700
08-00-0003/S D Sharma, Treasury Officer Jammu	150000	1300000	0	10000	0	40000	0	2500000
09-00-0009/Mehab Singh, Treasury Officer Jammu	259000	192000	2800	7000	15000	4000	0	279600
10-00-0010/Ran Singh, Treasury Officer Jammu	120000	380000	3200	7300	0	28500	0	167400
11-00-0008/Ind, Treasury Officer Jammu	2181573	363772	2004	1528	0	7328	0	2598004
12-00-0012/Sai Narayan, Treasury Officer Kurukshetra	120000	80000	13000	47000	0	11000	0	187000
13-00-0013/Sangeet, Treasury Officer Karnal	1981000	954000	8000	8000	7000	64000	0	2636000

\*Scheme Name Format: /Place/Office + State code + Demand No + Major Head + Submajor Head + Minor Head + Scheme Code + Subscheme code + Scheme description

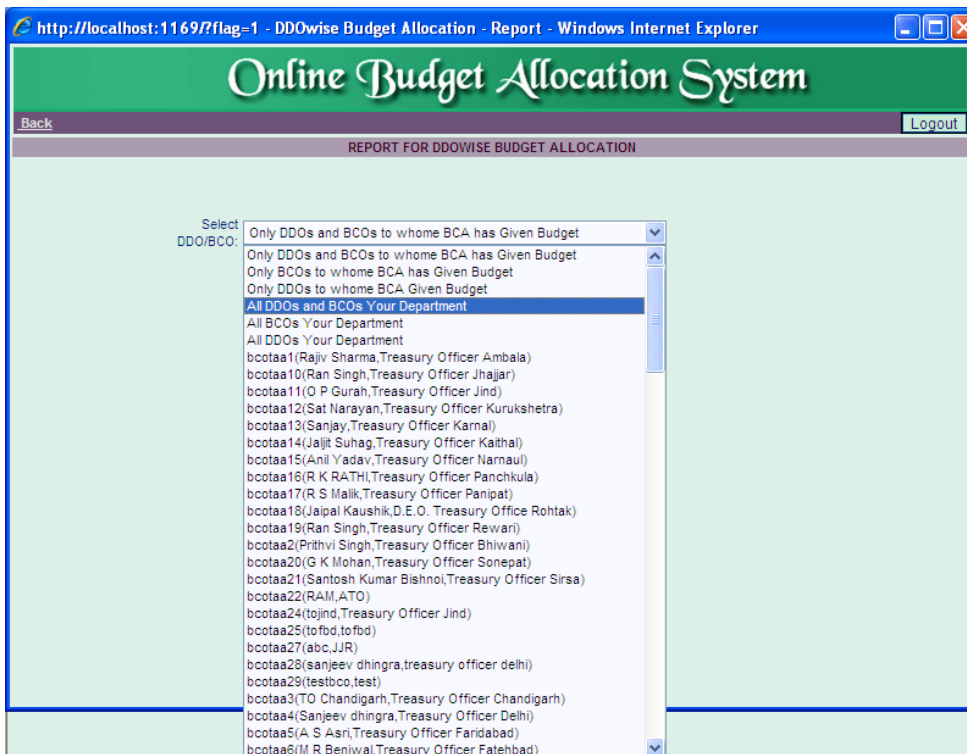
Page 8 of 15

### 9.2.1.2. DDOwise Budget Allocation to various Schemes

This report is used to view how much budget have been allocated to a particular DDO under different schemes and different objects.



**Step – 1** on clicking this form option following screen will pop up on the Screen. User has to select the ‘**Select DDO/BCO**’ first as shown below.



## Haryana –eKosh21 Online Budget Allocation

**Step – 2** Then User has to click On **‘View Report’**.

Here this report shows all the schemes of the specific department who had been allocated budget in different objects to the specific BCO/DDO’s.

**ONLINE BUDGET ALLOCATION SYSTEM**  
BCO/DDO Wise Budget Allocation for Various Schemes for Treasury & Accounts For financial year 2010-11  
Print Date: 09/11/2010

Name & Designation: BCO(Rajiv Sharma, Treasury Officer Ambala, [Ambala-Ambala-0001]) allocated budget by BCA (bcataa)

*Scheme Name	01-Salary	02-Wages	03-Clearance Allowances	04-Travel Expenses	05-Office Expenses	06-Rent, Rates and Taxes	33-Payments for	42-Service or	67-Medical Reimburse	70-Leave Travel	88-Computer station (IT)	Total
N20545100399515106RV -Accounts Training Institute -NA.	0	0	0	0	0	0	0	0	0	0	0	0
N20545109598515106RV -CRA Service Charges -NA	0	0	0	0	0	0	0	0	0	0	0	0
N2054510979995106NV -Treasury Staff -Establishment	3500000	0	929000	2600	19000	30000	0	0	60000	0	0	4540600
N2054510979995106RV -Treasury Staff -Establishment	8100000	40000	2462000	35000	170000	19000	86700	0	10000	0	0	10922700
N2054510979995106RV -Treasury Staff -Information	0	0	0	0	0	0	0	0	0	0	90000	90000
P20545109799950306NV -Treasury Staff -Establishment	0	0	0	0	0	0	67500	0	0	0	0	67500
<b>Total</b>	<b>11600000</b>	<b>40000</b>	<b>3391000</b>	<b>37600</b>	<b>189000</b>	<b>49000</b>	<b>154200</b>	<b>0</b>	<b>70000</b>	<b>0</b>	<b>90000</b>	<b>15620800</b>

### 9.2.1.3. CO/DDOwise –Scheme wise Date wise Budget Sanction

This report is used to view the date wise allocation /withdrawal to the selected CO/DDO done under different schemes.

**Online Budget Allocation System**

User: TAA, BCA, Treasury And Accounts

Operations | Reports | Other operations | Logout

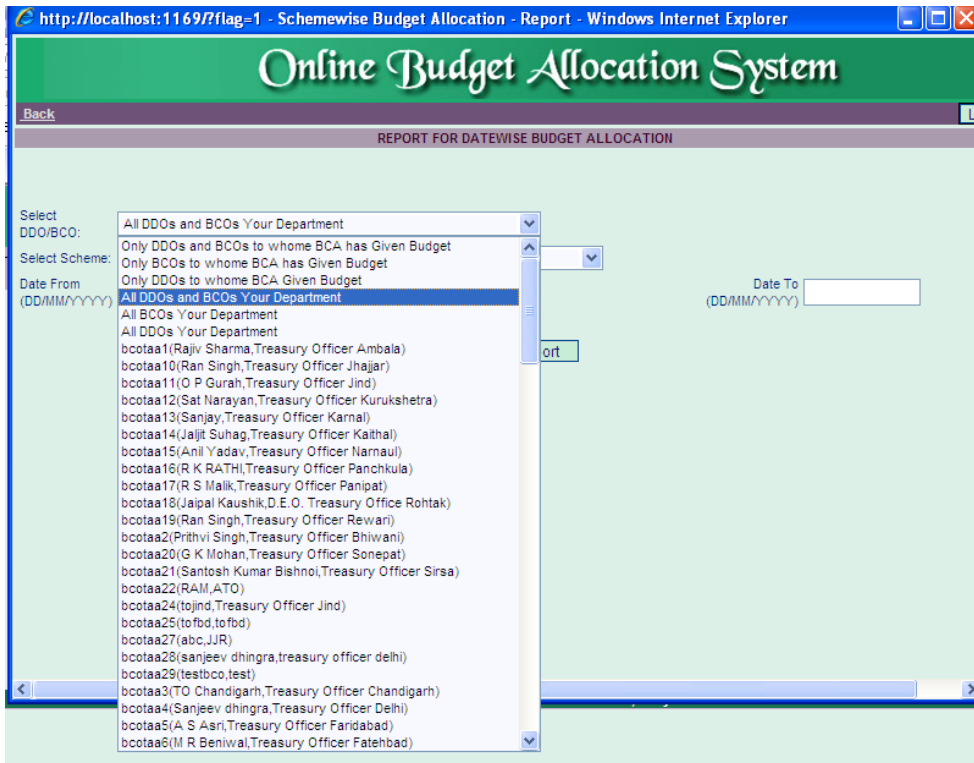
- Budget Allocation | Schemewise Budget Allocation to various BCOs and DDOs
- LOC Allocation | DDOWise Budget Allocation for various schemes
- Receipts Report | **CO/DDOwise-Schemewise Datewise Budget Sanction**
- Expenditure Report | Schemewise-Datewise Budget Sanction to CO/DDOwise
- Other Reports | Summary of Budget Allocation
- Budget Allocated by FD

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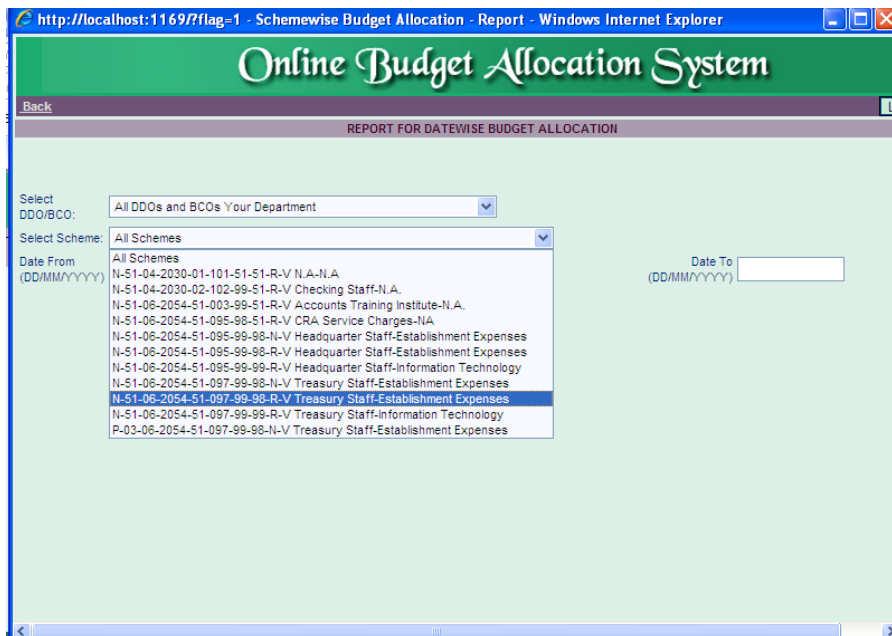
**Step – 1** on clicking this form option following screen will pop up on the Screen. User has to select the DDO/BCO for which allocation is to be viewed as shown below. If he selects All DDOs and BCOs



Haryana –eKosh21 Online Budget Allocation of your Department, then the report would be shown to the user where allocation has been done for all the DDO and BCO under his department .



**Step – 2** If User select 'All Schemes' then all the schemes were shown for which budget is allocated for the selected BCOs/DDOs as shown below or if User select the specific Scheme then report would be shown only for that scheme if Budget Is Allocated to that Department.



**Step – 3** If user want to view report between specific date then he has to fill 'date from' and 'date to' textbox on the form . Then User has to click On 'View Report' Button and report will be shown as below.

# Haryana –eKosh21 Online Budget Allocation

Here this report shows all the schemes of the specific department who had been allocated budget and withdrawal is done different objects of the specific BCO/DDO's.

		01-Galary	03-Cearness Allowances	05-Office Expenses	Total	
N-51-06-2054-51-097-99-98-N-V - Treasury Staff-Establishment Expenses	12/10/2010	Allocation Withdrawal	100000 0	35000 0	0 0	135000 0
	29/10/2010	Allocation Withdrawal	32000 0	0 0	5000 0	37000 0
	07/12/2010	Allocation Withdrawal	55000 0	20000 0	0 0	75000 0
	10/12/2010	Allocation Withdrawal	0 0	7000 0	0 0	7000 0
	29/12/2010	Allocation Withdrawal	48500 0	15600 0	0 0	64100 0
	31/12/2010	Allocation Withdrawal	0 0	2500 0	0 0	2500 0
	04/02/2011	Allocation Withdrawal	67000 0	25000 0	0 0	93000 0
	21/02/2011	Allocation Withdrawal	14900 0	0 0	0 0	14900 0
	Total	Allocation Withdrawal	317400 0	106100 0	5000 0	428500 0
		NET	317400	106100	5000	428500
Total	Allocation Withdrawal	317400 0	106100 0	5000 0	428500 0	
	NET	317400	106100	5000	428500	

## 9.2.1.4. Schemewise Datewise Budget Sanction to CO/DDOwise

This report is used to view the date wise allocation /withdrawal done under different schemes to the all COs/DDOs.

User: TAA,BCA, Treasury And Accounts

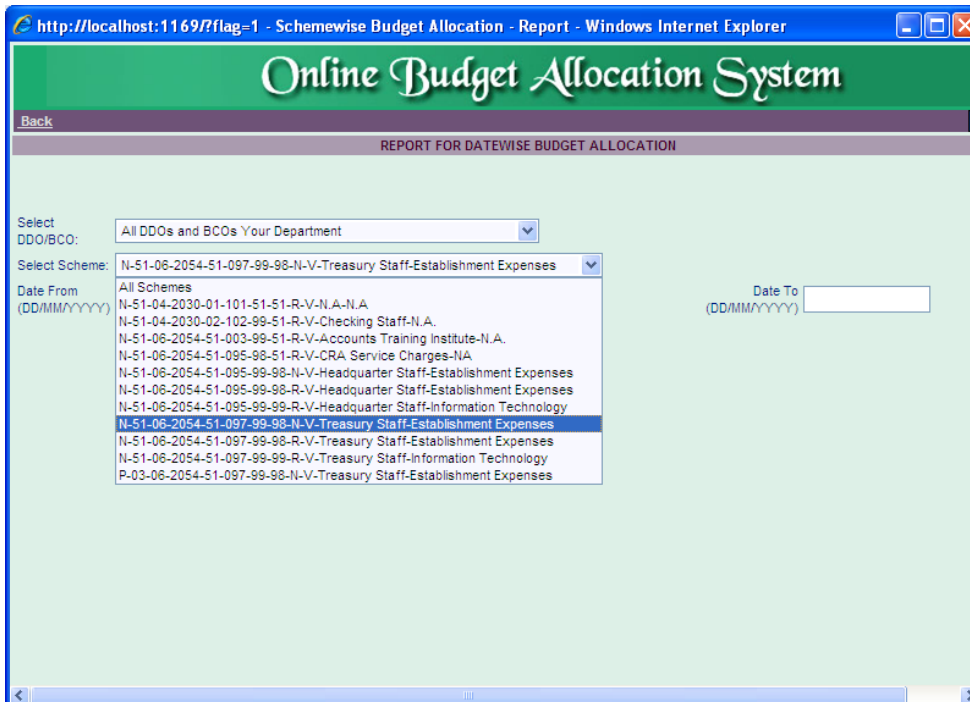
Operations | Reports | Other operations | Logout

- Budget Allocation | Schemewise Budget Allocation to various BCOs and DDOs
- LOC Allocation | DDOwise Budget Allocation for various schemes
- Receipts Report | CO/DDOwise-Schemewise Datewise Budget Sanction
- Expenditure Report | Schemewise-Datewise Budget Sanction to CO/DDOwise
- Other Reports | Summary of Budget Allocation
- Budget Allocated by FD

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## Haryana –eKosh21 Online Budget Allocation

**Step – 1** on clicking this form option following screen will pop up on the Screen. User has to select the DDO/BCO first as shown below. If he selects All DDo's and BCOs Your Department, the report would be shown to the user where all the DDOs and BCOs are available under his department.



The screenshot shows the 'Online Budget Allocation System' interface. The title bar indicates the URL is 'http://localhost:1169/?flag=1 - Schemewise Budget Allocation - Report - Windows Internet Explorer'. The main header is 'Online Budget Allocation System'. Below the header, there is a 'Back' button and a section titled 'REPORT FOR DATEWISE BUDGET ALLOCATION'. The form contains the following fields:

- Select DDO/BCO:** A dropdown menu with the selected option 'All DDOs and BCOs Your Department'.
- Select Scheme:** A dropdown menu with the selected option 'N-51-06-2054-51-097-99-98-N-V-Treasury Staff-Establishment Expenses'. A list of other schemes is visible below the dropdown, including 'All Schemes', 'N-51-04-2030-01-101-51-51-R-V-N.A-N.A.', 'N-51-04-2030-02-102-99-51-R-V-Checking Staff-N.A.', 'N-51-06-2054-51-003-99-51-R-V-Accounts Training Institute-N.A.', 'N-51-06-2054-51-095-98-51-R-V-CRA Service Charges-NA', 'N-51-06-2054-51-095-99-98-N-V-Headquarter Staff-Establishment Expenses', 'N-51-06-2054-51-095-99-98-R-V-Headquarter Staff-Establishment Expenses', 'N-51-06-2054-51-095-99-98-R-V-Headquarter Staff-Information Technology', 'N-51-06-2054-51-097-99-98-N-V-Treasury Staff-Establishment Expenses', 'N-51-06-2054-51-097-99-98-R-V-Treasury Staff-Establishment Expenses', 'N-51-06-2054-51-097-99-98-R-V-Treasury Staff-Information Technology', and 'P-03-06-2054-51-097-99-98-N-V-Treasury Staff-Establishment Expenses'.
- Date From (DD/MM/YYYY):** A text box.
- Date To (DD/MM/YYYY):** A text box.

**Step – 2** If User select 'All Schemes' then all the schemes were shown for which budget is allocated for the selected BCOs/DDOs as shown below or if User select the specific Scheme then report would be shown only for that scheme if Budget Is Allocated to that Department.



The screenshot shows the 'Online Budget Allocation System' interface. The title bar indicates the URL is 'http://localhost:1169/?flag=1 - Schemewise Budget Allocation - Report - Windows Internet Explorer'. The main header is 'Online Budget Allocation System'. Below the header, there is a 'Back' button and a section titled 'REPORT FOR DATEWISE BUDGET ALLOCATION'. The form contains the following fields:

- Select DDO/BCO:** A dropdown menu with the selected option 'All DDOs and BCOs Your Department'.
- Select Scheme:** A dropdown menu with the selected option 'N-51-06-2054-51-097-99-98-N-V Treasury Staff-Establishment Expenses'.
- Date From (DD/MM/YYYY):** A text box containing '05/04/2010'.
- Date To (DD/MM/YYYY):** A text box containing '01/03/2011'.

At the bottom of the form, there is a 'View Report' button.

**Step – 3** If user want to view report between specific date then he has to fill 'date from' and 'date to' textbox on the form. Then User has to click On 'View Report' Button and report will be shown as below.

Here this report shows the various BCO/DDO's of the department who had been allocated budget and withdrawal is done in different objects of the specific scheme.

## Haryana –eKosh21 Online Budget Allocation

http://localhost:1169/New%20Budget%204m%20sir/rep\_schemewiseDatewiseDDOwise\_budgetsanction.aspx - Window...

**ONLINE BUDGET ALLOCATION SYSTEM**  
Schemewise Datewise Budget Allocation/Withdrawal to Various BCOs/DDOsReport

Department Name: Treasury & Accounts Date of Print:

Scheme Name: N-51-06-2054-51-067-99-N-V-Treasury Staff-Establishment Expenses

Name of CO/DDO	01-Salary	03-Oeames s	04-Travel Expenses	05-Office Expenses	06-Rent/Ra tes and	07-Medical Reimburse	08-Leave Travel	Total
5/4/2010 [11-00-JindJindTreasury Officer Jind0024] Allocation Withdrawal	2176000	1320000	3200	8700	30000	18000	0	3952900
6/4/2010 [18-01-Kalanaur-A.T O KalanaurA.T 00582] Allocation Withdrawal	800000	200000	0	3000	0	0	0	1003000
[18-03-Sampal-A.T O SampalA.T 00582] Allocation Withdrawal	800000	200000	0	3000	0	0	0	1003000
[19-00-Rewari-tower TREASURY OFFICER] Allocation Withdrawal	952000	441000	1100	7300	0	6000	0	1406400
9/4/2010 [10-03-Bhadurgam -Nansi Yadav/Asst. Treas. Allocation Withdrawal	1190000	288000	3200	7300	0	2500	0	1491000
13/4/2010 [06-00-Fatehabad-to Treasury officer0582] Allocation Withdrawal	986000	293000	1000	4000	10000	6000	0	1299000
[07-02-Farukhagar- alofharA.T.O.Faru kh Nagar0582] Allocation Withdrawal	250000	100000	1000	0	2000	0	0	353000
[07-06-Dohna-also Inal/Asst. Treasury Officer, Dohna0582] Allocation Withdrawal	150000	60000	0	0	0	0	0	210000
16/4/2010 [06-03-Bhuna-rajive samagao0582] Allocation Withdrawal	352000	104000	400	1100	0	0	0	457500
19/4/2010 [07-00-Gurgaon-togr g/Treasury Officer, Gurgaon0582] Allocation Withdrawal	34600	230000	1000	11000	3400	17500	0	417800

14.00 x 8.50 in

### 9.2.1.5. Summary Budget Allocation

This report is used to view the summary of budget allocations done by BCA under different schemes.

Menu - Windows Internet Explorer

http://localhost:1169/New%20Budget%204m%20sir/mainmenu.aspx

File Edit View Favorites Tools Help

★ Favorites ☆ Suggested Sites Get More Add-ons

Menu Home Feeds (3) Read Mail Print Page Safety Tools Help

## Online Budget Allocation System

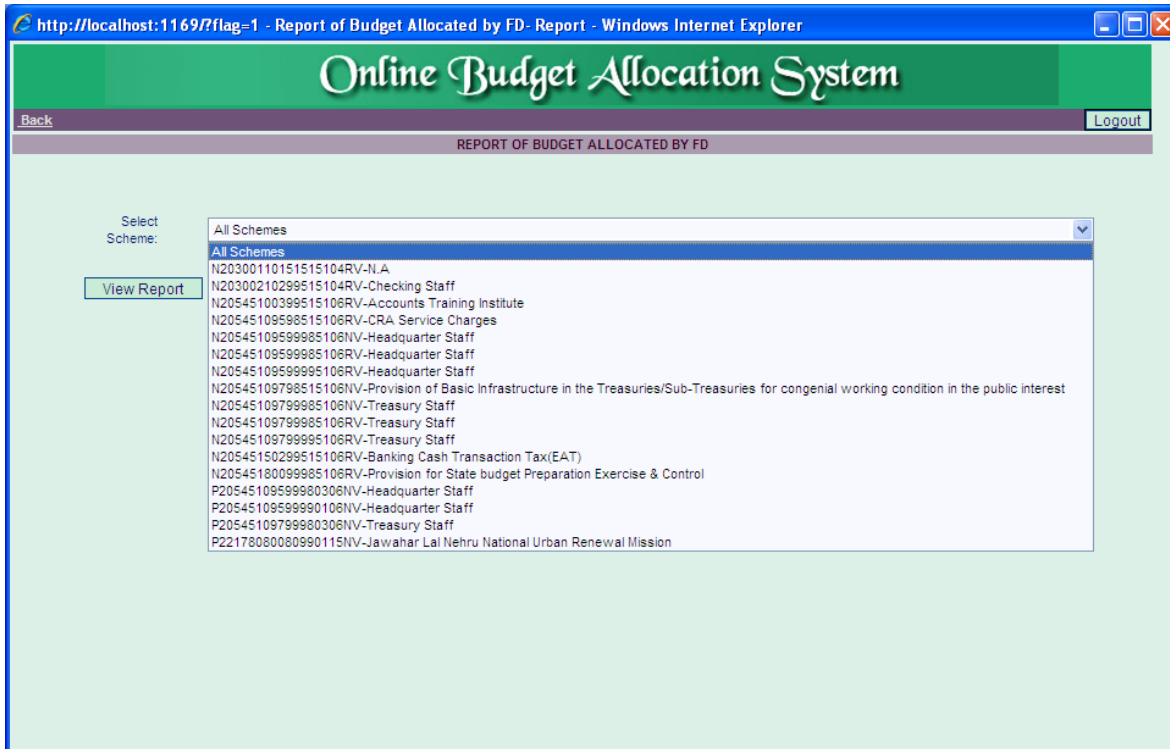
User: TAA,BCA, Treasury And Accounts Logout

- Operations
- Reports
  - Budget Allocation
    - Schemewise Budget Allocation to various BCOs and DDOs
    - DDOwise Budget Allocation for various schemes
    - Receipts Report
    - CO/DDOwise-Schemewise Datewise Budget Sanction
    - Expenditure Report
    - Schemewise-Datewise Budget Sanction to CO/DDOwise
    - Other Reports
      - Summary of Budget Allocation**
      - Budget Allocated by FD
- Other operations

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**Step – 1** If User select 'All Schemes' then all the schemes were shown for which budget is allocated as shown below or if User select the specific Scheme then report would be shown only for that scheme if Budget Is Allocated to that Department.

# Haryana –eKosh21 Online Budget Allocation



**Step – 2** Then User has to click On ‘View Report’ Button and report will be shown as below.

**Step – 3** This report shows the Summary of the budget allocated to the department. **Budget from FD** (Budget Allocated by the FD to the Department), **Budget Distributed** and **Budget Reseved** in different schemes under different objects.

http://localhost:1169/New%20Budget%204m%20sir/RepBudgetSummary.aspx?flag=1 - Windows Internet Explorer

**ONLINE BUDGET ALLOCATION SYSTEM**

Report for Summary of Budget Allocation

Print Date: 09/03/2011

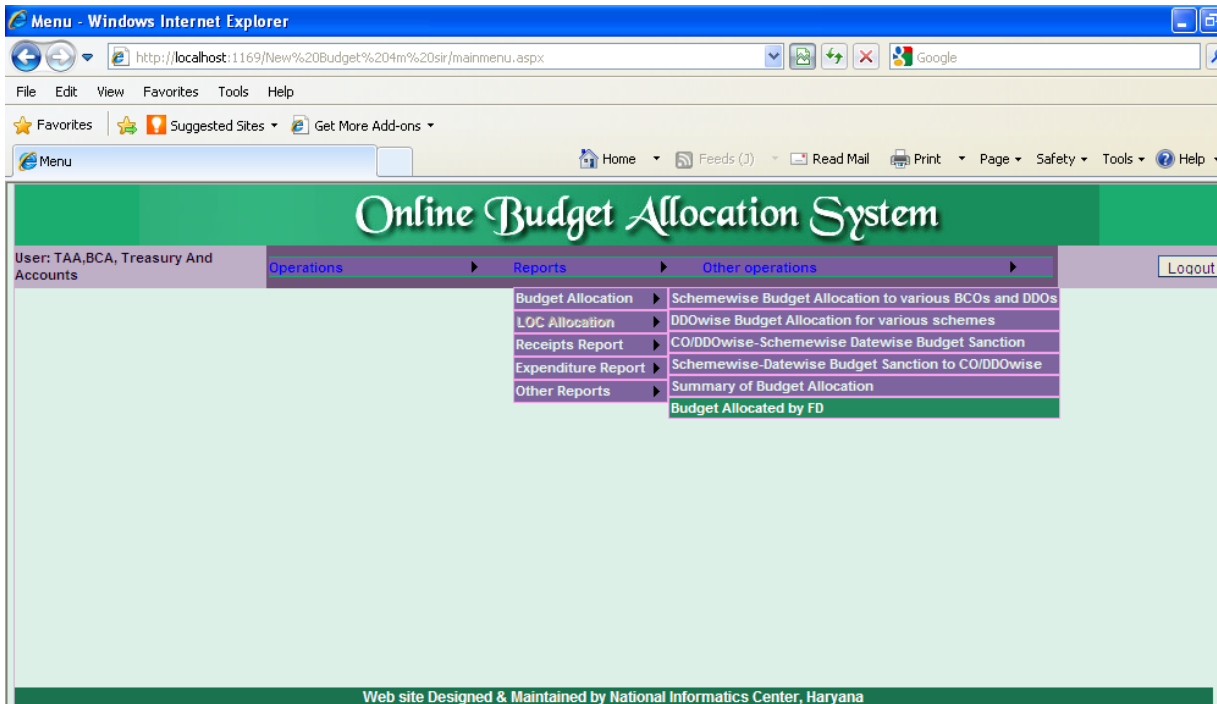
DEPARTMENT: Treasury & Accounts HEAD OF DEPARTMENT: TAA

Scheme-Name		01-Salary	03-Dearnes & Allowances	04-Travel Expenses	05-Office Expenses	24-Materials And Supplies	33-Payments for Profession	34-Other Charges	67-Medical Reimbursement	Total
N	N2054510959985106NV-Headquarter Staff	Budget From FD	2641000	871000	9000	135000	0	0	0	3656000
	Budget Distributed	2806000	1362000	9000	135000			200000	4512000	
	Budget Reseved	165000	491000	0	0			200000	856000	
	<b>Total</b>	Budget From FD	2641000	871000	9000	135000	0	0	0	3656000
	Budget Distributed	2806000	1362000	9000	135000			200000	4512000	
	Budget Reseved	165000	491000	0	0			200000	856000	
	<b>Grand Total</b>	Budget From FD	2641000	871000	9000	135000	0	0	0	3656000
	Budget Allocated	2806000	1362000	9000	135000			200000	4512000	
	Budget Reseved	165000	491000	0	0			200000	856000	

Page 1 of 1

### 9.2.1.6. Budget Allocated By FD

This report is used to view budget allocated by FD to BCA under different schemes and different objects.



**Step – 1** If User select 'All Schemes' then all the schemes were shown for which budget is allocated as shown below or if User select the specific Scheme then report would be shown only for that scheme if Budget Is Allocated to that Department by FD Department.

# Haryana –eKosh21 Online Budget Allocation

http://localhost:1169/?flag=1 - Report of Budget Allocated by FD - Report - Windows Internet Explorer

## Online Budget Allocation System

REPORT OF BUDGET ALLOCATED BY FD

Back Logout

Select Scheme: N20545109798515106NV-Provision of Basic Infrastructure in the Treasuries/Sub-Treasuries for congenial working condition in the public interest

All Schemes

N20300110151515104RV-N.A

N20300210299515104RV-Checking Staff

N20545100399515106RV-Accounts Training Institute

N205451095998515106RV-CRA Service Charges

N2054510959985106NV-Headquarter Staff

N2054510959985106RV-Headquarter Staff

N2054510959985106RV-Headquarter Staff

N20545109798515106NV-Provision of Basic Infrastructure in the Treasuries/Sub-Treasuries for congenial working condition in the public interest

N2054510979985106NV-Treasury Staff

N2054510979985106RV-Treasury Staff

N2054510979985106RV-Treasury Staff

N20545150299515106RV-Banking Cash Transaction Tax(EAT)

N2054518009985106RV-Provision for State budget Preparation Exercise & Control

P2054510959980306NV-Headquarter Staff

P2054510959980106NV-Headquarter Staff

P2054510979980306NV-Treasury Staff

P22178080080990115NV-Jawahar Lal Nehru National Urban Renewal Mission

**Step – 2** Then User has to click On ‘View Report’ Button and report will be shown as below.

This report shows the budget allocated by FD to the department in different schemes and different objects of the scheme.

http://localhost:1169/New%20Budget%204m%20sir/RepBudgetAllocatedbyFD.aspx?flag=1 - Windows Internet Explorer

### ONLINE BUDGET ALLOCATION SYSTEM

Report for Budget Allocated by FD Print Date: 09/03/2011

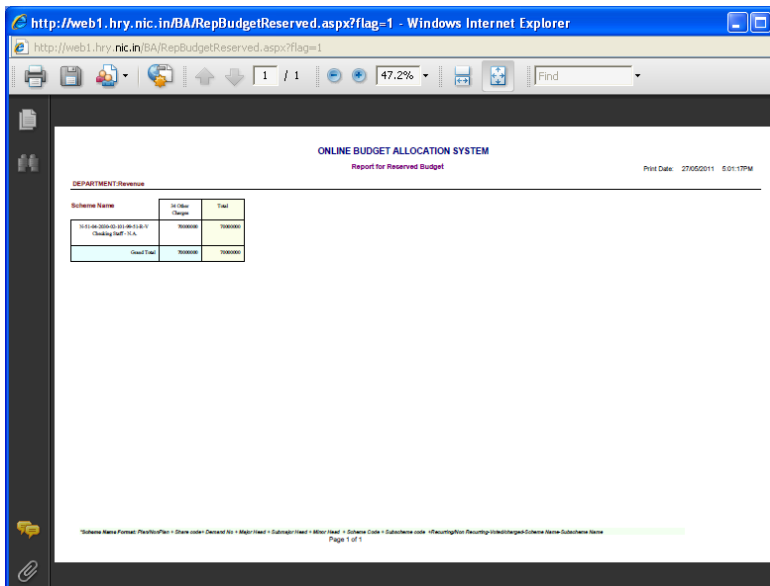
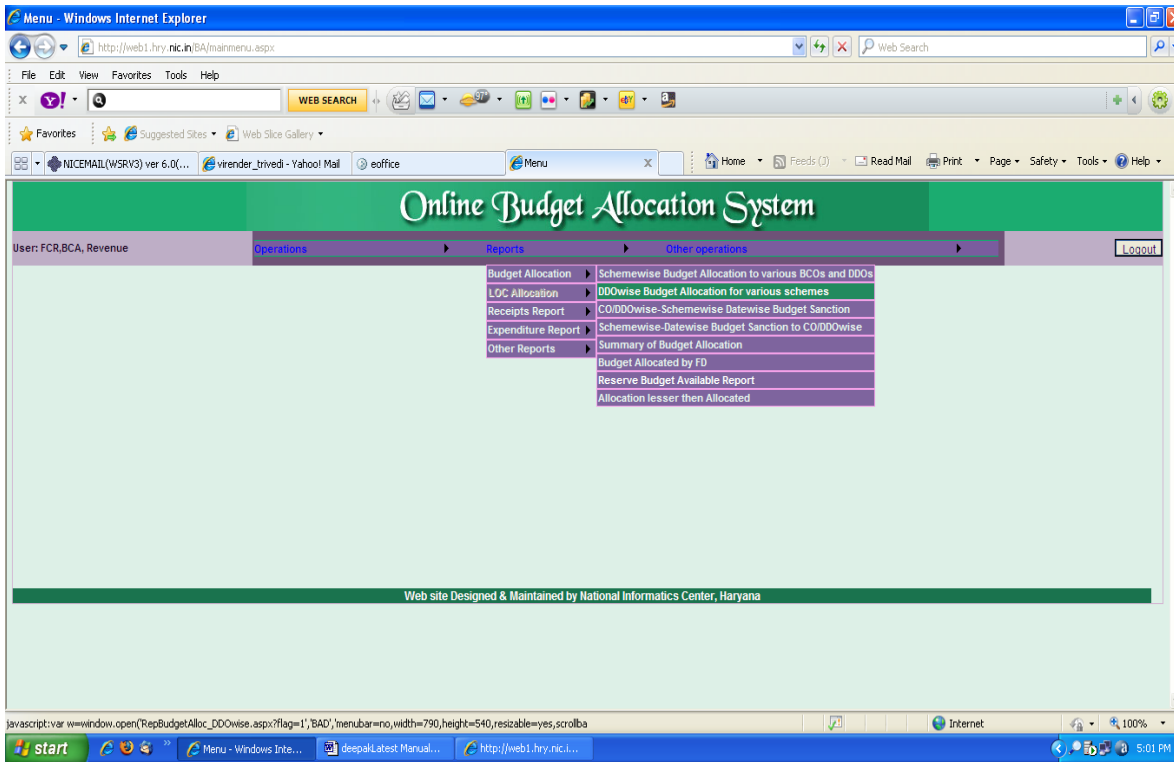
DEPARTMENT: Treasury & Accounts

Scheme Name	01-Salary	02-Wages	03-Dearness Allowances	04-Travel Expenses	05-Office Expenses	06-Rent,Rate and Taxes	07-Publicatio ns	08-Grant-in-Aid-General	13-Hospitality /Entertainme	21-Motor Vehicle	24-Materials And Supplies	33-Payments for
N-51-04-2030-01-101-51-1-R-V -N.A	0	0	0	0	0	0	0	0	0	0	0	0
N-51-04-2030-02-102-99-51-R-V -Checking Staff	0	0	0	0	0	0	0	0	0	0	0	0
N-51-05-2054-51-003-99-51-R-V -Accounts Training Institute	2000000	10000	660000	3000	180000	0	0	0	0	0	0	0
N-51-05-2054-51-095-99-51-R-V -CRA Service Charges	0	0	0	0	0	0	0	0	0	0	0	0
N-51-05-2054-51-095-99-98-N-V -Headquarter Staff	2641000	0	871000	9000	135000	0	0	0	0	0	0	0
N-51-05-2054-51-095-99-98-R-V -Headquarter Staff	15107000	458000	4980000	80000	560000	0	0	0	0	500000	0	2860000
N-51-05-2054-51-095-99-99-R-V -Headquarter Staff	0	0	0	0	0	0	0	0	0	0	0	0
N-51-05-2054-51-097-98-51-N-V -Provision of Basic Infrastructure in the Treasuries/Sub-Treasuries	0	0	0	0	0	0	0	0	0	0	0	0

Page 1 of 2

**9.2.1.7. Reserve Budget Available**

This report is used to view the budget reserve with BCA ie budget left after allocations to BCOs/DDOs.



**9.2.2 LOC Allocation**

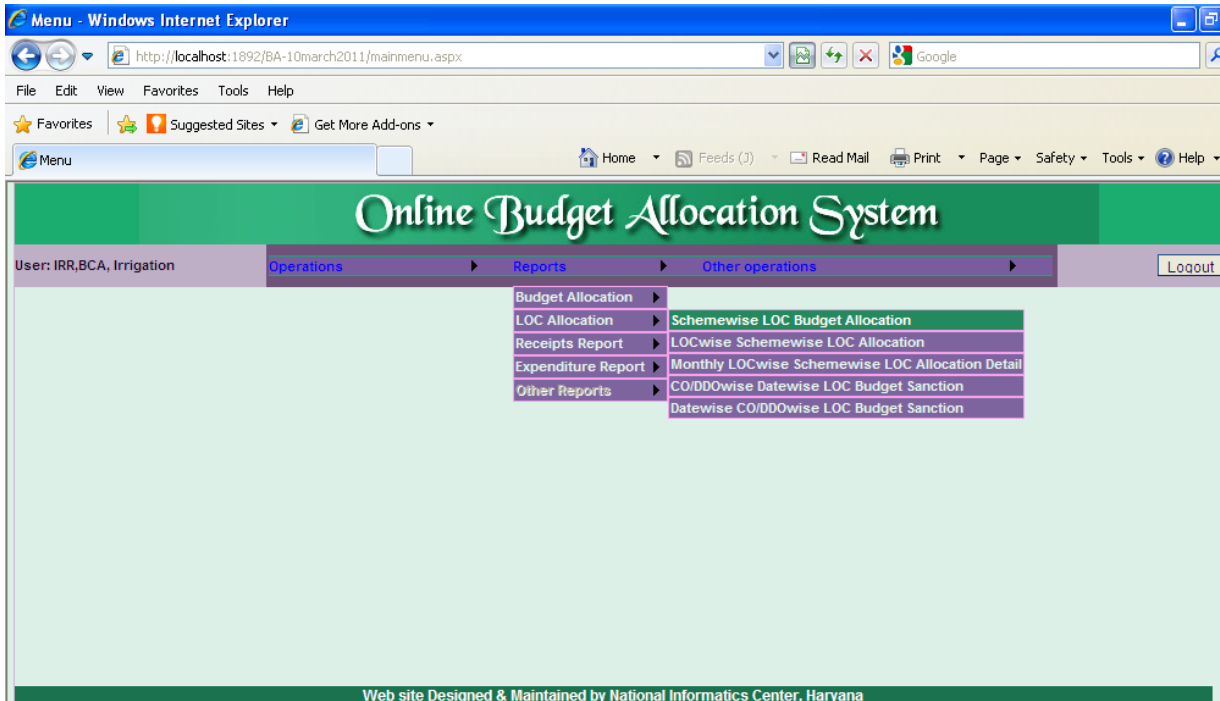
Using this form BCA/BCO at the head office level for Engineering departments will be able to View LOC Allocated/Withdrawal from the department. There are different type of Reports which can be viewed: -

**9.2.2.1 Schemewise LOC Budget Allocation**



- Haryana –eKosh21 Online Budget Allocation
- 9.2.2.2 LOCwise Schemewise LOC Allocation
- 9.2.2.3 Monthly LOCwise Schemewise LOC Allocation Detail
- 9.2.2.4 CO/DDOwise Datewise LOC Budget Sanction
- 9.2.2.5 Datewise CO/DDOwise LOC Budget Sanction

### 9.2.2.1. Schemewise LOC Budget Allocation



**Step – 1** On clicking this form option following screen will popped up on the Screen. User has to select the Scheme first as shown below.





## Haryana –eKosh21 Online Budget Allocation

**Step – 2** And then click on button **View Report** .where a PDF file is popped out where user can see LOC Budget Allocated to his Department according to scheme's to varoius objects.

**ONLINE BUDGET ALLOCATION SYSTEM**  
Scheme Wise LOC Budget Allocation For Irrigation  
By Finance Department for (Plan/Establishment/Works) [Amount in Rs.]

LOC ID : E0001  
Print Date: 11/03/2011

Scheme Name	01-Salary	03-Deemeds	04-Travel Expenses	05-Office Expenses	45-P.O.L	67-Medical Reimburses	76-Leave Travel	79-Ex-Gratia	Total
N-24-2700-01-001-95-51-N-V-Special Revenue Staff Irrigation	159440000	72163000	2495000	0	0	0	0	0	234098000
N-24-2700-01-001-95-51-N-V-Special Revenue Staff Irrigation	159440000	72163000	2495000	1000000	0	2000000	500000	800000	236098000
N-24-2700-01-001-95-51-N-V-Medical Irrigation	4987000	2917000	23000	88000	0	0	0	0	7997000
N-24-2700-01-001-97-51-N-V-Executive Irrigation	57000000	29119000	495000	113000	0	1500000	0	0	8227000
N-24-2700-01-001-97-51-N-V-Executive Irrigation	57000000	29119000	250000	243000	1170000	3000000	80000	100000	9678000
N-24-2700-01-001-99-51-N-V-Supervision Irrigation	16160000	7270000	100000	270000	0	0	0	0	25830000
N-24-2700-01-001-99-51-N-V-Supervision Irrigation	16160000	7270000	100000	270000	0	400000	400000	0	24830000
N-24-2700-02-001-95-51-N-V-Special Revenue Staff Irrigation	252000000	113400000	2687000	987000	0	0	0	0	368374000
N-24-2700-02-001-95-51-N-V-Special Revenue Staff Irrigation	252000000	113400000	2687000	987000	800000	5000000	1500000	0	376474000
N-24-2700-02-001-97-51-N-V-Medical Irrigation	7220000	3686000	27000	27000	0	0	0	0	10903000
N-24-2700-02-001-99-51-N-V-Execution Irrigation	96960000	426108000	4252000	3430000	0	0	0	0	143982000
N-24-2700-02-001-99-51-N-V-Execution Irrigation	96960000	426108000	4252000	3430000	700000	8000000	2000000	0	141982000
N-24-2700-02-001-99-51-N-V-Supervision Irrigation	59000000	24790000	72000	72000	0	0	0	0	79864000

Page 1 of 59

### 9.2.2.3. Monthly LOCwise Schemewise LOC Allocation Detail

Menu - Windows Internet Explorer  
http://localhost:1892/BA-10march2011/mainmenu.aspx

File Edit View Favorites Tools Help

Home Feeds (0) Read Mail Print Page Safety Tools Help

## Online Budget Allocation System

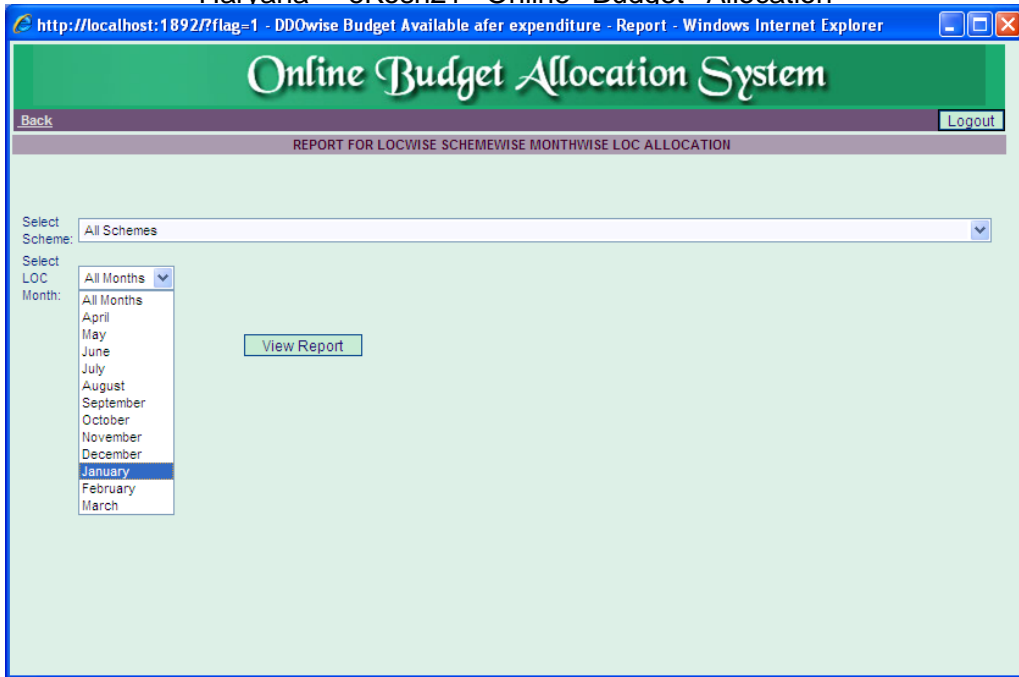
User: IRR,BCA, Irrigation

- Operations
- Reports
  - Budget Allocation
  - LOC Allocation
    - Schemewise LOC Budget Allocation
    - LOCwise Schemewise LOC Allocation
    - Monthly LOCwise Schemewise LOC Allocation Detail**
  - Receipts Report
  - Expenditure Report
  - Other Reports
    - CO/DDOwise Datewise LOC Budget Sanction
    - Datewise CO/DDOwise LOC Budget Sanction
- Other operations

Logout

**Step – 1** On clicking this form option following screen will popped up on the Screen. User has to select the Scheme first and Month as Shown below.

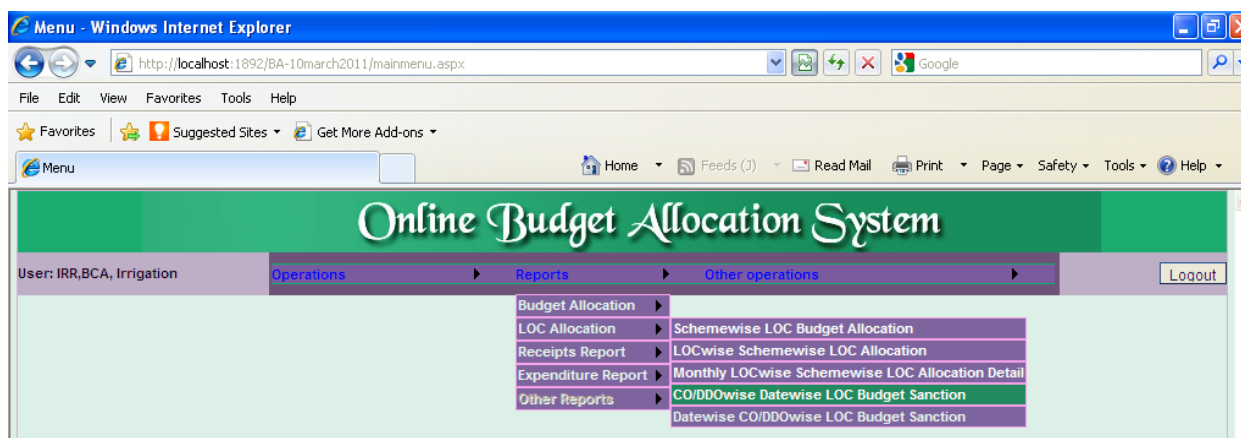
## Haryana –eKosh21 Online Budget Allocation



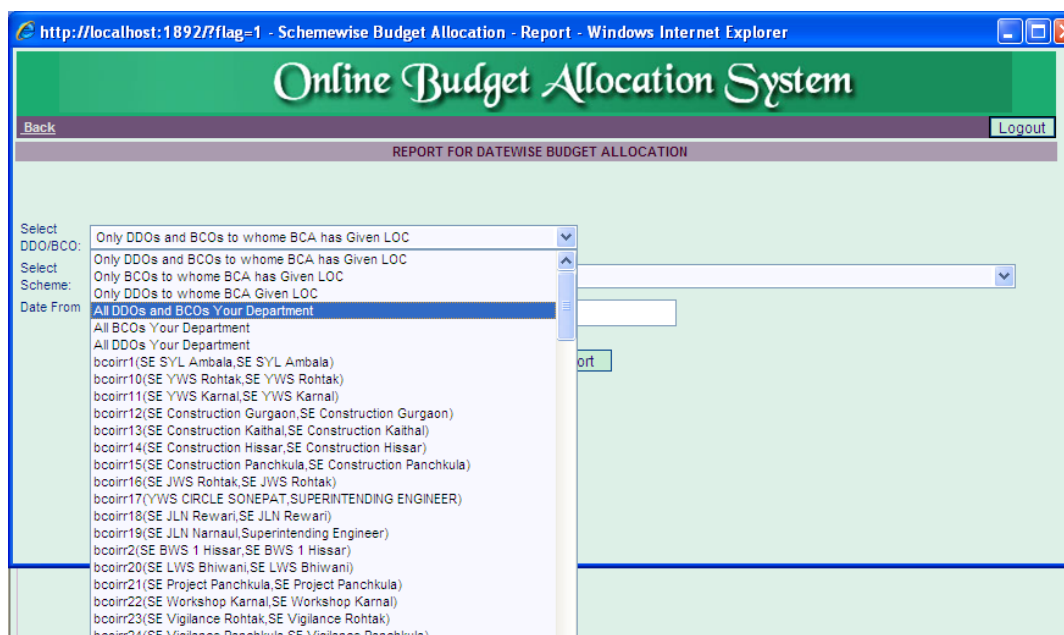
**Step – 2** And then click on button **View Report** where a PDF file is popped out where user can see LOC Budget Allocation to different objects in his Department according to scheme's and of specific month.

Treasury Name	Sub-treasury Name	DDO Name	Valid From	Valid Up to	01- Salary	03- Dearness Allowances	04- Travel Expend	05- Office Expend	07- Medical Reburseme	Total
LOC Allocated By-FD ->					18180000	7270000	100000	270000	400000	
LOC Allocated To DDO/CO ->					11992000	6419000	98000	220000	398000	
D1-Ambala	00-Ambala	0001-SE SYL Ambala	01/01/2011	31/01/2011	0	0	0	0	360000	360000
08-Hissar	00-Hissar	0002-SE BWS 1 Hissar	28/12/2010	31/01/2011	1228000	633000	6000	10000	0	1778000
21-Sirsa	00-Sirsa	0004-SE BWS Sirsa	01/01/2011	31/01/2011	400000	180000	6000	0	0	616000
<b>Total</b>					<b>1668000</b>	<b>713000</b>	<b>10000</b>	<b>10000</b>	<b>360000</b>	<b>2761000</b>

### 9.2.2.4. CO/DDOwise Datewise LOC Budget Sanction



**Step – 1** On clicking this form option following screen will popped up on the Screen. User has to select the DDO/BCO first as Shown below.



**Step – 2** And then user has to select the scheme to which he want to view report .if he like to view report of All Schemes he has to select “**All Scheme’s**” and if he want to view report of specific date’s then he has to give Date From and Date To (Date Format should be (DD/MM/YY)) or Leave blank to view all the records.

## Harvana –eKosh21 Online Budget Allocation

http://localhost:1892/?flag=1 - Schemewise Budget Allocation - Report - Windows Internet Explorer

# Online Budget Allocation System

Back Logout

REPORT FOR DATEWISE BUDGET ALLOCATION

Select DDO/BCO:

Select Scheme:

Date From:  Date To:

**Step – 3** Then click on Button “View Report” the report will be generated.

http://localhost:1892/BA-10march2011/rep\_DDOWise\_Datewise\_LOC\_budgetsanction.aspx?flag=1 - Windows Internet Explorer

CO Datewise LOC Allocation/Withdrawal Report

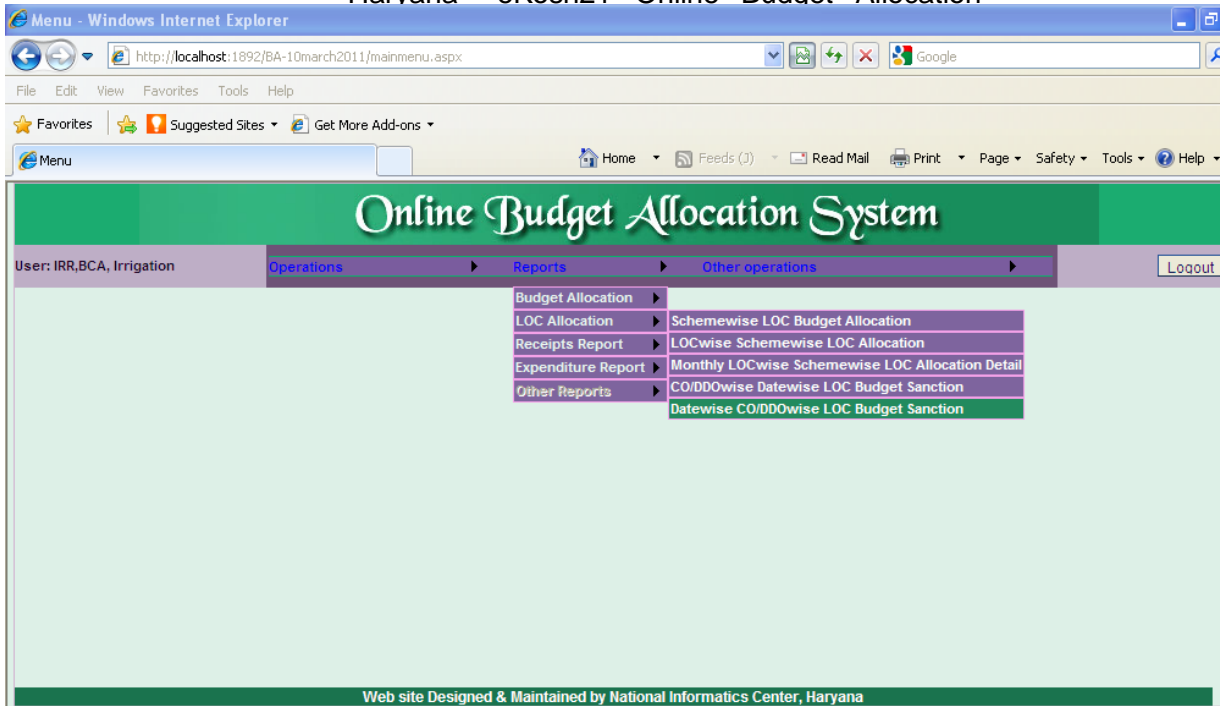
Name Of CO: 02-00-0000-00 YWS BHWasi SE YWS BHWasi-BHWasi-accout

					01-Salary	02-Dearness A	04-Travel Exp	05-Office Exp	10-Major Work	17-Minor Wor	19-Maintenan	45-P.O.L	
E0001	07	1/7/2010	31/7/2010	16-01-24-2700-02-00	Total	100000	35000	0	0	0	0	0	
				16-01-45-01-01-02	Allocation	0	0	0	0	0	0	0	0
				16-01-45-01-01-02	Withdrawal	0	0	0	0	0	0	0	0
		NET		100000	35000	0	0	0	0	0	0		
		16-01-24-2700-02-00	1/7/2010	Allocation	190000	71000	25000	5000	0	0	0	0	
		16-01-45-01-01-02	Revenue Staff	Withdrawal	0	0	0	0	0	0	0		
	Total		Allocation	190000	71000	25000	5000	0	0	0			
			Withdrawal	0	0	0	0	0	0	0			
	NET		190000	71000	25000	5000	0	0	0				
	08	1/8/2010	31/8/2010	4/9/2010	16-01-24-2700-02-00	Allocation	86000	214000	0	10000	0	0	10000
					16-01-45-01-01-02	Withdrawal	0	0	0	0	0	0	0
					16-01-45-01-01-02	on Irregularity	Withdrawal	0	0	0	0	0	0
Total			Allocation	86000	214000	0	10000	0	0				
			Withdrawal	0	0	0	0	0	0				
NET			86000	214000	0	10000	0	0					
4/9/2010		4/9/2010	4/9/2010	4/9/2010	16-01-24-2700-02-00	Allocation	0	0	0	0	0	0	0
					16-01-45-01-01-02	Withdrawal	49000	30000	0	0	0	0	0
					16-01-45-01-01-02	on Irregularity	Withdrawal	0	0	0	0	0	0
		Total		Allocation	0	0	0	0	0	0			
				Withdrawal	49000	30000	0	0	0	0			
		NET		49000	30000	0	0	0	0				
4/9/2010	4/9/2010	4/9/2010	4/9/2010	16-01-24-2700-02-00	Allocation	0	0	0	50000	0	0	0	
				16-01-45-01-01-02	Withdrawal	225000	0	0	0	0	0		
				16-01-45-01-01-02	on Irregularity	Withdrawal	0	0	0	50000	0	0	
	Total		Allocation	0	0	0	50000	0	0				
			Withdrawal	225000	0	0	0	0	0				
	NET		225000	0	0	50000	0	0					
4/9/2010	4/9/2010	4/9/2010	4/9/2010	16-01-24-2700-02-00	Allocation	0	0	0	8000	0	0	0	
				16-01-45-01-01-02	Withdrawal	40000	140000	0	0	0	0		

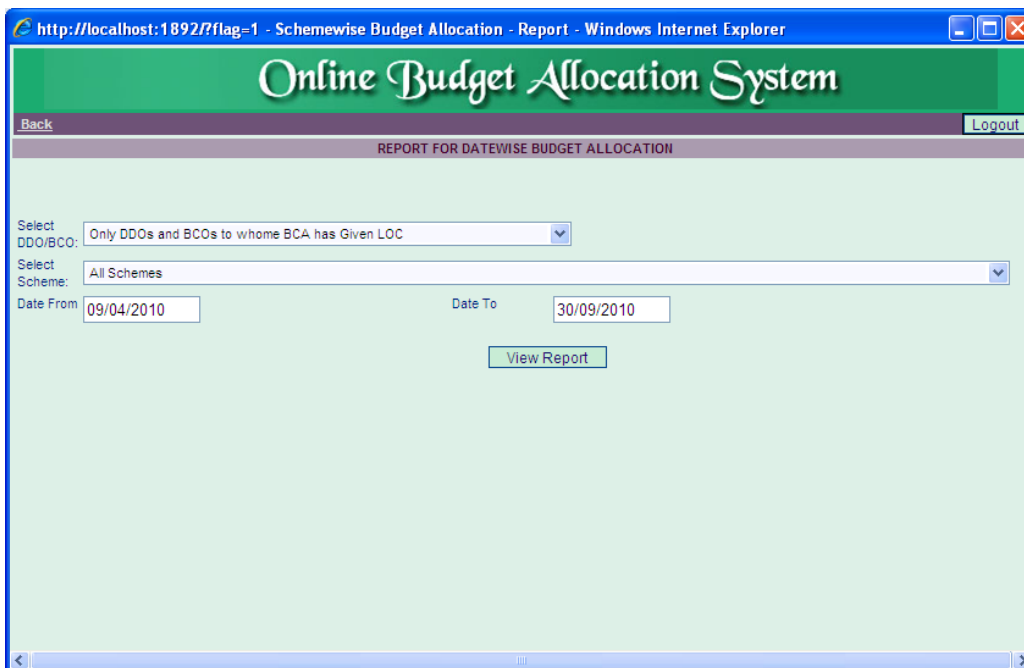
\*Scheme Name Format: Plan/NonPlan + Share code + Demand No + Major Head + Submajor Head + Minor Head + Scheme Code + Subscheme code +Scheme description

### 9.2.2.5. Datewise CO/DDOWise LOC Budget Sanction

## Haryana –eKosh21 Online Budget Allocation



**Step – 1** On clicking this form option following screen will popped up on the Screen. User has to select the DDO/BCO first as Shown below.



**Step – 2** And then user has to select the scheme to which he want to view report .if he like to view report of All Schemes he has to select “**All Scheme’s**” and if he want to view report of specific date’s then he has to give Date From and Date To (Date Format should be (DD/MM/YY)) or Leave blank to view all the records .Then click on Button “**View Report**” the report will be generated.

## Harvana –eKosh21 Online Budget Allocation

http://localhost:1892/BA-10march2011/rep\_DatewiseDDOWise\_LOC\_budgetsanction.aspx?flag=1 - Windows Internet ...

**Datewise Budget LOC Allocation/Withdrawal Report**

Scheme Name: N-61-24-2700-02-001-00-01-0-V-Execution Irrigation-NA

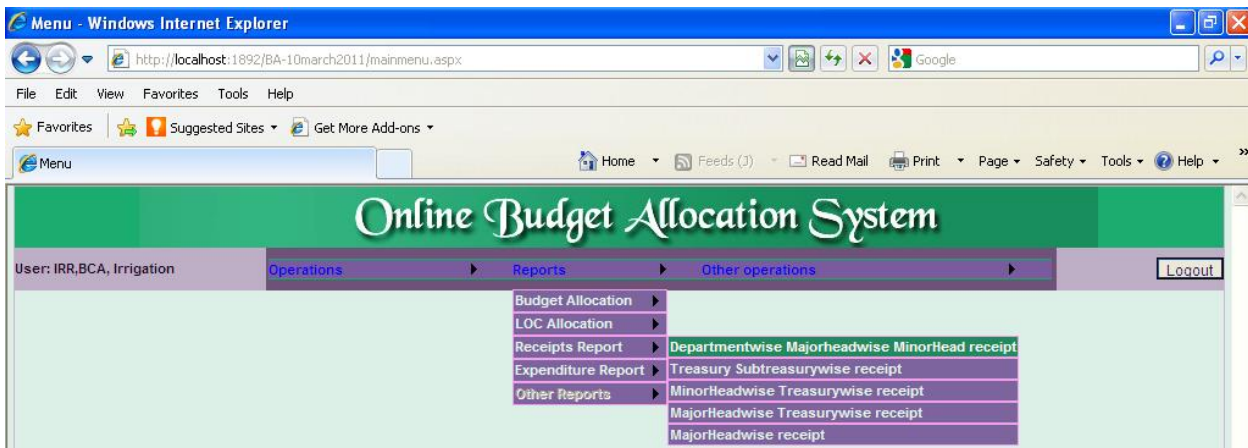
						01-Salary	03-Dwames	04-Travel E	05-Office Ex	06-P.O.L	07-Medical	70-Leave Tl	Total
E0001	06	04/2010	30/9/2010	14/9/2010	[15-00-Namraul-SE J L R Name(Supervisor)]	Allocation	0	0	0	0	0	0	0
					Withdrawal	0	0	0	0	0	0	0	0
		15/2010	31/5/2010	19/5/2010	[20-03-Dohra-SE YWS ROHTAK GORANADE YWS]	Allocation	0	0	0	0	0	0	0
					Withdrawal	0	0	0	0	0	0	0	0
		16/2010	30/9/2010	16/2010	[04-00-Dohra-SE YWS D * I * I * S * E * Y * * * De40000]	Allocation	300000	110000	0	0	0	0	0
					Withdrawal	0	0	0	0	0	0	0	0
	06	16/2010	30/9/2010	16/2010	[04-00-Dohra-SE YWS D * I * I * S * E * Y * * * De40000]	Allocation	300000	110000	0	0	0	0	0
					Withdrawal	0	0	0	0	0	0	0	0
				26/2010	[01-00-Ambala-SEN VSG AMB002]	Allocation	0	0	0	0	0	0	0
					Withdrawal	630000	190000	30000	10000	0	0	0	0
				38/2010	[04-00-Dohra-SE YWS D * I * I * S * E * Y * * * De40000]	Allocation	0	0	0	0	0	0	0
					Withdrawal	300000	110000	0	0	0	0	0	0
				76/2010	[10-00-Rewari-SE J.NI Rewar001]	Allocation	0	0	0	0	0	0	0
					Withdrawal	0	0	0	0	0	0	0	0
				96/2010	[22-02-Cherahi Daba-SE J.NI NAL DAB001]	Allocation	1000000	700000	60000	25000	2000	0	0
					Withdrawal	0	0	0	0	0	0	0	0
				11/2010	[10-00-Rohtak-SE YWS Rohak001]	Allocation	0	0	0	0	0	0	0
					Withdrawal	370000	40000	0	0	0	0	0	0

\*Scheme Name Format: Plan/NonPlan + Share code + Demand No + Major Head + Submajor Head + Minor Head + Scheme Code + Subscheme code +Scheme description

### 9.2.3 Receipts Report

- 9.2.3.1 Departmentwise Majorheadwise MinorHead receipt
- 9.2.3.2 Treasury Subtreasurywise receipt
- 9.2.3.3 MinorHeadwise Treasurywise receipt
- 9.2.3.4 MajorHeadwise Treasurywise receipt
- 9.2.3.5 MajorHeadwise receipt

#### 9.2.3.1. Departmentwise Majorheadwise MinorHead receipt



**Step – 1** On clicking this form option following screen will popped up on the Screen. User has to select the Department first as Shown below



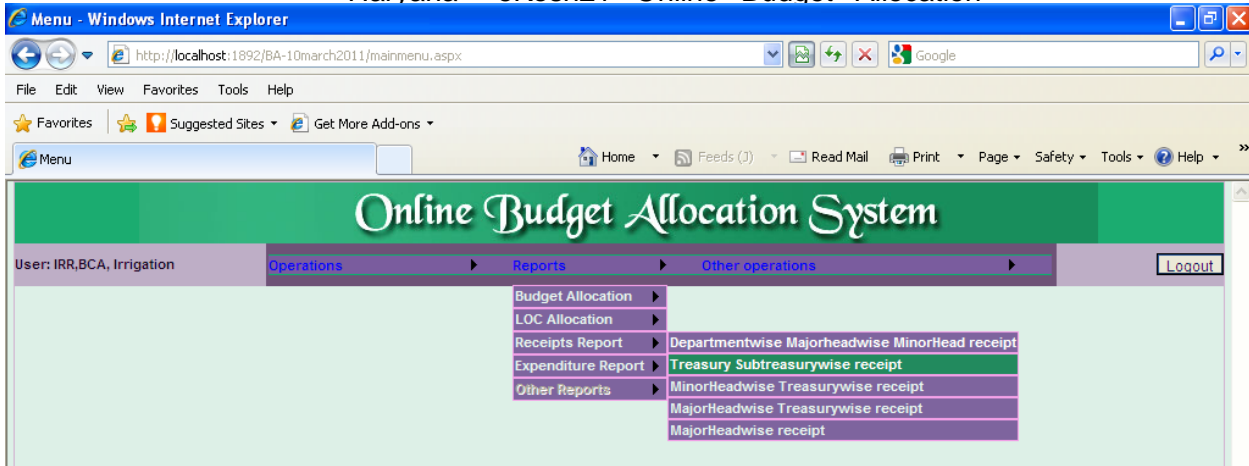
## Haryana –eKosh21 Online Budget Allocation

**Step – 2** if user want to change dates to which he want to view report he can edit Date From or Date To Textbox's.(Date From Should Not be greater than Date To and in format of (DD/MM/YYYY)) Then click on Button **“View Report”** the report will be generated.

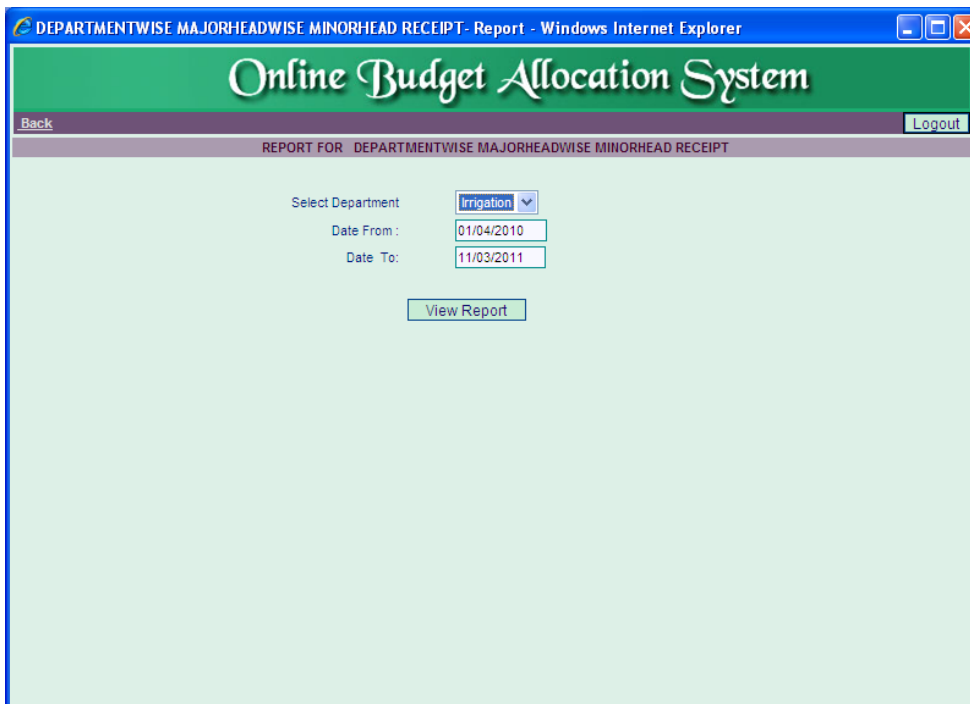
ONLINE BUDGET ALLOCATION SYSTEM	
Report for Departmentwise Majorheadwise MinorHead Receipt	
Print Date 11/03/2011	
from 01/04/2010 to 11/03/2011	
RECEIPT	
<b>Irrigation</b>	
<u>0700-Major Irrigation</u>	
101-Sale of Water for Irrigation Purposes	3125664
800-Other Receipts	677058
101-Sale of Water for Irrigation Purposes	2671787
800-Other Receipts	2302
101-Sale of Water for Irrigation Purposes	804955
101-Sale of Water for Irrigation Purposes	1498945
<b>Total 0700-Major Irrigation :</b>	<b>8780711</b>
<u>0701-Medium Irrigation</u>	
101-Sale of Water for Irrigation Purposes	9000
<b>Total 0701-Medium Irrigation :</b>	<b>9000</b>
<u>2700-Major Irrigation</u>	
001-Direction and Administration	4988
<b>Total 2700-Major Irrigation :</b>	<b>4988</b>
<b>TOTAL Irrigation:</b>	<b>8794699</b>
<b>GRAND TOTAL:</b>	<b>8794699</b>

### 9.2.3.2. Treasury Subtreasurywise receipt

## Haryana –eKosh21 Online Budget Allocation



**Step – 1** On clicking this form option following screen will popped up on the Screen. User has to select the Department first as Shown below



**Step – 2** if user want to change dates to which he want to view report he can edit Date From or Date To Textbox's. Then click on Button "**View Report**" the report will be generated.

## Harvana –eKosh21 Online Budget Allocation

http://localhost:1892/BA-10march2011/RepTrySubTrywiseReceipt.aspx?flag=1 - Windows Internet Explorer

**ONLINE BUDGET ALLOCATION SYSTEM**

**Report for Treasury Subtreasurywise Receipt from 01/04/2010 to 11/03/2011** Print Date 11/03/2011

RECEIPT

10-Jhajjar , 00-Jhajjar

0700-Major Irrigation

101-Sale of Water for Irrigation Purposes	854653
800-Other Receipts	2302
<b>Total 0700-Major Irrigation :</b>	<b>856955</b>
<b>Total 10-Jhajjar,00-Jhajjar:</b>	<b>856955</b>

### 9.2.3.3. MinorHeadwise Treasurywise receipt

Menu - Windows Internet Explorer

http://localhost:1892/BA-10march2011/mainmenu.aspx

File Edit View Favorites Tools Help

Menu

Home Feeds (0) Read Mail Print Page Safety Tools Help

**Online Budget Allocation System**

User: IRR,BCA, Irrigation

Operations Reports Other operations Logout

- Budget Allocation
- LOC Allocation
- Receipts Report
- Expenditure Report
- Other Reports
  - Departmentwise Majorheadwise MinorHead receipt
  - Treasury Subtreasurywise receipt
  - MinorHeadwise Treasurywise receipt**
  - MajorHeadwise Treasurywise receipt
  - MajorHeadwise receipt

**Step – 1** On clicking this form option following screen will popped up on the Screen. User has to select the Department first as Shown below:-

## Harvana –eKosh21 Online Budget Allocation

The screenshot shows a web browser window with the URL `http://localhost:1892/?flag=1 - Minorheadwise Treasurywise Receipt- Report - Windows Internet Explorer`. The page title is "Online Budget Allocation System". Below the title, there is a "Back" button on the left and a "Logout" button on the right. The main heading is "REPORT FOR MINORHEADWISE TREASURYWISE RECEIPT". The form contains the following fields:

- Select Department: Irrigation (dropdown menu)
- Date From: 01/04/2010 (text box)
- Date To: 11/03/2011 (text box)
- View Report (button)

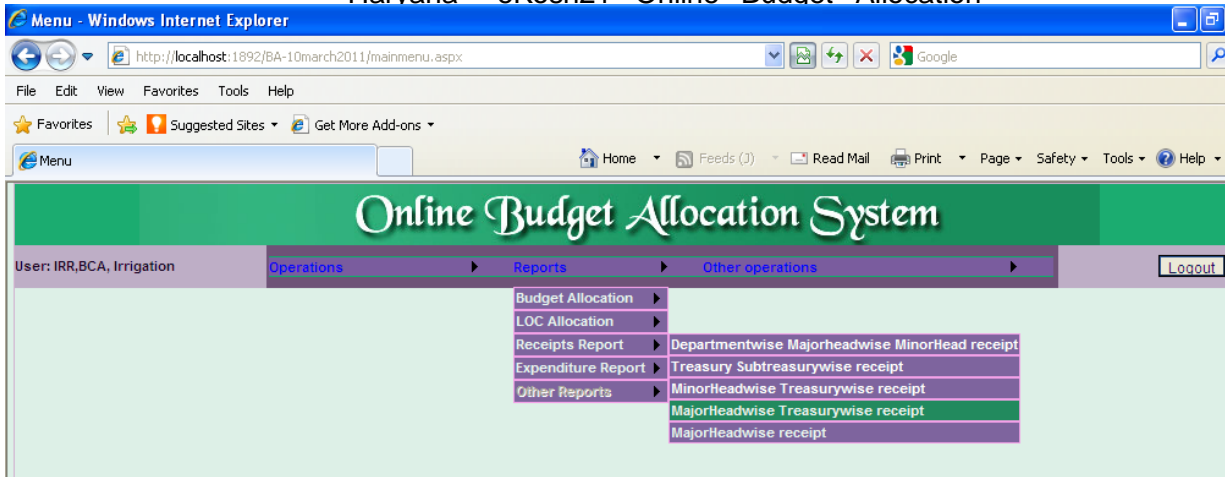
**Step – 2** if user want to change dates to which he want to view report he can edit Date From or Date To Textbox's. Then click on Button **“View Report”** the report will be generated.

The screenshot shows the generated report titled "ONLINE BUDGET ALLOCATION SYSTEM". The report is for "Report for MinorHeadwise Treasurywise Receipt from 01/04/2010 to 11/03/2011" and was printed on 11/03/2011. The report is structured as follows:

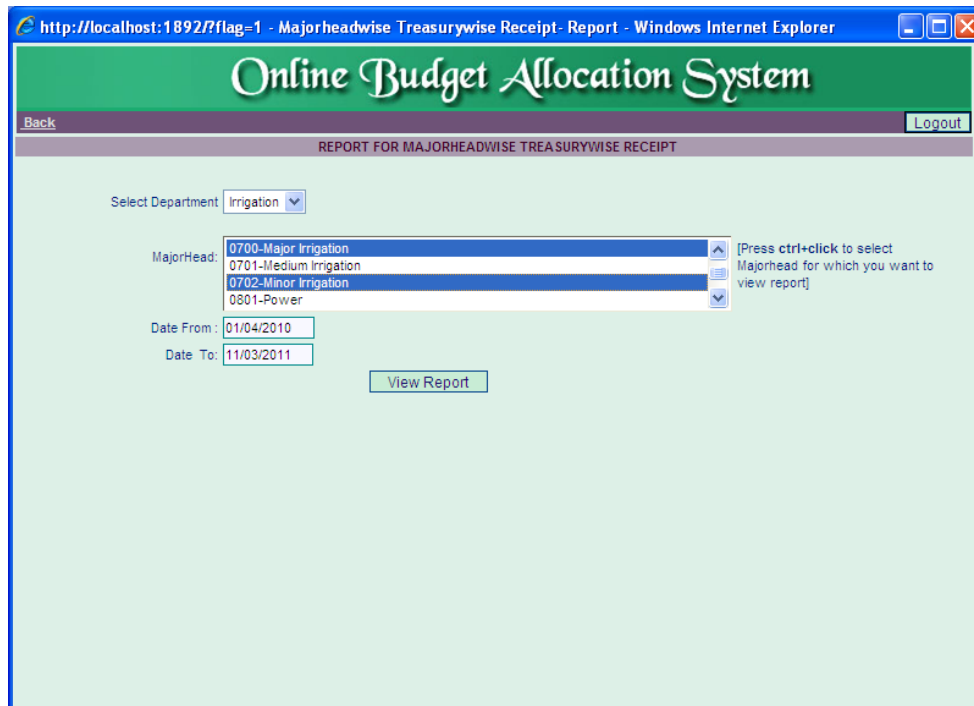
RECEIPT	
<b>0700-Major Irrigation</b>	
<u>101-Sale of Water for Irrigation Purposes</u>	
10-Jhajar:	5050743
17-Panipat:	3050608
<b>Total 101-Sale of Water for Irrigation Purposes:</b>	<b>8101351</b>
<u>800-Other Receipts</u>	
10-Jhajar:	2302
16-Panchkula:	676958
18-Rohtak:	100
<b>Total 800-Other Receipts:</b>	<b>679360</b>
<b>Total 0700-Major Irrigation :</b>	<b>8780711</b>

### 9.2.3.4. MajorHeadwise Treasurywise receipt

## Harvana –eKosh21 Online Budget Allocation



**Step – 1** On clicking this form option following screen will popped up on the Screen.



**Step – 2** User has to select the Department first as Shown below , then select MajorHead(If user want to view more than one major head then he has to press CTRL key + click on majorhead) and if user want to change dates to which he want to view report he can edit Date From or Date To Textbox's.(Where Format of Date is (DD/MM/YYYY) and Date From cant be greater than Date To)

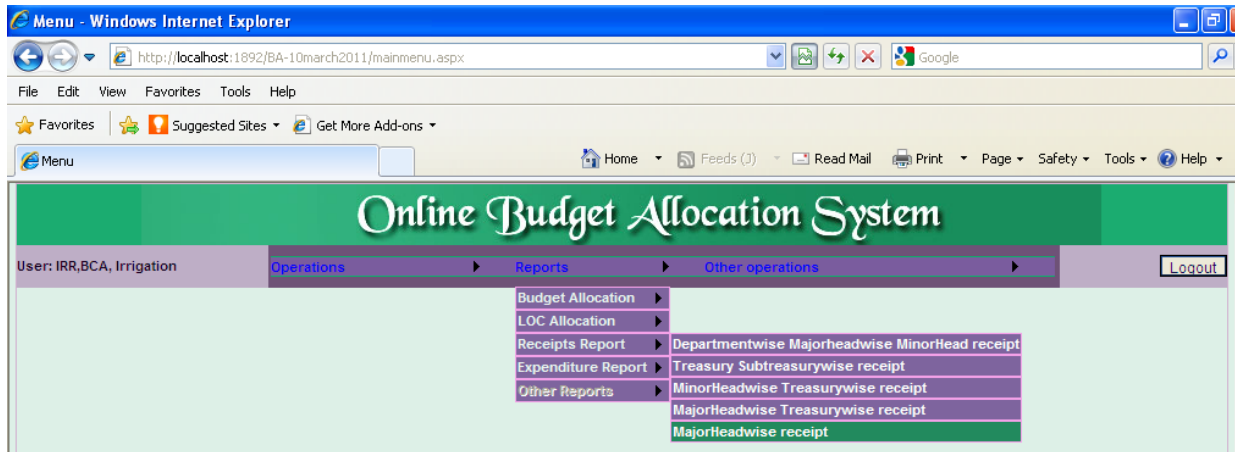
**Step – 3** Then click on Button “**View Report**” the report will be generated.

## Harvana –eKosh21 Online Budget Allocation

Report for MajorHeadwise Treasurywise Receipt from 01/04/2010 to 11/03/2011

RECEIPT	
<b>0700-Major Irrigation</b>	
10-Jhajjar:	5053045
16-Panchkula:	676958
17-Panipat:	3050608
18-Rohtak:	100
<b>Total 0700-Major Irrigation :</b>	<b>8780711</b>
<b>GRAND TOTAL:</b>	<b>8780711</b>

### 9.2.3.5. MajorHeadwise receipt



**Step –1** On clicking this form option following screen will popped up on the Screen:-

# Harvana –eKosh21 Online Budget Allocation

The screenshot shows a web browser window with the URL <http://localhost:1892/?flag=1>. The page title is "Majorheadwise Treasurywise Receipt- Report". The main heading is "Online Budget Allocation System". Below the heading, there is a "Back" link and a "Logout" button. The main content area is titled "REPORT FOR MAJORHEADWISE RECEIPT". It contains a form with the following fields:

- Select Department: Irrigation (dropdown menu)
- MajorHead: A list box containing "0700-Major Irrigation", "0701-Medium Irrigation", "0702-Minor Irrigation", and "0801-Power". A tooltip indicates: "[Press ctrl+click to select Majorhead for which you want to view report]".
- Date From: 01/04/2010 (text box)
- Date To: 11/03/2011 (text box)
- View Report (button)

**Step – 2** User has to select the Department first as Shown below , then Select MajorHead(If user want to view more than one major head then he has to press CTRL key + click on majorhead) and if user want to change dates to which he want to view report he can edit Date From or Date To Textbox's.

**Step – 3** Then click on Button “**View Report**” the report will be generated.

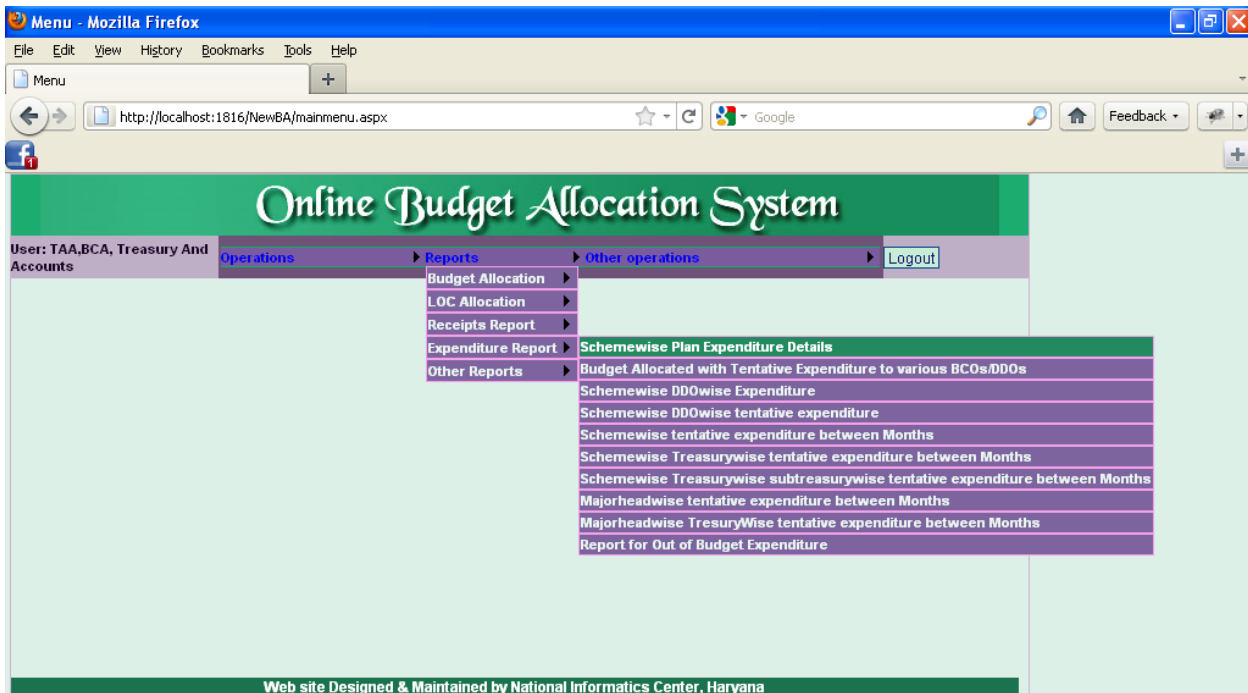
The screenshot shows the generated report in a web browser window with the URL <http://localhost:1892/BA-10march2011/RepMajorheadwiseReceipt.aspx?flag=1>. The page title is "10march2011/RepMajorheadwiseReceipt.aspx?flag=1". The main heading is "ONLINE BUDGET ALLOCATION SYSTEM". Below the heading, there is a sub-heading "Report for MajorHeadwise Receipt from 01/04/2010 to 11/03/2011" and a "Print Date 11/03/2011". The report content is as follows:

<u>RECEIPT</u>	
0700-Major Irrigation :	8780711
<b>TOTAL:</b>	<b>8780711</b>

## 9.2.4 Expenditure Report

- 9.2.4.1 Schemewise Plan Expenditure Details
- 9.2.4.2 Budget Allocated with Tentative Expenditure to various BCOs/DDO
- 9.2.4.3 Schemewise DDOwise Expenditure
- 9.2.4.4 Schemewise DDOwise tentative expenditure
- 9.2.4.5 Schemewise tentative expenditure between Months
- 9.2.4.6 Schemewise Treasurywise tentative expenditure between Months
- 9.2.4.7 Schemewise Treasurywise and subtreasurywise tentative expenditure between Months
- 9.2.4.8 Majorheadwise tentative expenditure between Months
- 9.2.4.9 Majorheadwise Treasurywise tentative expenditure between Months
- 9.2.4.10 DDOwise tentative expenditure between months
- 9.2.4.11 Report for Out of Budget Expenditure

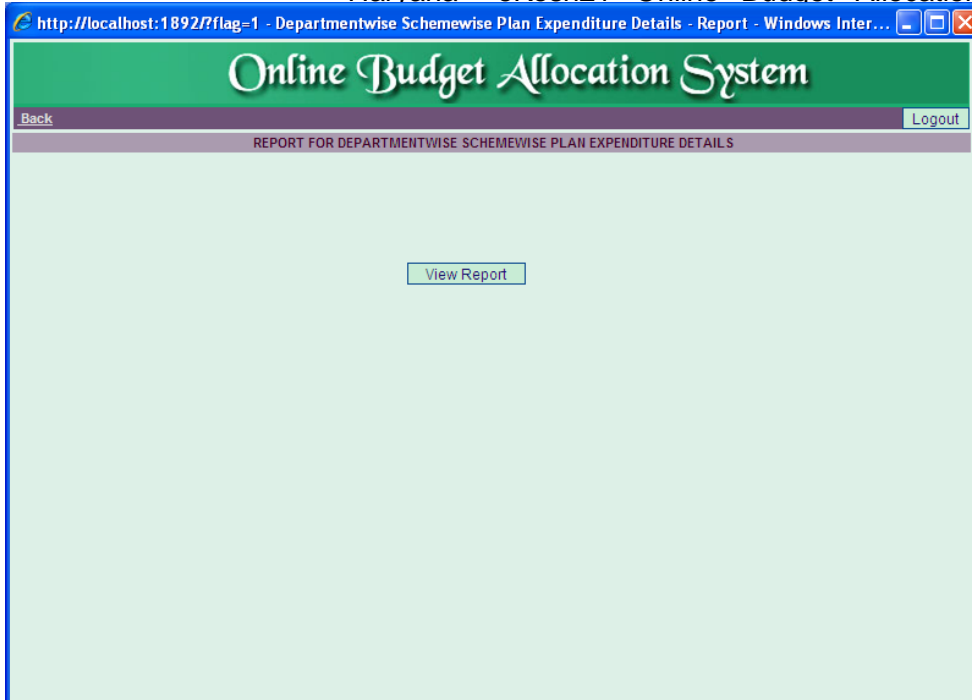
### 9.2.4.1. Schemewise Plan Expenditure Details



**Step –1** On clicking this form option following screen will popped up on the Screen.



## Haryana –eKosh21 Online Budget Allocation



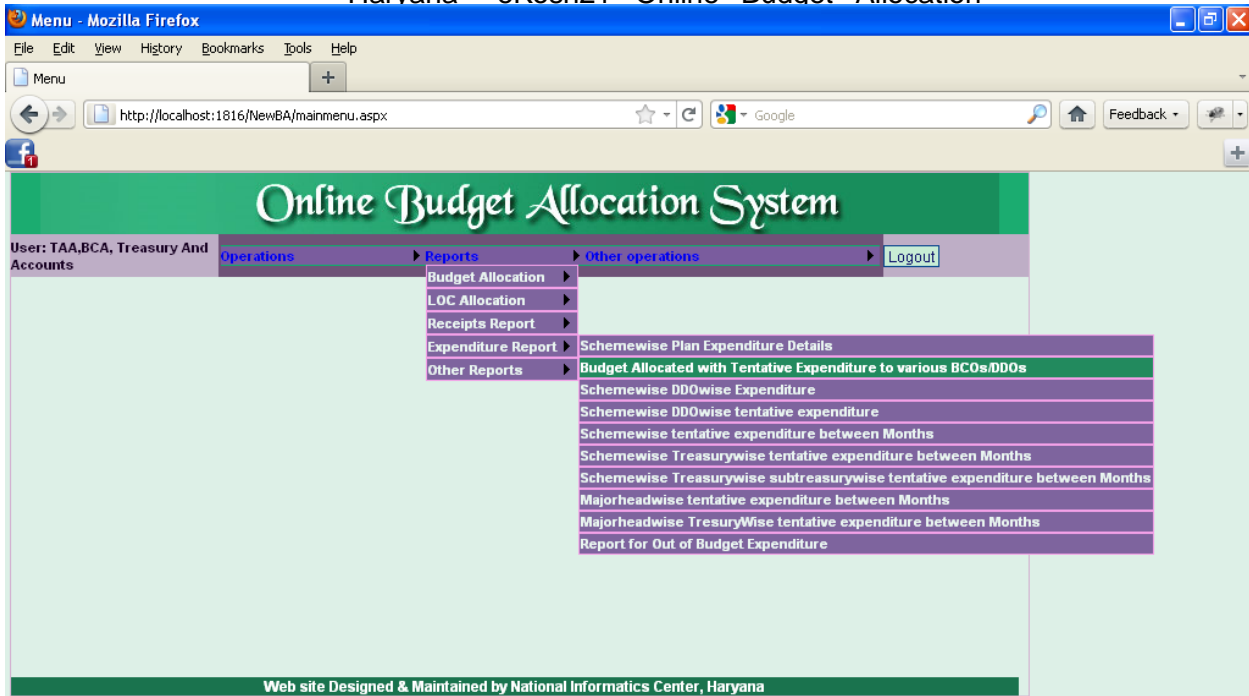
**Step – 2** Then click on button “**View Report**” and then your report will be generated. Here the report shows the expenditure done by the department in the specific scheme in specific Major Head.

The screenshot shows a web browser window with the URL [http://localhost:1892/BA-10march2011/Rep\\_PlanExp\\_Detail.aspx?flag=1](http://localhost:1892/BA-10march2011/Rep_PlanExp_Detail.aspx?flag=1). The page title is "Windows Internet Explorer". The main heading is "ONLINE BUDGET ALLOCATION SYSTEM". Below the heading, there is a sub-heading "Departmentwise Schemewise Plan Expenditure Details" and a "PrintDate: 11/03/2011". The report is presented as a table with the following data:

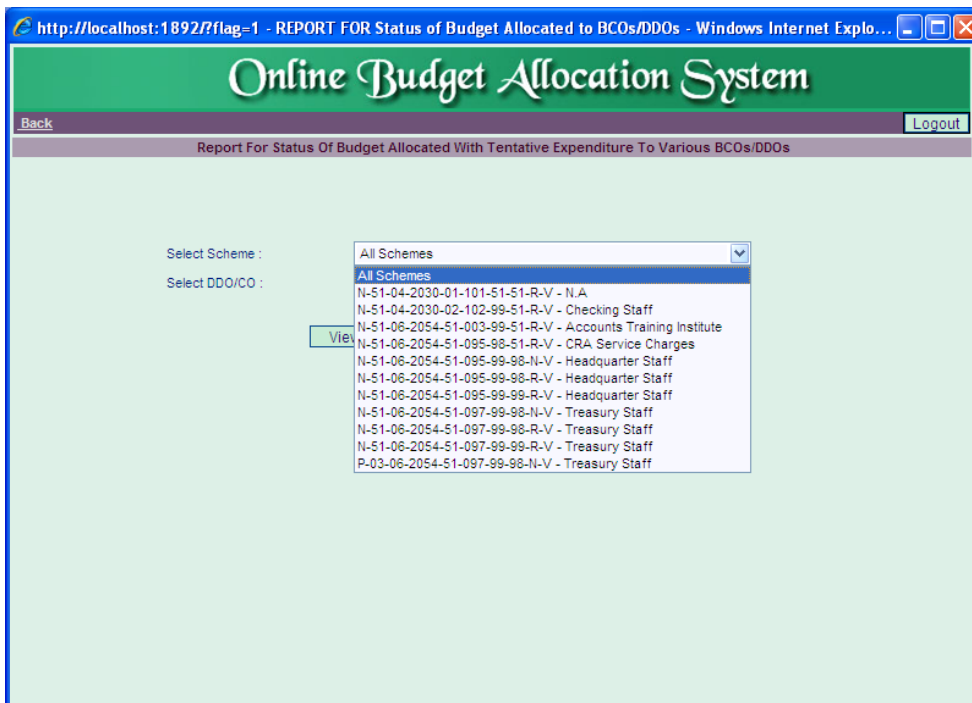
Sr No	Department Name	Major Head No	Scheme	Expenditure (in Rs.)
1	Treasury & Accounts	2054	P-03-06-2054-51-097-99-98- Treasury Staff	6,29,136
Total 2054 - MajorHead				629,136
Total Treasury & Accounts - Department				629,136
Grand Total				6,29,136

### 9.2.4.2. Budget Allocated with Tentative Expenditure to various BCOs/DDO

# Haryana –eKosh21 Online Budget Allocation



**Step –1** On clicking this form option following screen will popped up on the Screen. User has to select the Scheme first and then DDO/CO as shown below.



**Step –2** Then click on button “View Report” and then your report will be generated. Here the report show scheme in which budget is allocated to BCO/DDO in which the amount is presently allocated to BCO/DDO, the tentative expenditure done by the BCO/DDO and the available balance lest with the BCO/DDO.

## Haryana –eKosh21 Online Budget Allocation

http://localhost:1892/BA-10march2011/RepBudgetSummary\_CoDdoDetail.aspx?flag=1 - Windows Internet Expl...

Status of Budget Allocated with Tentative Expenditure to various BCOs/DDOs By boetas (TAA) PrintDate: 11/03/2011

Scheme Name: N-51-05-2054-51-055-99-98-R-V - Headquarter Staff

BCO/DDO Name		01- Salary	02- Wages	03- Dearness Allowances	04- Travel Expenses	05- Office Expenses	21- Motor Vehicle	33- Payments for Professional	45- P.O.L	66- Proficiency & Special	67- Medical Reimbursement	79- Ex-Grata
07-03-00-0581- Deputy Director -	Budget Alloted	15107000	458000	4980000	80000	580000	75000	2880000	380000	9811000	2500000	200000
Deputy Director	Tentative Expenditure	13184718	358872	4380241	78821	368998	875518	1325848	358852	3811288	2473862	150000
	Balance Available	1842284	99128	598758	1378	200001	119484	1534354	1048	2899712	28148	50000

Page 6 of 17

### 9.2.4.3. Schemewise DDOwise Expenditure

Menu - Mozilla Firefox

http://localhost:1816/NewBA/mainmenu.aspx

# Online Budget Allocation System

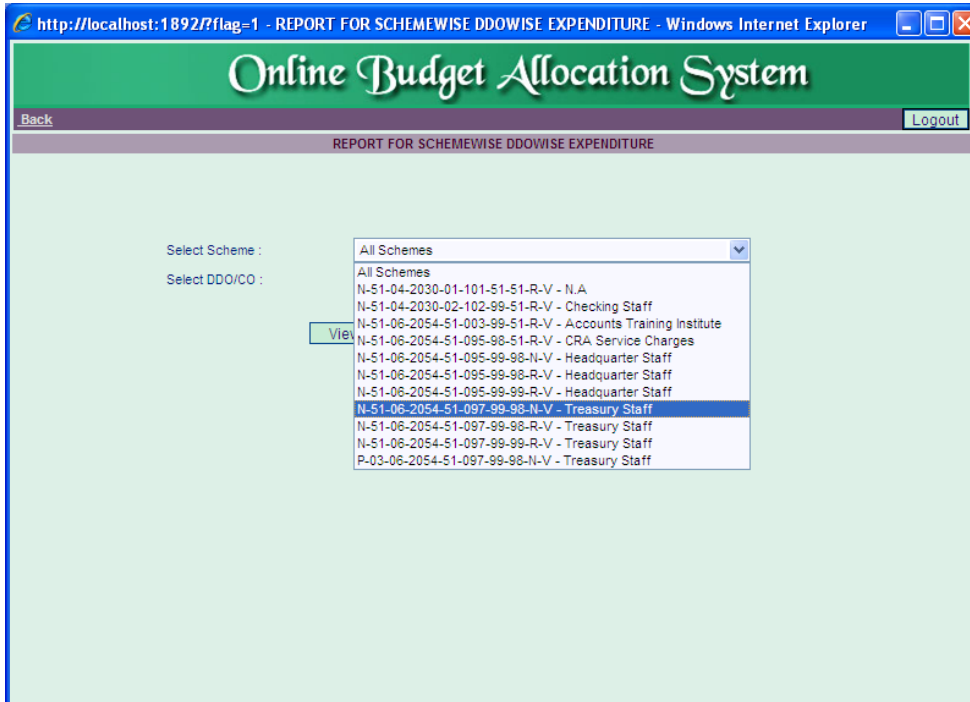
User: TAA,BCA, Treasury And Accounts

- Operations
- Reports
  - Budget Allocation
  - LOC Allocation
  - Receipts Report
  - Expenditure Report
  - Other Reports
    - Schemewise Plan Expenditure Details
    - Schemewise DDOwise Expenditure**
    - Schemewise DDOwise tentative expenditure
    - Schemewise tentative expenditure between Months
    - Schemewise Treasurywise tentative expenditure between Months
    - Schemewise Treasurywise subtreasurywise tentative expenditure between Months
    - Majorheadwise tentative expenditure between Months
    - Majorheadwise Treasurywise tentative expenditure between Months
    - Report for Out of Budget Expenditure
- Other operations
- Logout

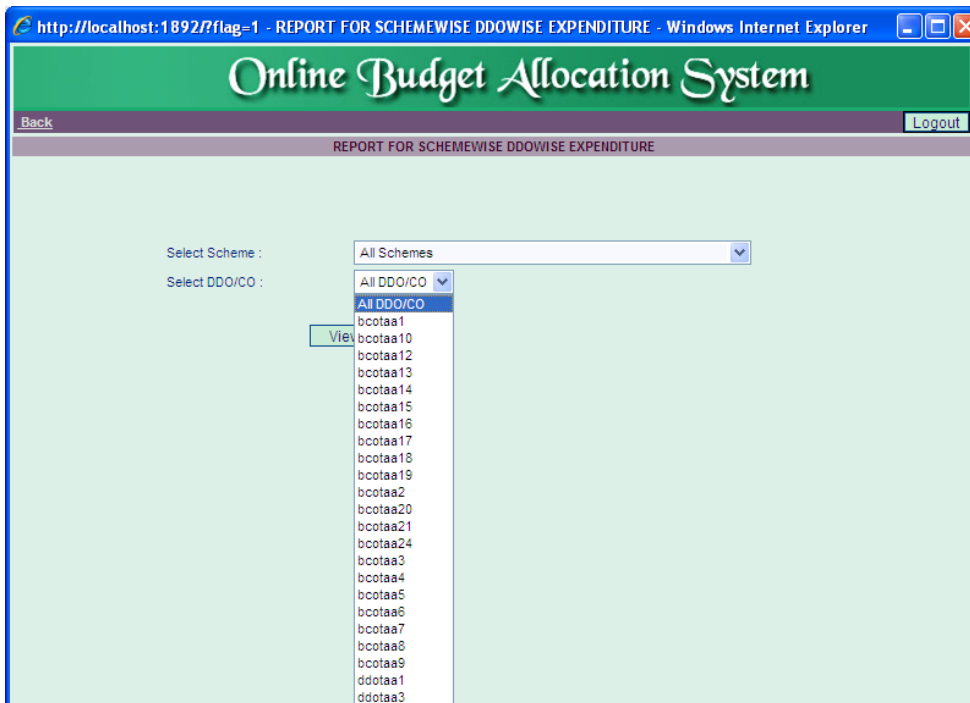
Web site Designed & Maintained by National Informatics Center, Haryana

**Step –1** On clicking this form option following screen will popped up on the Screen. User has to select the Scheme first as shown below.

## Haryana –eKosh21 Online Budget Allocation



**Step –2** Select DDO/CO as shown below and then click on View Report Button the report will be generated.



**Step –3** This report shows the various BCO/DDO's of the department who has done expenditure in different objects of the specific scheme.

## Haryana –eKosh21 Online Budget Allocation

Report for Schemewise DDOwise Expenditure

PrintDate: 11/03/2011

Scheme Name: N-51-06-2054-51-007-99-984N-U - Treasury Staff

BCO/DDO Name	01- Salary	03- Dearness Allowances	04- Travel Expenses	05- Office Expenses	06- Rent Rates and Taxes	07- Medical Reimbursement	70- Leave Travel Concession
05-01-00-001- Rajiv Sharma - Treasury Officer	247942	892836	788	7644	20468	0	0
05-02-00-002- Pritvi Singh - Treasury Officer	3038230	1273081	1134	68102	0	10867	0
05-03-00-003- TO Chandgath - Treasury	744219	281886	0	0	0	0	0
05-04-00-004- Sanjeev dringra - Treasury Officer	860722	142087	0	0	0	0	0
05-06-00-006- M R Barwal - Treasury Officer	2834848	917873	1078	41878	0	2791	0
05-07-00-007- Jagu - Treasury Officer Gujgaon	3320181	1221886	29784	0	0	18860	0
05-08-00-008- S K Barwal - Treasury Officer	1289998	917089	0	10000	0	0	0
05-09-00-009- Meenu Singh - Treasury Officer	1630177	177813	2820	6876	14684	0	0
05-10-00-010- Priti Singh - Treasury Officer	1247865	382336	3188	7286	0	24484	0
05-11-00-004- Jagjit - Treasury Officer Jind	2180673	383772	2004	1829	0	7029	0
05-12-00-012- Sat Narayan - Treasury Officer	1192089	364807	1812	43009	0	10288	0
05-13-00-013- Sanjay - Treasury Officer Karnal	1960242	661888	2982	6721	0	82960	0

Page 8 of 14

### 9.2.4.4 Schemewise DDOwise tentative expenditure

Menu - Windows Internet Explorer

http://localhost:1816/NewBA/mainmenu.aspx

File Edit View Favorites Tools Help

Home Feeds (J) Read Mail Print Page Safety Tools Help

# Online Budget Allocation System

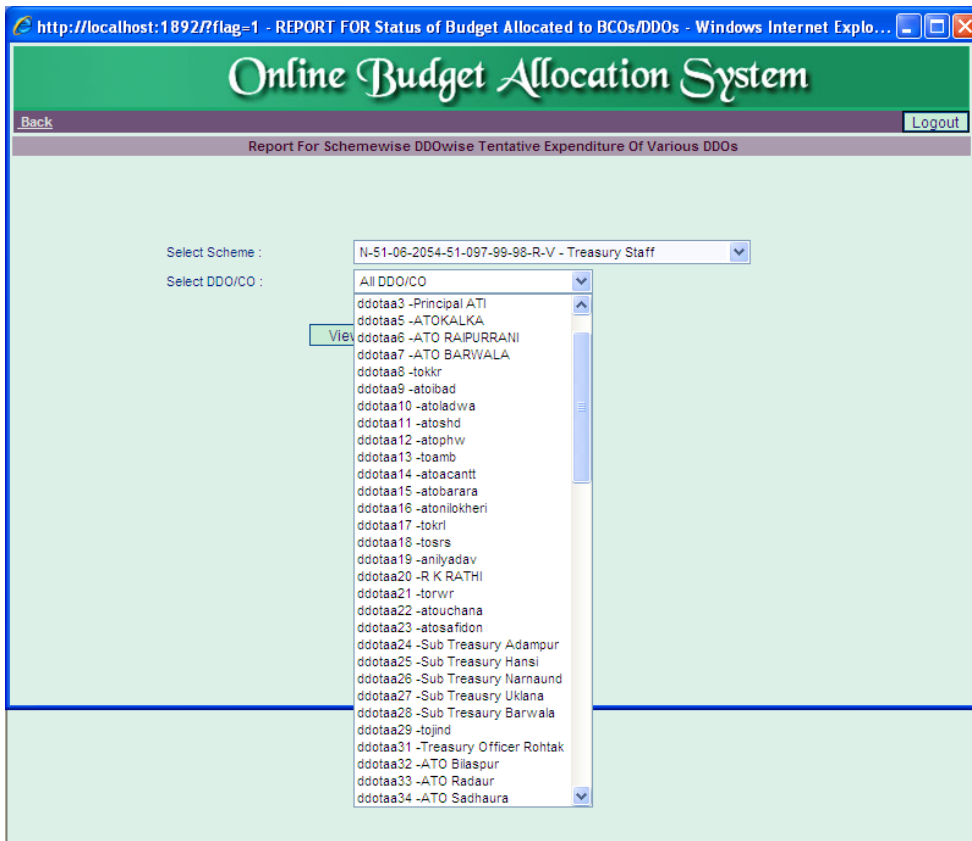
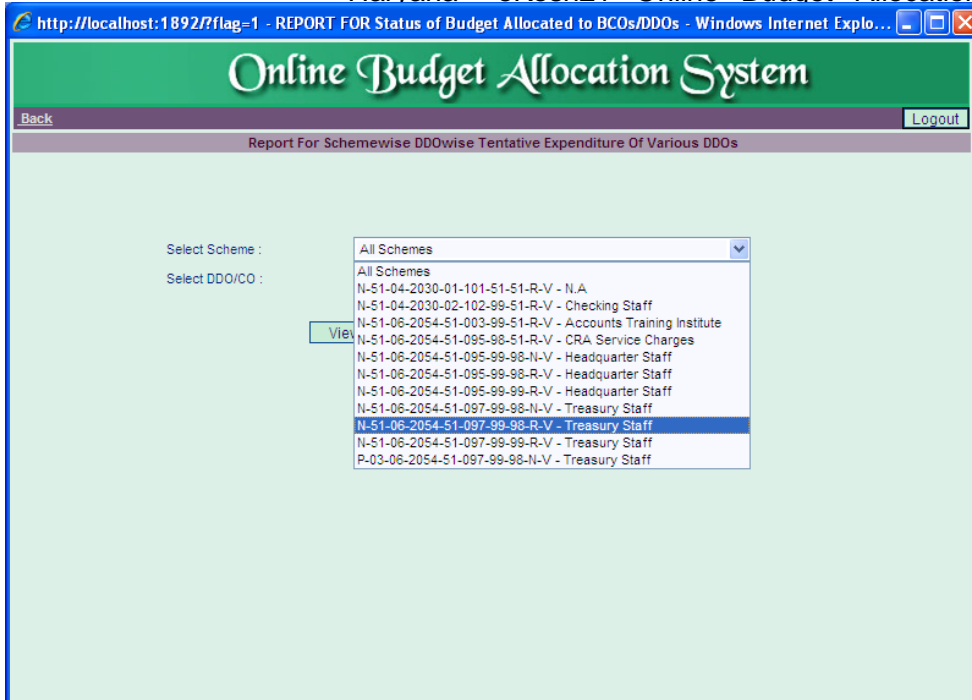
User: TAA,BCA, Treasury And Accounts

Operations Reports Other operations Logout

- Budget Allocation
  - LOC Allocation
  - Receipts Report
- Expenditure Report
  - Schemewise Plan Expenditure Details
- Other Reports
  - Budget Allocated with Tentative Expenditure to various BCOs/DDOs
  - Schemewise DDOwise Expenditure
  - Schemewise DDOwise tentative expenditure**
  - Majorheadwise tentative expenditure between dates
  - Majorheadwise tentative expenditure between Months
  - Majorheadwise Treasurywise tentative expenditure between Months
  - Schemewise tentative expenditure between Months
  - Schemewise Treasurywise tentative expenditure between Months
  - Schemewise treasurywise subtreasurywise tentative expenditure between Months
  - Report for Out of Budget Expenditure

**Step –1** On clicking this form option following screen will popped up on the Screen. User has to select the Scheme first as shown below and then select the DDO/CO as shown below.

# Haryana –eKosh21 Online Budget Allocation



**Step –2** then click on View Report Button the report will be generated.

## Haryana –eKosh21 Online Budget Allocation

http://localhost:1892/BA-10march2011/RepExp\_Ddo.aspx?flag=1 - Windows Internet Explorer

**ONLINE BUDGET ALLOCATION SYSTEM**  
Schemewise DDOwise Tentative Expenditure of All DDOs of Department Treasury & Accounts

PrintDate: 11/03/2011

Scheme Name: N-51-06-2054-51-097-99-99-R-V - Treasury Staff

Treasury	SubTreasury	DDO Name	01- Salary	02- Wages	03- Dearness	04- Travel Expenses	05- Office Expenses	06- Rent/Rates	33- Payments	67- Medical Reimburse	Total	
01- Ambala	00- Ambala	0502- toamb - Treasury Officer	4682976	40000	1277079	19889	133383	100	61822	6641	6110792	
		Total	4682976	40000	1277079	19889	133383	100	61822	6641	6110792	
	01- Ambala Cantt	0502- atocant - Assistant	670994	0	217968	0	24733	13640	0	0	829126	
		Total	670994	0	217968	0	24733	13640	0	0	829126	
	02- Barana	0502- atobarana - Assistant	423820	0	142799	1866	2866	0	0	0	671340	
		Total	423820	0	142799	1866	2866	0	0	0	671340	
	Total			6678888	40000	1937628	21766	180981	13743	61822	6641	7868267
	02- Bhiwani	00- Bhiwani	0502- tobhiwani - treasury officer	3564697	28100	834833	40218	164674	0	0	27082	3834604
			Total	3564697	28100	834833	40218	164674	0	0	27082	3834604
		01- Badhra	0502- atobadhra - ato	0	0	0	0	0	0	0	0	0
Total			0	0	0	0	0	0	0	0	0	
02- Chantli Dadr		0502- atochantli - Assistant	686378	0	206182	1948	20280	0	0	0	792788	
		Total	686378	0	206182	1948	20280	0	0	0	792788	
03- Loharu		0502- atoloharu - ato	37642	0	10299	0	0	0	0	0	47941	
		Total	37642	0	10299	0	0	0	0	0	47941	
04- Siwani		0502- atosiwani - ato	0	0	0	0	0	0	0	0	0	
		Total	0	0	0	0	0	0	0	0	0	

Page 1 of 12

### 9.2.4.5. Schemewise tentative expenditure between Months

Menu - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Menu

http://localhost:1816/NewBA/mainmenu.aspx

**Online Budget Allocation System**

User: TAA,BCA, Treasury And Accounts

Operations Reports Other operations Logout

- Budget Allocation
- LOC Allocation
- Receipts Report
- Expenditure Report
  - Schemewise Plan Expenditure Details
  - Budget Allocated with Tentative Expenditure to various BC0s/DDOs
  - Schemewise DDOwise Expenditure
  - Schemewise DDOwise tentative expenditure
  - Schemewise tentative expenditure between Months**
  - Schemewise Treasurywise tentative expenditure between Months
  - Schemewise Treasurywise subtreasurywise tentative expenditure between Months
  - Majorheadwise tentative expenditure between Months
  - Majorheadwise TresuryWise tentative expenditure between Months
  - Report for Out of Budget Expenditure
- Other Reports

Web site Designed & Maintained by National Informatics Center, Haryana

**Step –1** On clicking this form option following screen will popped up on the Screen.

**Step –2** User has to select the Scheme first as shown below and then Select the Month From and Month To as shown below

## Haryana –eKosh21 Online Budget Allocation

The screenshot shows a web browser window titled "Schemewise Expenditure - Report - Mozilla Firefox". The address bar displays "http://localhost:1816/NewBA/RepSchemewiseDailyVR.aspx?flag=SCDV1". The page header features the "Online Budget Allocation System" logo and navigation links for "Back" and "Logout". Below the header, the text "REPORT FOR SCHEMewise EXPENDITURE BETWEEN TWO DATES" is displayed. The main content area contains a form with the following fields:

- Select Scheme: All Schemes (dropdown menu)
- Select Month: N-2056-51-001-99-51-43-51 R V Head quarter Staff - Jails-N.A. (dropdown menu)
- Select Month To: -Select- (dropdown menu)

A "View Report" button is located below the form fields.

If Month From and Month To is same report will be shown for that specific month only.

This screenshot shows the same web browser window as the previous one, but with the form fields updated. The "Select Month" field is now set to "April" and the "Select Month To" field is also set to "April". The "View Report" button remains visible below the form.

**Step –3** then click on **View Report Button** the report will be generated

**Step –4** Here this report shows the various BCO/DDO's of the department who has done expenditure in different objects of the specific scheme and where expenditure done between the specific Month.



## Harvana –eKosh21 Online Budget Allocation

RepSchemewiseDailyVR.aspx (application/pdf Object) - Mozilla Firefox  
http://localhost:1816/NewBA/RepSchemewiseDailyVR.aspx?flag=SCDV1

ONLINE BUDGET ALLOCATION SYSTEM  
Print Date 9/5/2011

Report for Schemewise Tentative Expenditure for the Month of April

Scheme Name	01-Salary	03-Dearne **	Total
N-43-S1-2055-51-001-99-51-R- V Head quarter Staff - Jails-N.A.	403101	152468	555569
<b>Total</b>	<b>403101</b>	<b>152468</b>	<b>555569</b>

1 / 1 71.31%

### 9.2.4.6. Schemewise Treasurywise tentative expenditure between Months

Menu - Mozilla Firefox  
http://localhost:1816/NewBA/mainmenu.aspx

# Online Budget Allocation System

User: TAA,BCA, Treasury And Accounts

- Operations
- Reports
  - Budget Allocation
  - LOC Allocation
  - Receipts Report
  - Expenditure Report
  - Other Reports
    - Budget Allocated with Tentative Expenditure to various BCOs/DDOs
    - Schemewise DDOWise Expenditure
    - Schemewise DDOWise tentative expenditure
    - Schemewise tentative expenditure between Months
    - Schemewise Treasurywise tentative expenditure between Months**
    - Schemewise Treasurywise subtreasurywise tentative expenditure between Months
    - Majorheadwise tentative expenditure between Months
    - Majorheadwise Treasurywise tentative expenditure between Months
    - Report for Out of Budget Expenditure
- Other operations
- Logout

Web site Designed & Maintained by National Informatics Center, Harvana

**Step –1** On clicking this form option following screen will popped up on the Screen.

**Step –2** User has to select the Scheme first as shown below and then Select the Month From and Month To as shown below.

## Haryana –eKosh21 Online Budget Allocation

The screenshot shows a web browser window titled "Schemewise Expenditure - Report - Mozilla Firefox". The address bar contains the URL "http://localhost:1816/NewBA/RepSchemewiseDailyVR.aspx?flag=SCDV1". The page header features the "Online Budget Allocation System" logo and navigation links for "Back" and "Logout". Below the header, the text "REPORT FOR SCHEMewise EXPENDITURE BETWEEN TWO DATES" is displayed. The main content area contains a form with the following fields:

- Select Scheme: All Schemes (dropdown menu)
- Select Month: N-2056-51-001-99-51-43-51 R V Head quarter Staff - Jails-N.A. (text input)
- Select Month To: -Select- (dropdown menu)

A "View Report" button is located below the form fields.

If Month From and Month To is same report will be shown for that specific month only.

This screenshot shows the same web browser window as the previous one, but with the form fields updated. The "Select Scheme" dropdown remains "All Schemes". Both the "Select Month" and "Select Month To" dropdown menus are now set to "April". The "View Report" button remains visible below the form.

**Step –3** then click on View Report Button the report will be generated.

Here this report shows the various BCO/DDO's of the department who has done expenditure in different objects of the specific scheme for the specific treasury and where expenditure done between the specific Month.

## Haryana –eKosh21 Online Budget Allocation

**ONLINE BUDGET ALLOCATION SYSTEM**

Report for Schemewise Tentative Expenditure for the Month of April

Scheme Name	DTO Name	01-Salary	03-Dearn ess	Total
N-43-51-2056-51-001-99-51-R-V Head quarter Staff - Jails-N.A.	16-Panchkula	403101	152468	555569
<b>Total</b>		<b>403101</b>	<b>152468</b>	<b>555569</b>

### 9.2.4.7. Schemewise Treasurywise and subtreasurywise tentative expenditure between Months

**Online Budget Allocation System**

User: TAA,BCA, Treasury And Accounts

Operations | **Reports** | Other operations | Logout

- Budget Allocation
- LOC Allocation
- Receipts Report
- Expenditure Report
- Other Reports
  - Schemewise Plan Expenditure Details
  - Budget Allocated with Tentative Expenditure to various BCOs/DDOs
  - Schemewise DDOwise Expenditure
  - Schemewise DDOwise tentative expenditure
  - Schemewise tentative expenditure between Months
  - Schemewise Treasurywise subtreasurywise tentative expenditure between Months**
  - Majorheadwise tentative expenditure between Months
  - Majorheadwise Treasurywise tentative expenditure between Months
  - Report for Out of Budget Expenditure

Web site Designed & Maintained by National Informatics Center, Haryana

**Step –1** On clicking this form option following screen will popped up on the Screen.

**Step –2** User has to select the Scheme first as shown below and then Select the Month From and Month To as shown below

## Haryana –eKosh21 Online Budget Allocation

The screenshot shows a web browser window titled "Schemewise Expenditure - Report - Mozilla Firefox". The address bar displays "http://localhost:1816/NewBA/RepSchemewiseDailyVR.aspx?flag=SCDV1". The page header features the "Online Budget Allocation System" logo and navigation links for "Back" and "Logout". Below the header, the text "REPORT FOR SCHEMewise EXPENDITURE BETWEEN TWO DATES" is displayed. The main content area contains a form with the following fields:

- Select Scheme: All Schemes (dropdown menu)
- Select Month: N-2056-51-001-99-51-43-51 R V Head quarter Staff - Jails-N.A. (dropdown menu)
- Select Month To: -Select- (dropdown menu)

A "View Report" button is located below the form fields.

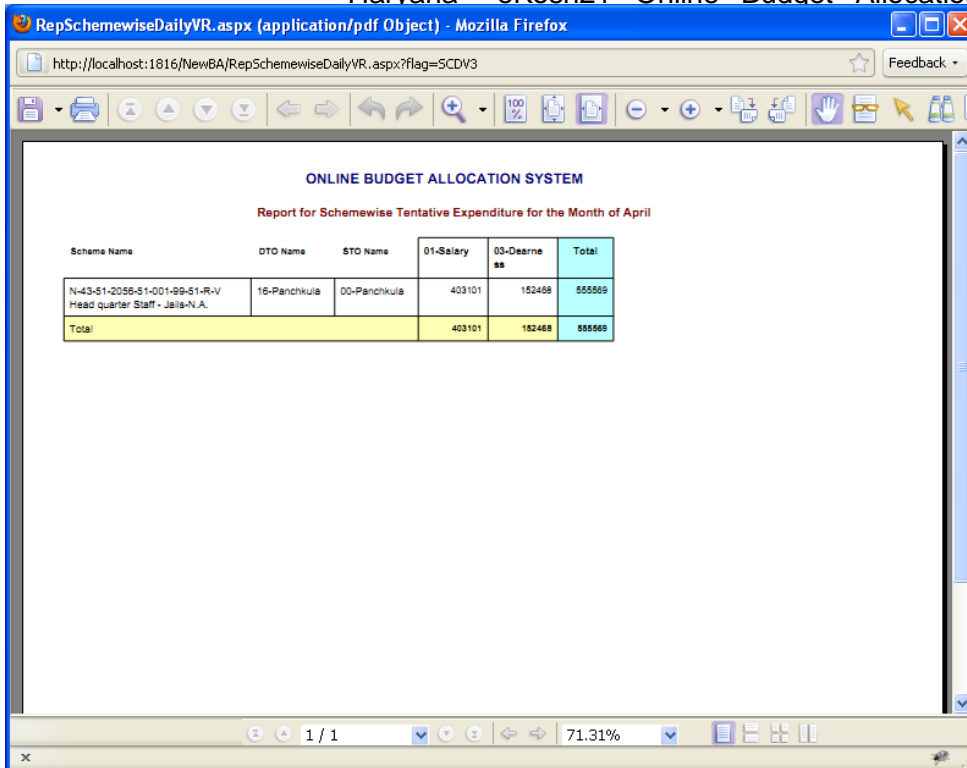
If Month From and Month To is same report will be shown for that specific month only.

This screenshot shows the same web browser window as the previous one, but with the "Select Month" and "Select Month To" dropdown menus set to "April". The "View Report" button remains visible below the form.

**Step –3** then click on View Report Button the report will be generated.

Here this report shows the various BCO/DDO's of the department who has done expenditure in different objects of the specific scheme for the specific Treasury and Sub Treasury and where expenditure done between the specific Month.

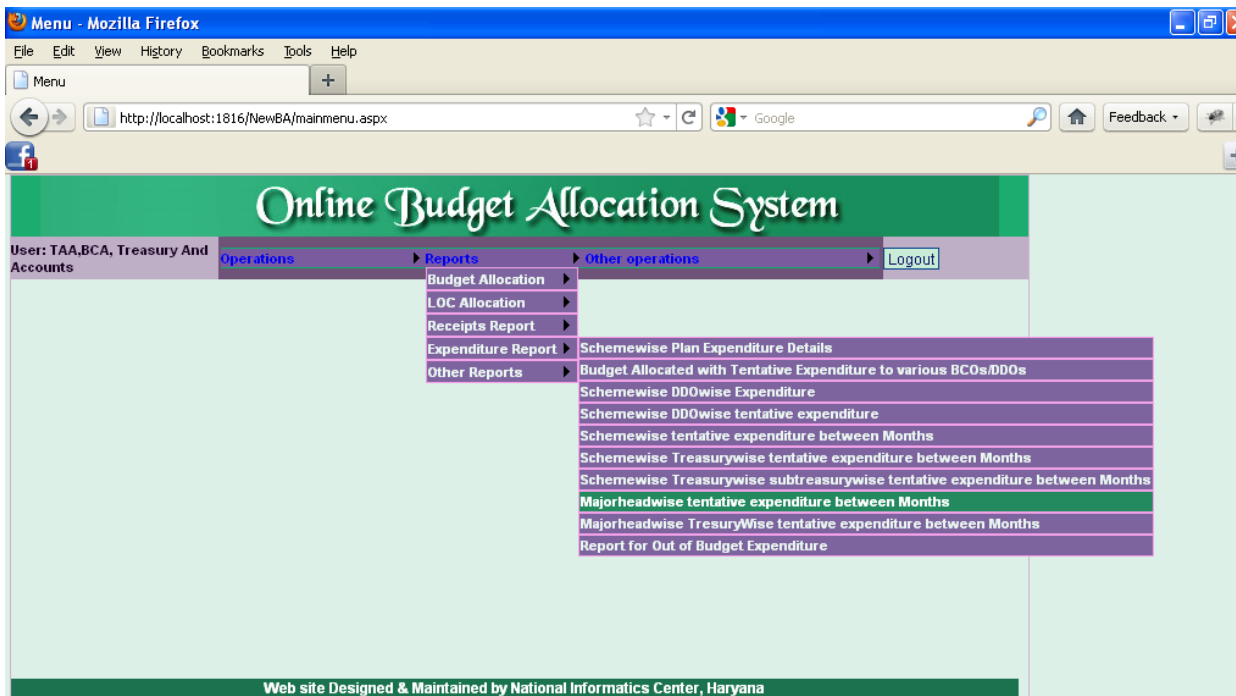
## Haryana –eKosh21 Online Budget Allocation



The screenshot shows a web browser window titled "RepSchemewiseDailyVR.aspx" displaying a report titled "ONLINE BUDGET ALLOCATION SYSTEM". The report is for the month of April and shows a table with columns for Scheme Name, DTO Name, STO Name, 01-Salary, 03-Dearnce, and Total. The data is as follows:

Scheme Name	DTO Name	STO Name	01-Salary	03-Dearnce	Total
N-43-51-2058-51-001-99-51-R-V Head quarter Staff - Jais-N.A.	16-Panchkula	00-Panchkula	403101	152468	555569
Total:			403101	152468	555569

### 9.2.4.8. Majorheadwise tentative expenditure between months



The screenshot shows the main menu of the Online Budget Allocation System. The user is logged in as "TAA,BCA, Treasury And Accounts". The menu is structured as follows:

- Operations
  - Reports
    - Budget Allocation
    - LOC Allocation
    - Receipts Report
    - Expenditure Report
    - Other Reports
      - Schemewise Plan Expenditure Details
      - Budget Allocated with Tentative Expenditure to various BCOs/DDOs
      - Schemewise DDOwise Expenditure
      - Schemewise DDOwise tentative expenditure
      - Schemewise tentative expenditure between Months
      - Schemewise Treasurywise tentative expenditure between Months
      - Schemewise Treasurywise subtreasurywise tentative expenditure between Months
      - Majorheadwise tentative expenditure between Months**
      - Majorheadwise Treasurywise tentative expenditure between Months
      - Report for Out of Budget Expenditure
- Other operations
- Logout

At the bottom of the page, it states: "Web site Designed & Maintained by National Informatics Center, Haryana".

**Step –1** On clicking this form option following screen will popped up on the Screen.

**Step –2** User has to select the Majorhead first as shown below and then Select the Month From and Month To as shown below

## Harvana –eKosh21 Online Budget Allocation

Departmentwise Schemewise Plan Expenditure Details - Report - Mozilla Firefox

http://localhost:1816/NewBA/RepMajorheadwiseDailyVR.aspx?flag=M31

### Online Budget Allocation System

Back Logout

REPORT FOR MAJORHEAD WISE TENTATIVE EXPENDITURE DETAILS WITH DATES

Major Head: All Major Head

Select Month From: 2011- Parliament/State/U.T. Legislature

Select Month To: 2012- President/Vice President / Governor / Administrator of Union Territories

- 2013- Council of Ministers
- 2014- Administration of Justice
- 2015- Elections
- 2020- Collection of Taxes on Income & Expenditure
- 2029- Land Revenue
- 2030- Stamps and Registration
- 2035- Collection of other Tax on Property & Capital Transaction
- 2039- State Excise
- 2040- Taxes on Sales, Trade etc.
- 2041- Taxes on Vehicles
- 2045- Other Taxes and Duties on Commodities and Services
- 2047- Other Fiscal Services
- 2048- Appropriation for Reduction or Avoidance of Debt
- 2049- Interest Payments
- 2051- Public Service Commission
- 2052- Secretariat General Services
- 2053- District Administration

If Month From and Month To is same report will be shown for that specific month only.

Departmentwise Schemewise Plan Expenditure Details - Report - Mozilla Firefox

http://localhost:1816/NewBA/RepMajorheadwiseDailyVR.aspx?flag=M31

### Online Budget Allocation System

Back Logout

REPORT FOR MAJORHEAD WISE TENTATIVE EXPENDITURE DETAILS WITH DATES

Major Head: All Major Head

Select Month From: April

Select Month To: April

View Report

**Step –3** then click on View Report Button the report will be generated.

Here the report shows total expenditure of Plan and Non Plan of various major Head in there department also shows individually expenditure done in Plan and Non Plan.

## Harvana –eKosh21 Online Budget Allocation

Sr No	Major Head	Major Head Name	Plan Expenditure (in Rs.)	Non Plan Expenditure (in Rs.)	Total Expenditure (in Rs.)
1	2014	Administration of Justice	0	5,000	5,000
2	2056	Jails	0	5,55,569	5,55,569
3	2071	Pensions and other Retirement Benefits	0	4,89,738	4,89,738
<b>Grand Total</b>			0	10,50,307	10,50,307

### 9.2.4.9. Majorheadwise Treasurywise tentative expenditure between months

**Step –1** On clicking this form option following screen will popped up on the Screen.

**Step –2** User has to select the Majorhead first as shown below and then Select the Month From and Month To as shown below

## Haryana –eKosh21 Online Budget Allocation

The screenshot shows the 'Online Budget Allocation System' interface in a Mozilla Firefox browser. The page title is 'Departmentwise Schemewise Plan Expenditure Details - Report - Mozilla Firefox'. The URL is 'http://localhost:1816/NewBA/RepMajorheadwiseDailyVR.aspx?flag=M31'. The page header includes 'Back' and 'Logout' buttons. Below the header, the title 'Online Budget Allocation System' is displayed in a green banner. Underneath, there is a sub-header 'REPORT FOR MAJORHEAD WISE TENTATIVE EXPENDITURE DETAILS WITH DATES'. The main content area features a form with the following fields:

- Major Head: A dropdown menu with 'All Major Head' selected.
- Select Month From: A dropdown menu with 'April' selected.
- Select Month To: A dropdown menu with 'April' selected.

A scrollable list of Major Heads is displayed below the form, including:

- 2011- Parliament/State/U.T. Legislature
- 2012- President/Vice President / Governor / Administrator of Union Territories
- 2013- Council of Ministers
- 2014- Administration of Justice
- 2015- Elections
- 2020- Collection of Taxes on Income & Expenditure
- 2029- Land Revenue
- 2030- Stamps and Registration
- 2035- Collection of other Tax on Property & Capital Transaction
- 2039- State Excise
- 2040- Taxes on Sales, Trade etc.
- 2041- Taxes on Vehicles
- 2045- Other Taxes and Duties on Commodities and Services
- 2047- Other Fiscal Services
- 2048- Appropriation for Reduction or Avoidance of Debt
- 2049- Interest Payments
- 2051- Public Service Commission
- 2052- Secretariat General Services
- 2053- District Administration

**Step –3** If Month From and Month To is same report will be shown for that specific month only. and then click on **View Report** Button the report will be generated.

The screenshot shows the 'Online Budget Allocation System' interface in a Mozilla Firefox browser. The page title is 'Departmentwise Schemewise Plan Expenditure Details - Report - Mozilla Firefox'. The URL is 'http://localhost:1816/NewBA/RepMajorheadwiseDailyVR.aspx?flag=M31'. The page header includes 'Back' and 'Logout' buttons. Below the header, the title 'Online Budget Allocation System' is displayed in a green banner. Underneath, there is a sub-header 'REPORT FOR MAJORHEAD WISE TENTATIVE EXPENDITURE DETAILS WITH DATES'. The main content area features a form with the following fields:

- Major Head: A dropdown menu with 'All Major Head' selected.
- Select Month From: A dropdown menu with 'April' selected.
- Select Month To: A dropdown menu with 'April' selected.

A 'View Report' button is located below the form.

Here the report shows total expenditure of Plan and Non Plan of various Major Head and treasury name in there department also shows individually expenditure done in Plan and Non Plan.



## Haryana –eKosh21 Online Budget Allocation

RepMajorheadwiseDailyVR.aspx (application/pdf Object) - Mozilla Firefox

http://localhost:1816/NewBA/RepMajorheadwiseDailyVR.aspx?flag=MJ2

PrintDate: 9/5/2011

**ONLINE BUDGET ALLOCATION SYSTEM**  
Majorheadwise Daily Expenditure Details

Sr No	Major Head	Major Head Name	Treasury Name	Plan Expenditure (in Rs.)	Non Plan Expenditure (in Rs.)	Total Expenditure (in Rs.)
1	2014	Administration of Justice	Panchkula	0	5,000	5,000
2	2056	Jails	Panchkula	0	5,55,569	5,55,569
3	2071	Pensions and other Retirement Benefits	Panchkula	0	4,89,738	4,89,738
<b>Grand Total</b>				<b>0</b>	<b>10,50,307</b>	<b>10,50,307</b>

1 / 1 71.31%

### 9.2.4.10. DDOwise tentative expenditure between months

Menu - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Menu

http://localhost:1816/NewBA/mainmenu.aspx

Google

**Online Budget Allocation System**

User: TAA,BCA, Treasury And Accounts

Operations Reports Other operations Logout

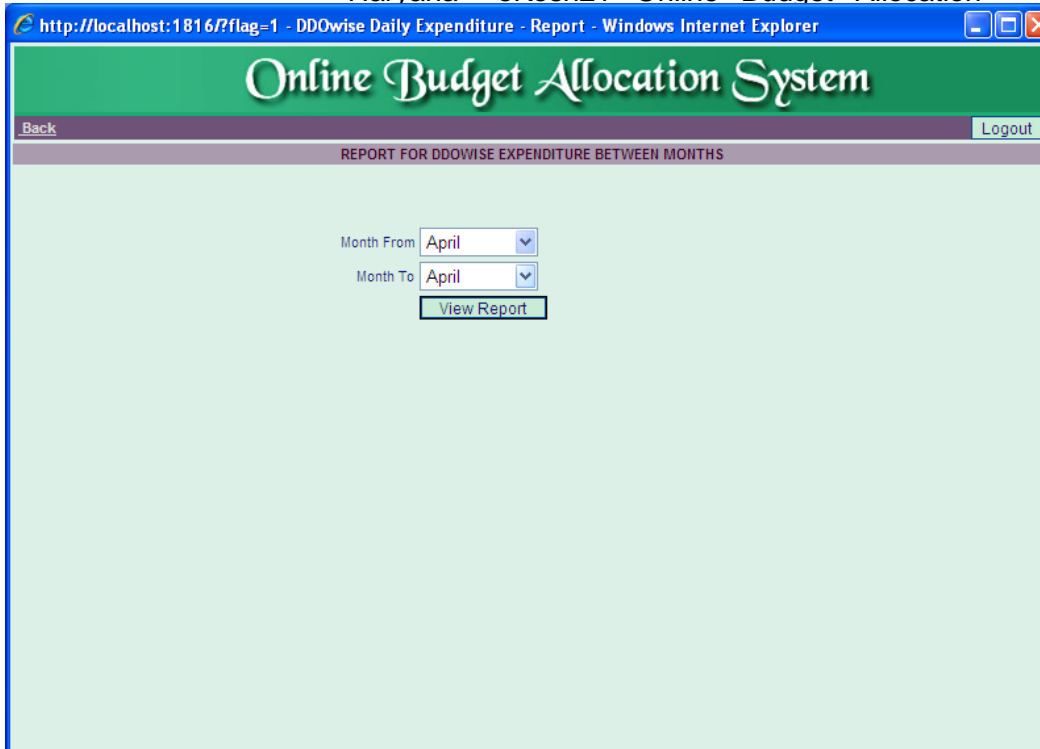
- Budget Allocation
- LOC Allocation
- Receipts Report
- Expenditure Report
- Other Reports
  - Schemewise Plan Expenditure Details
  - Budget Allocated with Tentative Expenditure to various BCOs/DDOs
  - Schemewise DDOwise Expenditure
  - Schemewise DDOwise tentative expenditure
  - Schemewise tentative expenditure between Months
  - Schemewise Treasurywise tentative expenditure between Months
  - Schemewise Treasurywise subtreasurywise tentative expenditure between Months
  - Majorheadwise tentative expenditure between Months
  - Majorheadwise Treasurywise tentative expenditure between Months
  - DDOwise tentative expenditure between Months**
  - Report for Out of Budget Expenditure

Web site Designed & Maintained by National Informatics Center, Haryana

**Step –1** On clicking this form option following screen will popped up on the Screen.

**Step –2** User has to Select the Month From and Month To as shown below

## Haryana –eKosh21 Online Budget Allocation



**Step –3** then click on View Report Button the report will be generated.

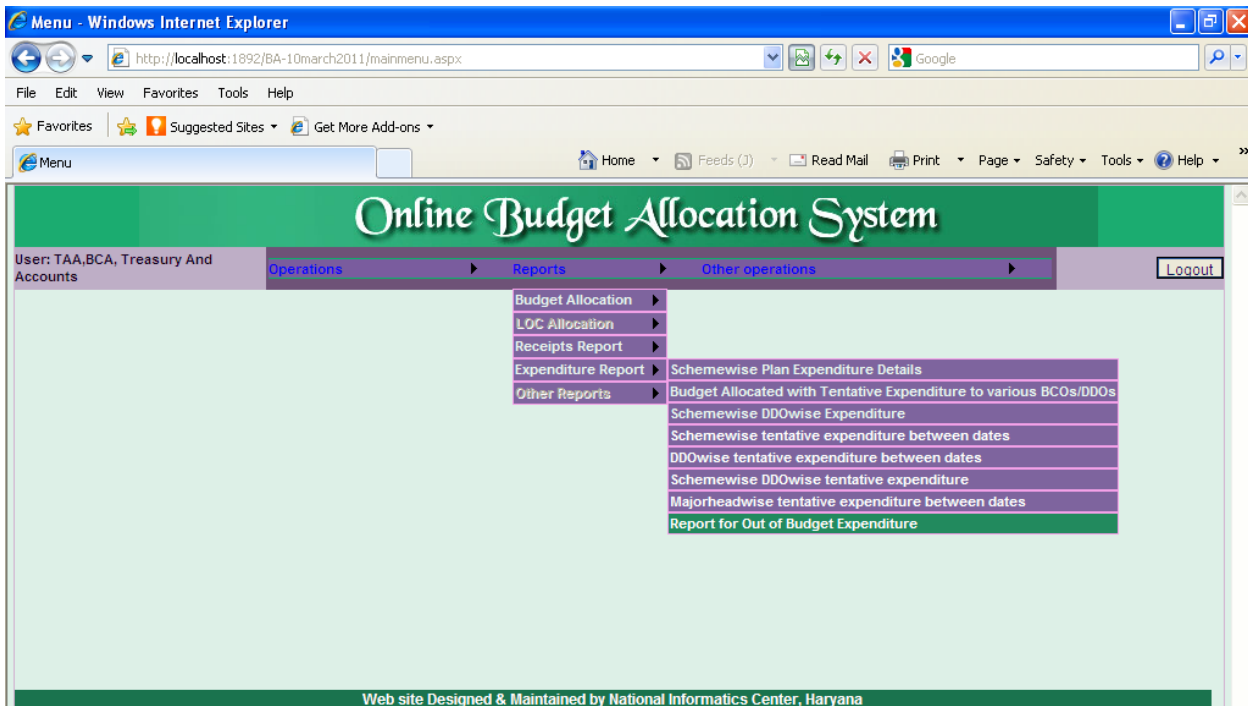
Here this report shows all the schemes of the specific department who has done expenditure in different objects between specific month in a specific DDO.

**ONLINE BUDGET ALLOCATION SYSTEM**  
Report for DDOWise Tentative Expenditure for the Month of April and Financial Year 2011-12

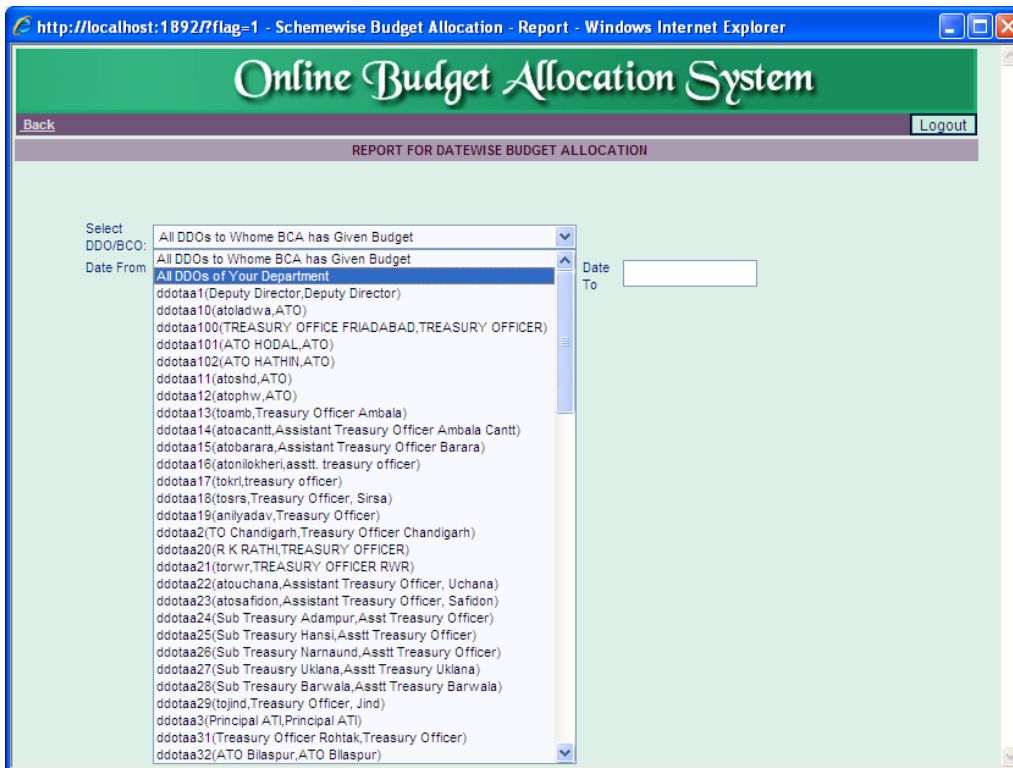
Name & Designation: Superintendent, SuperintendentHO [16-Panchkula-00-Panchkula-0611]

Scheme Name	01-Salary	03-Dearness	Total
N-43-51-2058-51-001-99-51-R-V Head quarter Staff - Jails-N.A.	403101	152468	555569
<b>Total</b>	<b>403101</b>	<b>152468</b>	<b>555569</b>

### 9.2.4.11. Report for Out of Budget Expenditure

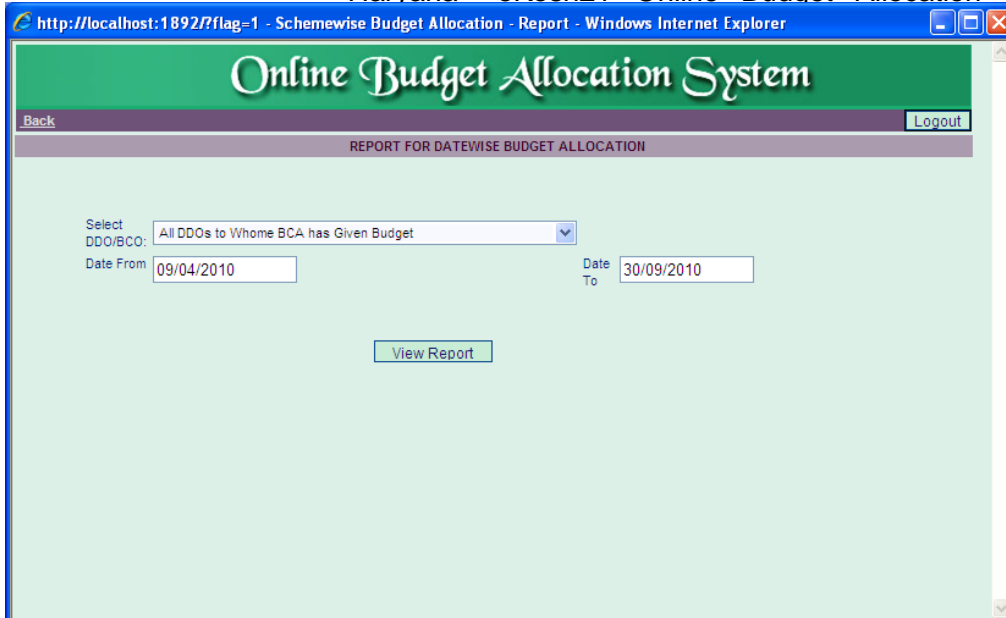


**Step –1** On clicking this form option following screen will popped up on the Screen. User has to Select the DDO/BCO first.



**Step –2** then select **Date From** and **Date To** as shown below(Date From Can't be Greater than Date to and is in format of(DD/MM/YYYY))

## Harvana –eKosh21 Online Budget Allocation



**Step –3** then click on **View Report Button** the report will be generated.

Tr/Cd	ST	DDO	Demand	Plan	Share	Major	SM	Minor	Sub-head	Detail	Object	Recur	Voted	Expenditure	Payment
Code		Code	Code	Code	Code	Code	Code	Code	Code	Code	Code	Code	Amount	Amount	Date
ddotaa37 - Ishikawati, treasury officer bhikani, Treasury & Accounts department															
02	00	0582	06	N	1	2054	51	007	99	98	001	R	V	97892	09/04/2010
02	00	0582	06	N	1	2054	51	097	99	98	003	R	V	22875	09/04/2010
02	00	0582	06	N	1	2054	51	097	99	98	001	R	V	131224	13/04/2010
02	00	0582	06	N	1	2054	51	097	99	98	003	R	V	30798	13/04/2010
02	00	0582	06	N	1	2054	51	097	99	98	005	R	V	1481	28/04/2010
02	00	0582	06	N	1	2054	51	097	99	98	005	N	V	4948	28/04/2010
02	00	0582	06	N	1	2054	51	097	99	98	001	R	V	136219	30/04/2010
02	00	0582	06	N	1	2054	51	097	99	98	003	R	V	31877	30/04/2010
02	00	0582	06	N	1	2054	51	097	99	98	001	R	V	131179	01/05/2010
02	00	0582	06	N	1	2054	51	097	99	98	003	R	V	39983	01/05/2010
02	00	0582	06	N	1	2054	51	097	99	98	087	N	V	8408	14/05/2010
02	00	0582	06	N	1	2054	51	097	99	98	005	R	V	2855	28/05/2010
02	00	0582	06	N	1	2054	51	097	99	98	003	R	V	48456	31/05/2010
02	00	0582	06	N	1	2054	51	097	99	98	087	R	V	9811	31/05/2010
02	00	0582	06	N	1	2054	51	097	99	98	001	R	V	57863	08/06/2010
02	00	0582	06	N	1	2054	51	097	99	98	003	R	V	17548	08/06/2010
02	00	0582	06	N	1	2054	51	097	99	98	001	R	V	171448	08/06/2010
02	00	0582	06	N	1	2054	51	097	99	98	003	R	V	52090	08/06/2010
02	00	0582	06	N	1	2054	51	097	99	98	005	R	V	3537	23/06/2010
02	00	0582	06	N	1	2054	51	097	99	98	087	R	V	8138	23/06/2010
02	00	0582	06	N	1	2054	51	097	99	98	001	R	V	223283	07/07/2010
02	00	0582	06	N	1	2054	51	097	99	98	003	R	V	87788	07/07/2010
02	00	0582	06	N	1	2054	51	097	99	98	005	R	V	3840	08/07/2010
02	00	0582	06	N	1	2054	51	097	99	98	087	R	V	3339	08/07/2010
02	00	0582	06	N	1	2054	51	097	99	98	005	R	V	90000	15/07/2010
No. of records: 25															
ddotaa86 - atobadhs, ato, Treasury & Accounts department															
02	01	0582	13	N	51	2054	51	097	99	51	001	N	V	10025	19/04/2010
02	01	0582	13	N	51	2054	51	097	99	51	001	R	V	23887	19/04/2010
02	01	0582	00	N	51	2054	51	097	99	51	001	R	V	3000	29/04/2010
02	01	0582	00	N	51	2054	51	097	99	51	005	R	V	1540	29/04/2010
02	01	0582	51	N	51	2054	51	097	99	51	001	R	V	25185	30/04/2010
02	01	0582	51	N	51	2054	51	097	99	51	001	N	V	11531	30/04/2010
02	01	0582	06	N	51	2054	51	097	99	51	005	R	V	1488	02/06/2010
02	01	0582	04	N	51	2054	51	097	99	98	001	N	V	28389	16/06/2010

### 9.2.5 Other Report

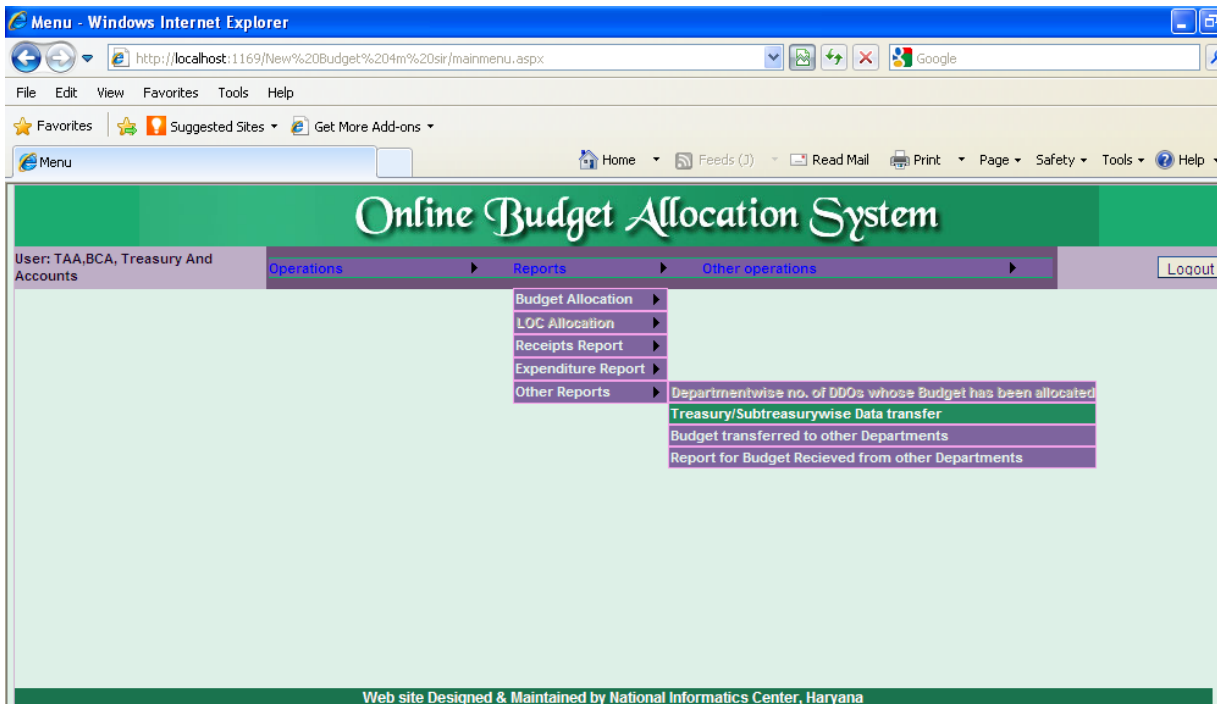
9.2.5.1 Treasury/Subtreasurywise Data transfer

9.2.5.2 Budget transfer to other Departments

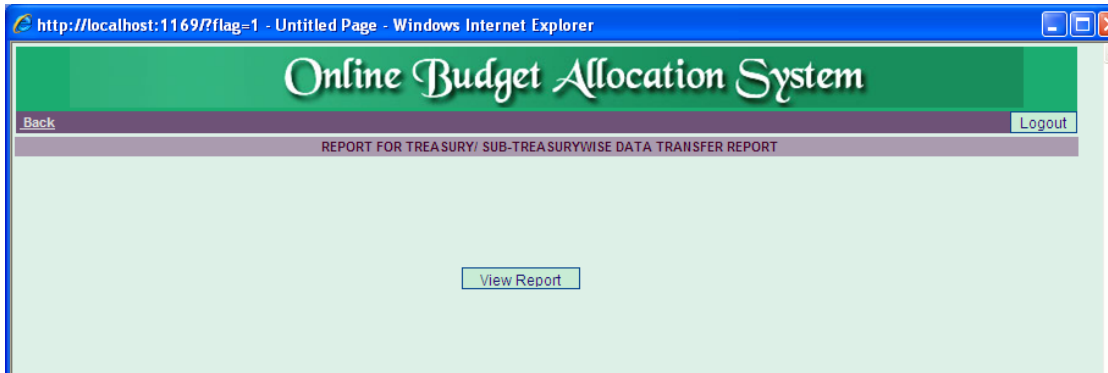
9.2.4.3 Report for Budget Received from other Departments

## Haryana –eKosh21 Online Budget Allocation

### 9.2.5.1 Treasury/Subtreasurywise Data transfer



**Step –1** On clicking this form option following screen will popped up on the Screen. User has to click on View Report Button and the report will be generated.



## Haryana –eKosh21 Online Budget Allocation

**ONLINE BUDGET ALLOCATION SYSTEM**

**TREASURY/ SUB-TREASURYWISE DATA TRANSFER REPORT** PrintDate: 21/03/2011

SNo	Sub Treasury Name	Download Type	Downloading Time	Uploading Time	OTIS Download
<b>Ambala</b>					
1	Ambala	Budget	22-Feb-2011 9:28 am	22-Feb-2011 9:32 am	12-Feb-2011 6:01 pm
2	Ambala Cantt	Budget	22-Feb-2011 2:54 pm	22-Feb-2011 10:02 am	28-Oct-2010 2:30 pm
3	Barara.	Budget	21-Feb-2011 12:21 pm	07-Feb-2011 11:06 am	13-Oct-2010 10:18 am
4	Naraingarh.	Budget	22-Feb-2011 10:00 am	22-Feb-2011 11:47 am	17-Feb-2011 11:33 am
5	Mullana	Budget	22-Feb-2011 2:29 pm	22-Feb-2011 2:35 pm	
<b>Bhiwani</b>					
6	Bhiwani	Budget	22-Feb-2011 3:00 pm	22-Feb-2011 4:14 pm	10-Dec-2010 9:10 am
7	Badhra	Budget	22-Feb-2011 4:13 pm	22-Feb-2011 9:51 am	
8	Charkhi Dadri	Budget	22-Feb-2011 4:24 pm	22-Feb-2011 2:18 pm	07-Feb-2011 9:02 am
9	Loharu	Budget	22-Feb-2011 9:00 am	22-Feb-2011 9:09 am	21-Feb-2011 10:02 am
10	Siwani	Budget	22-Feb-2011 8:34 am	22-Feb-2011 8:36 am	31-Jan-2011 3:33 pm
11	Tosham	Budget	22-Feb-2011 8:25 am	22-Feb-2011 8:26 am	19-Dec-2010 7:59 pm
12	Bhawani Khera	Budget	22-Feb-2011 2:24 pm	22-Feb-2011 2:26 pm	15-Sep-2010 10:35 am
<b>Chandigarh</b>					
13	Chandigarh	Budget	22-Feb-2011 12:15 pm	24-Feb-2011 11:47 am	16-Sep-2010 3:26 pm
<b>Delhi</b>					
14	Delhi	Budget	22-Feb-2011 8:59 am	22-Feb-2011 9:01 am	28-Jan-2011 3:50 pm

### 9.2.5.2 Budget transfer to other Departments

**Online Budget Allocation System**

User: TAA,BCA, Treasury And Accounts

Operations    Reports    Other operations    Logout

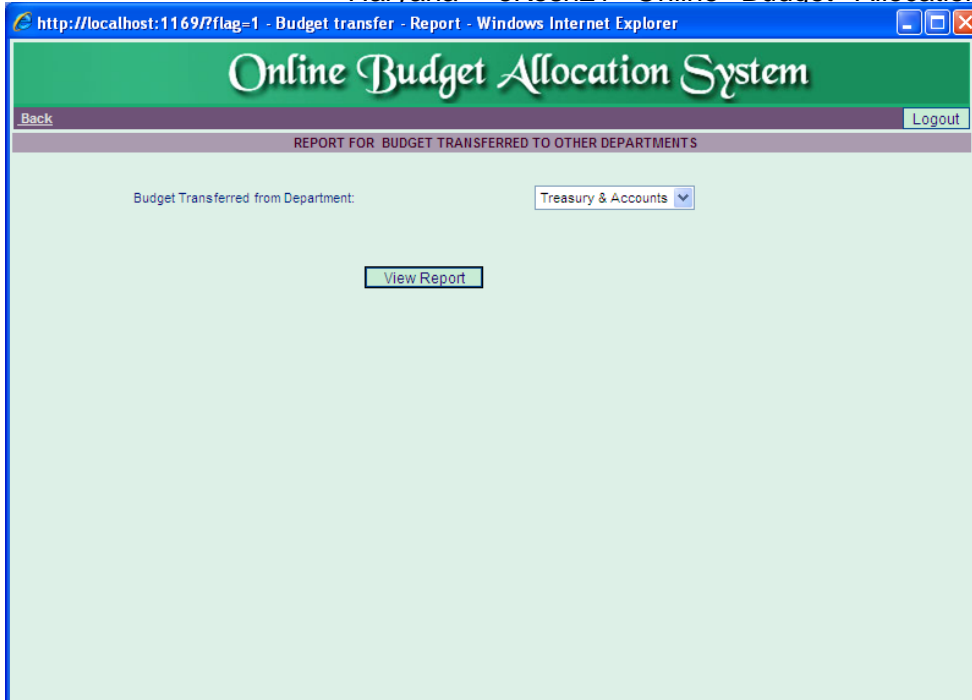
- Budget Allocation
- LOC Allocation
- Receipts Report
- Expenditure Report
- Other Reports
  - Departmentwise no. of DDOs whose Budget has been allocated
  - Treasury/Subtreasurywise Data transfer
  - Budget transferred to other Departments**
  - Report for Budget Received from other Departments

Web site Designed & Maintained by National Informatics Center, Haryana

**Step –1** On clicking this form option following screen will popped up on the Screen.

**Step –2** User has to Select the Budget Transfer from Department (By Default department is the User Own department)

# Haryana –eKosh21 Online Budget Allocation



**Step –3** then click on **View Report Button** the report will be generated.

Here this report shows the transfer budget from the department to other Department in different objects in the specific scheme.

http://localhost:1169/New%20Budget%204m%20sir/RepBudgetTransfer.aspx?flag=1 - Windows Internet Explorer

## ONLINE BUDGET ALLOCATION SYSTEM

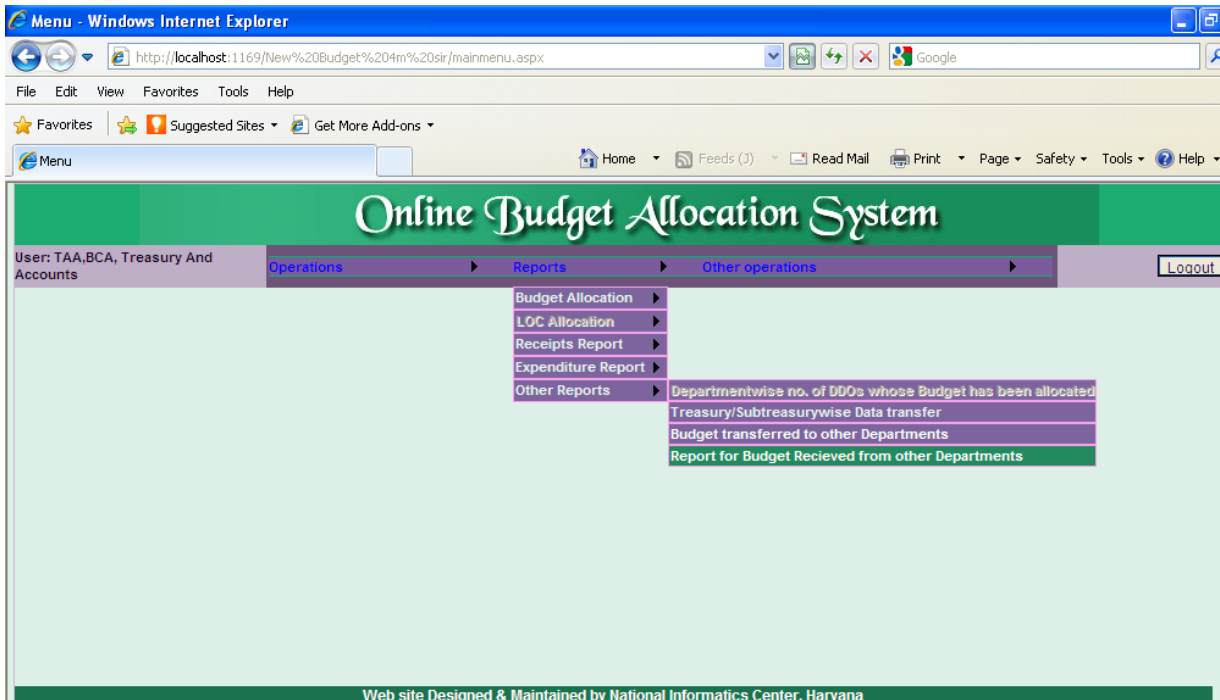
Report for Budget Transferred to other Departments

BUDGET TRANSFERRED FROM DEPARTMENT: Treasury & Accounts Print Date: 21/03/2011

To Department	42-Service or Commitment	Total
N-51-06-2054-51-095-98-51-R-V -CRA Service Charges-NA Haryana Vidhan Sabha	17/03/2011	20000
	18/03/2011	220
Total	20220	20220

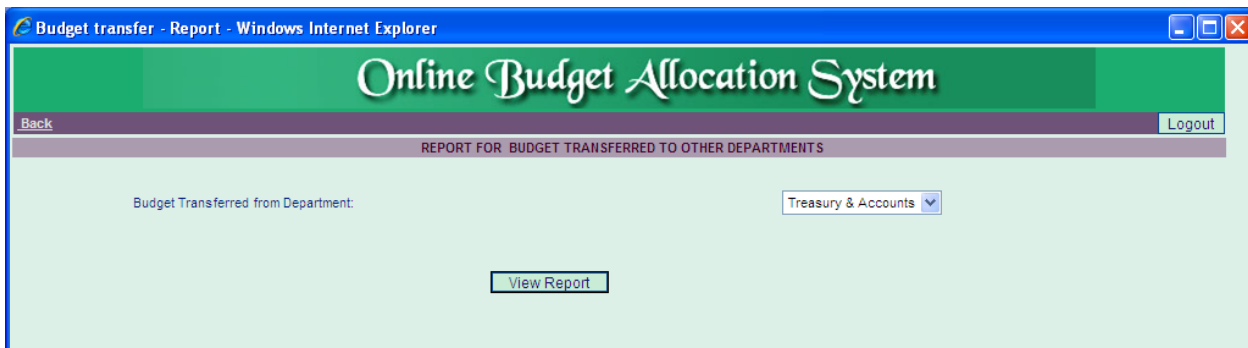
14.00 x 8.50 in

### 9.2.5.3 Report for Budget Received from other Departments



**Step –1** On clicking this form option following screen will popped up on the Screen.

**Step –2** User has to Select the Budget Transfer from Department (By Default department is the User Own department).



**Step –3** then click on View Report Button the report will be generated.

Here this report shows the received budget to the department from other Department in different objects in the specific scheme.



## Haryana –eKosh21 Online Budget Allocation

ONLINE BUDGET ALLOCATION SYSTEM

Report for Budget Recieved from other Departments

BUDGET TRANSFERRED TO DEPARTMENT: Treasury & Accounts Print Date: 21/03/2011

From Department	34-Other Charges	Total
N-51-04-2030-01-101-51-51-R-V-N-A-N-A	134000	134000
Revenue	03/03/2011	134000
Total	134000	134000

### 9.3 Other Operations

On clicking this option the authorized BCA/BCO will view user information, change password of own or BCO/DDO who's under his Budget controlling Officer.

1. Add New User
2. Edit/Enable user
3. Set Other user Password
4. Change your password
5. Edit Your Profile
6. View User Profile
7. Download Budget and LOC
8. Upload Budget and LOC

#### 9.3.1 Add New User

Menu - Windows Internet Explorer

http://localhost:1362/BA-10march2011/mainmenu.aspx

File Edit View Favorites Tools Help

Menu

Home Feeds (1) Read Mail Print Page Safety Tools Help

# Online Budget Allocation System

User: TAA,BCA, Treasury And Accounts

Operations Reports Other operations Logout

- Add new user
- Edit / Enable user
- Set Other users password
- Change Your Password
- Edit your profile
- View users profile
- Download Budget and LOC
- UPLoad Budget and LOC

Web site Designed & Maintained by National Informatics Center, Haryana

**Step-1** Here When you click on on **Add New User** a page is opened ,here BCA can create a new user first he has to select Department ,then role Of the User (BCO/DDO) ,then treasury and subtreasury

Haryana –eKosh21 Online Budget Allocation  
and then give the details of the User where User Id and Password is Mandatory Fields.

User Administration - Windows Internet Explorer

http://localhost:1362/BA-10march2011/Useradmin.aspx

File Edit View Favorites Tools Help

Back Logout

ADD NEW USER

Department:	Treasury & Accounts
Role:	Budget Controlling Officer
Treasury:	07 - Gurgaon
Sub Treasury:	01 - Ferozpur Zhirkha
Name of the User:	test
Designation:	test
User Id (5-15 chars):	bcotaa29
Password (6-15 chars having atleast one alphabet and one number):	.....
Confirm password (6-15 chars):	.....
Email Id:(In case you want email alerts in future)	abc@gmail.com
Mobile No:(In case you want sms alerts in future)	9123450012
Budget Allocating Officer:	bcataa(TAA,BCA, Treasury and Accounts)
Account Activated:	<input checked="" type="radio"/> Yes <input type="radio"/> Keep pending for confirmation

07445

[Note:If you cannot read info in image above, reload page to get another one.]

Enter the code shown above: 07445

Create User Edit Password Cancel

Web site Designed & Maintained by National Informatics Center, Haryana

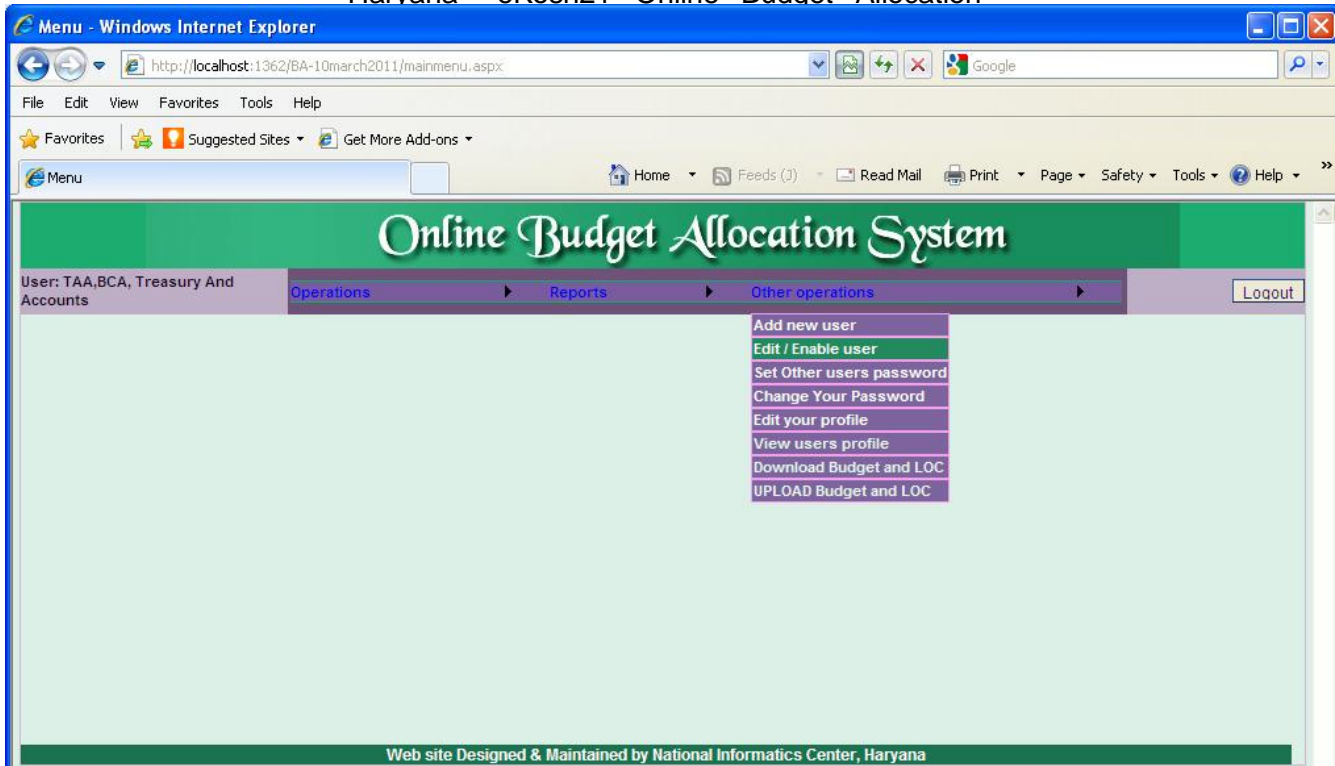
**Step-2** And then select Budget Allocating Officer under which this user comes, then user has to select to activate this User or keep it pending for the confirmation.

**Step-3** To Create User, the user has to click on **Create User** Button to save or to **cancel** click on cancel Button .

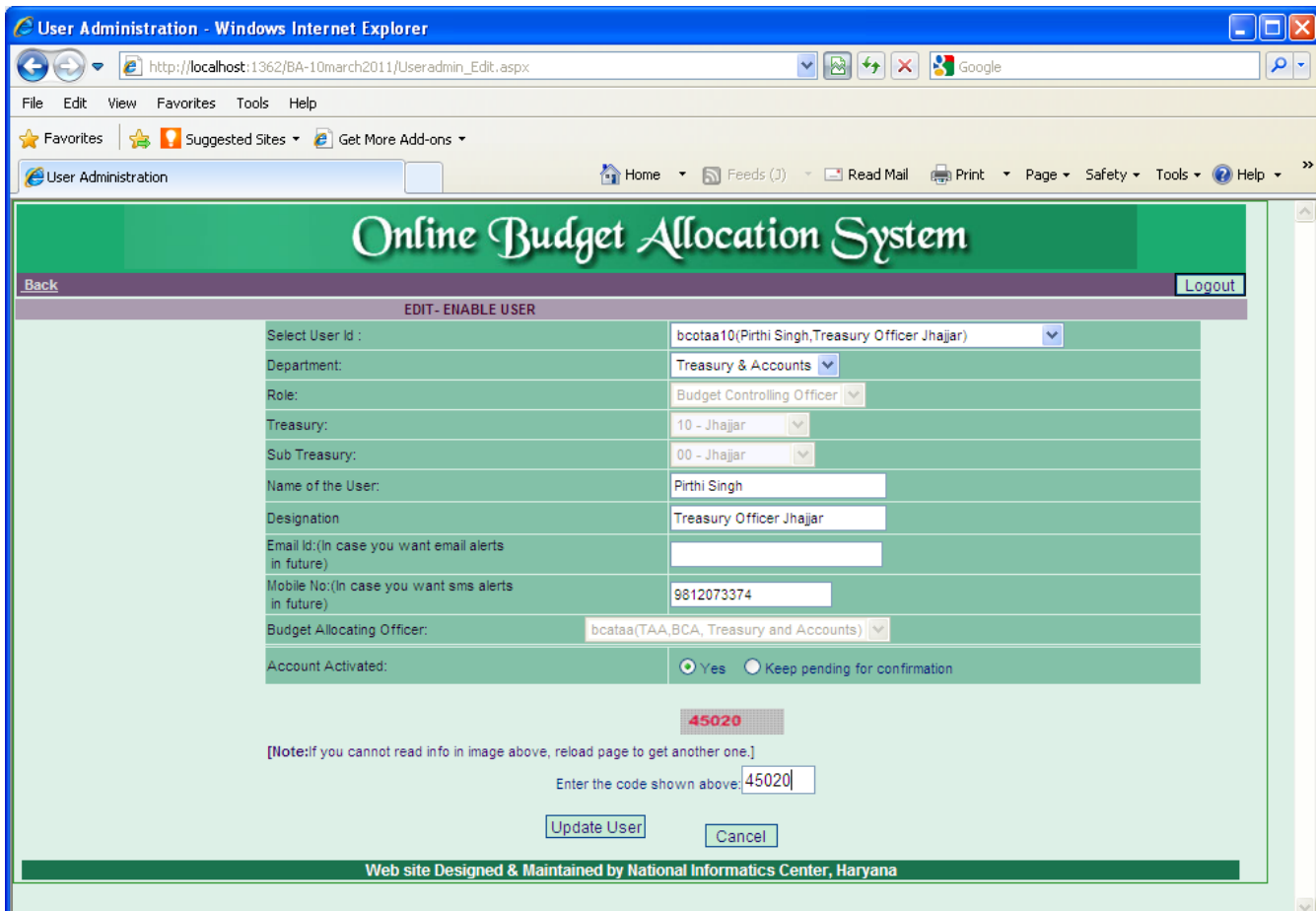
### 9.3.2 Edit/Enable User

**Step-1** When user selects this option a form is opened where BCA/BCO can Edit Profile of the User or Enable (Activate) user which he had created.

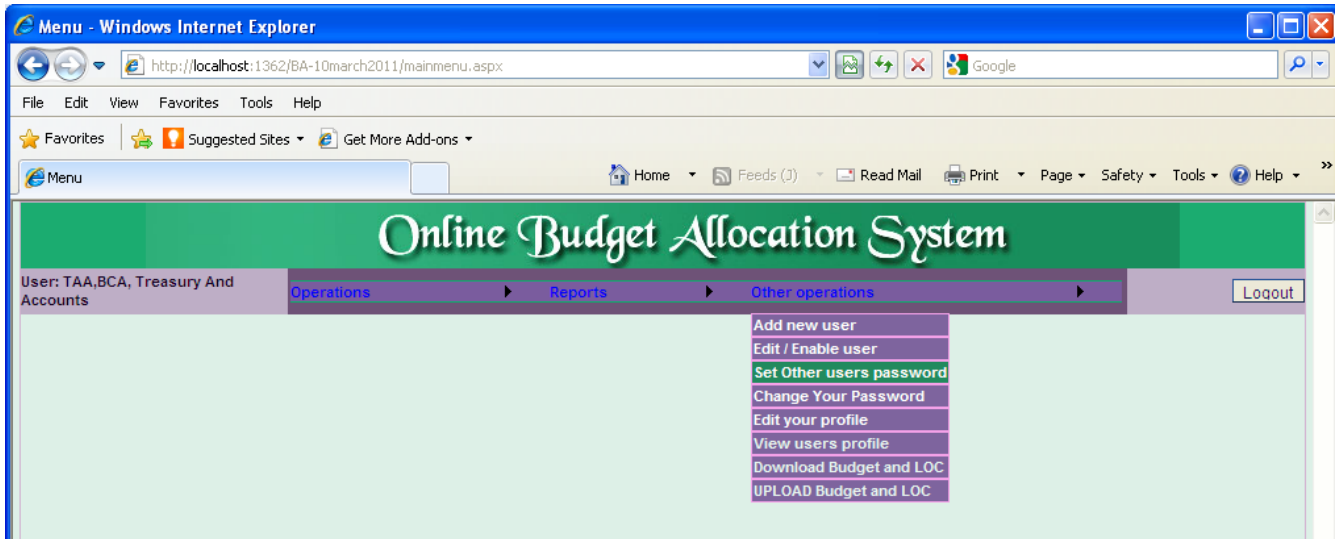
# Haryana –eKosh21 Online Budget Allocation



**Step-2** Here BCA/BCO can modify Name ,Designation,Email Id , Mobile Number of the user and Activate the account which he had created.Then Click **Update User** to Save.

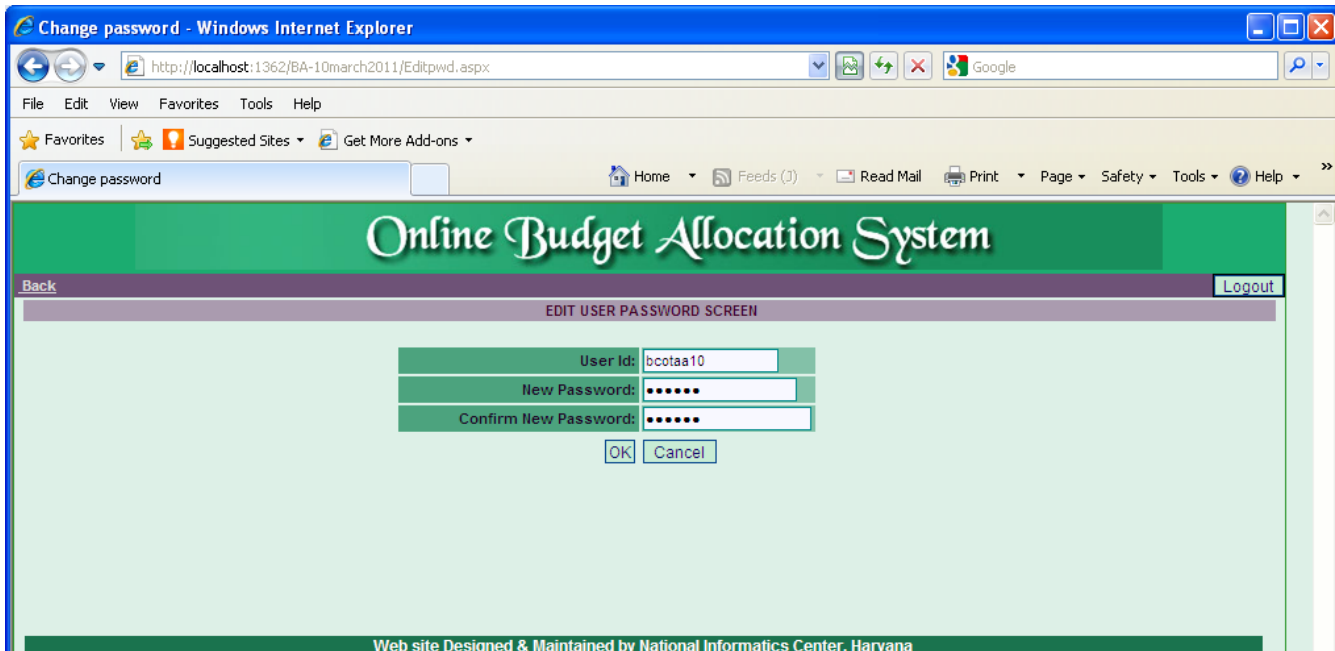


### 9.3.3 Set Other Users Password(for BCA)/Set Password for BCO/DDO(For BCO)



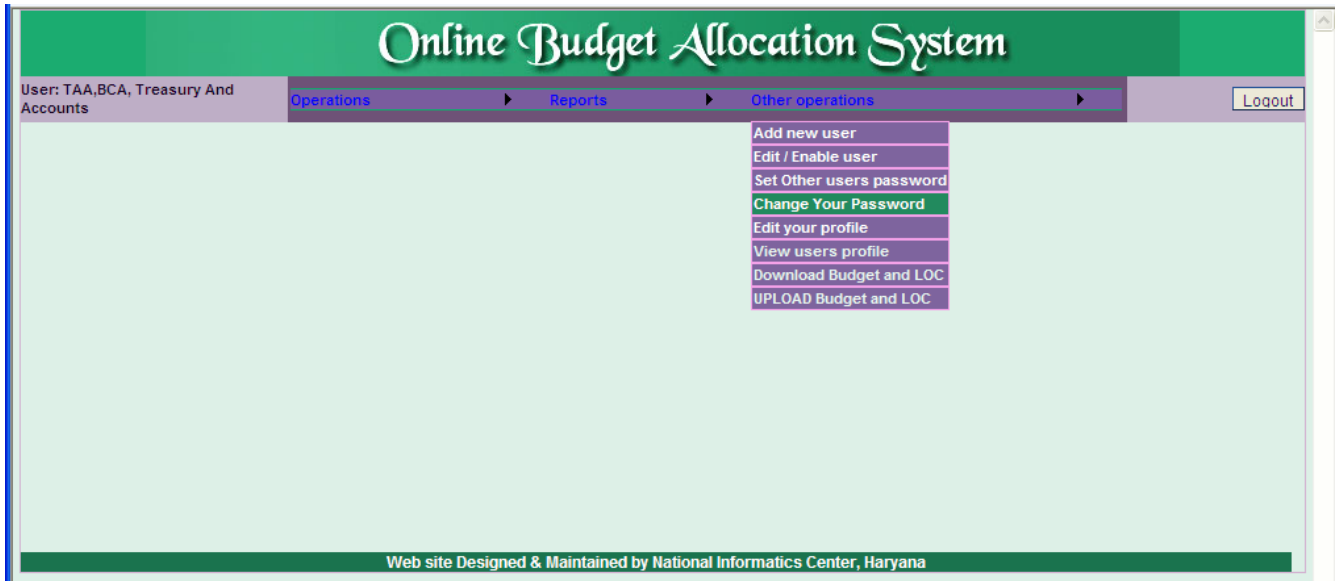
**Step-1** Here the BCA/BCO can set the password of his BCO's/DDO's for whom he is a Budget Allocating officer(BAO).

**Step-2** First User has to enter **User Id** of the BCO/DDO then enter the **New Password** (new password cannot be same as Three Succesive password which he set before).**Confirm New Password**(enter new password to Confirm, it should be same as new password).

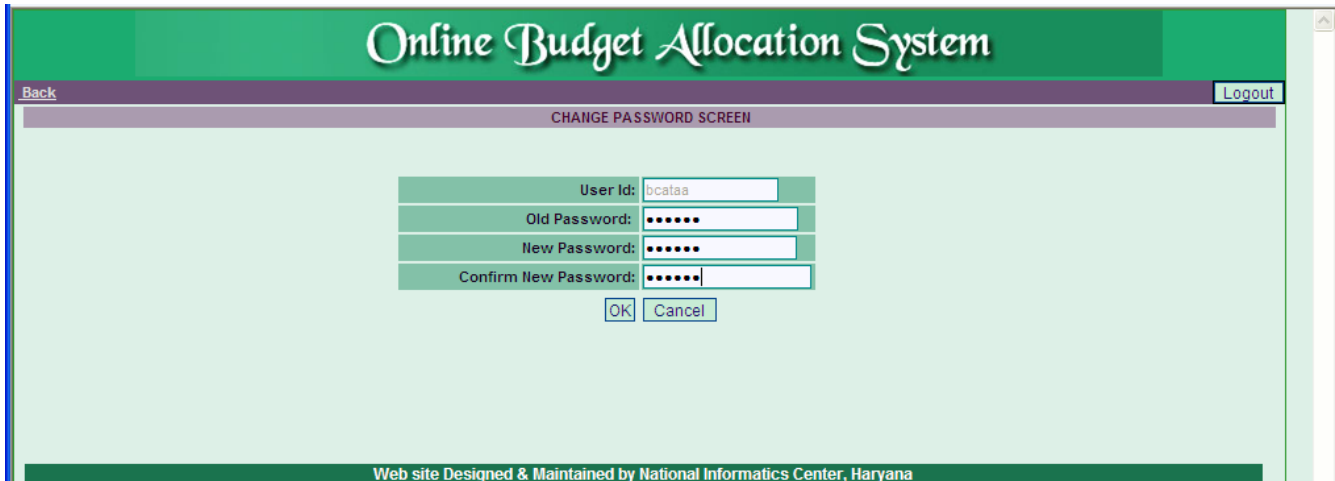


**Step-3** Press **OK Button** To Save

### 9.3.4 Change your Password

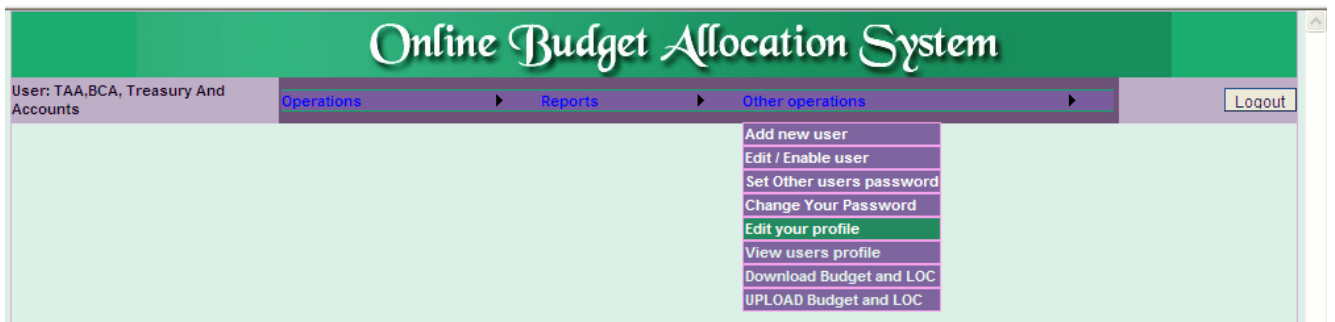


**Step-1** Here User can change his Own Password, User has to enter **Old Password**(password which he currently had)and enter the **New Password** (new password cannot be same as Three Successive password which he set before).**Confirm New Password**(enter new password to Confirm, it should be same as new password).



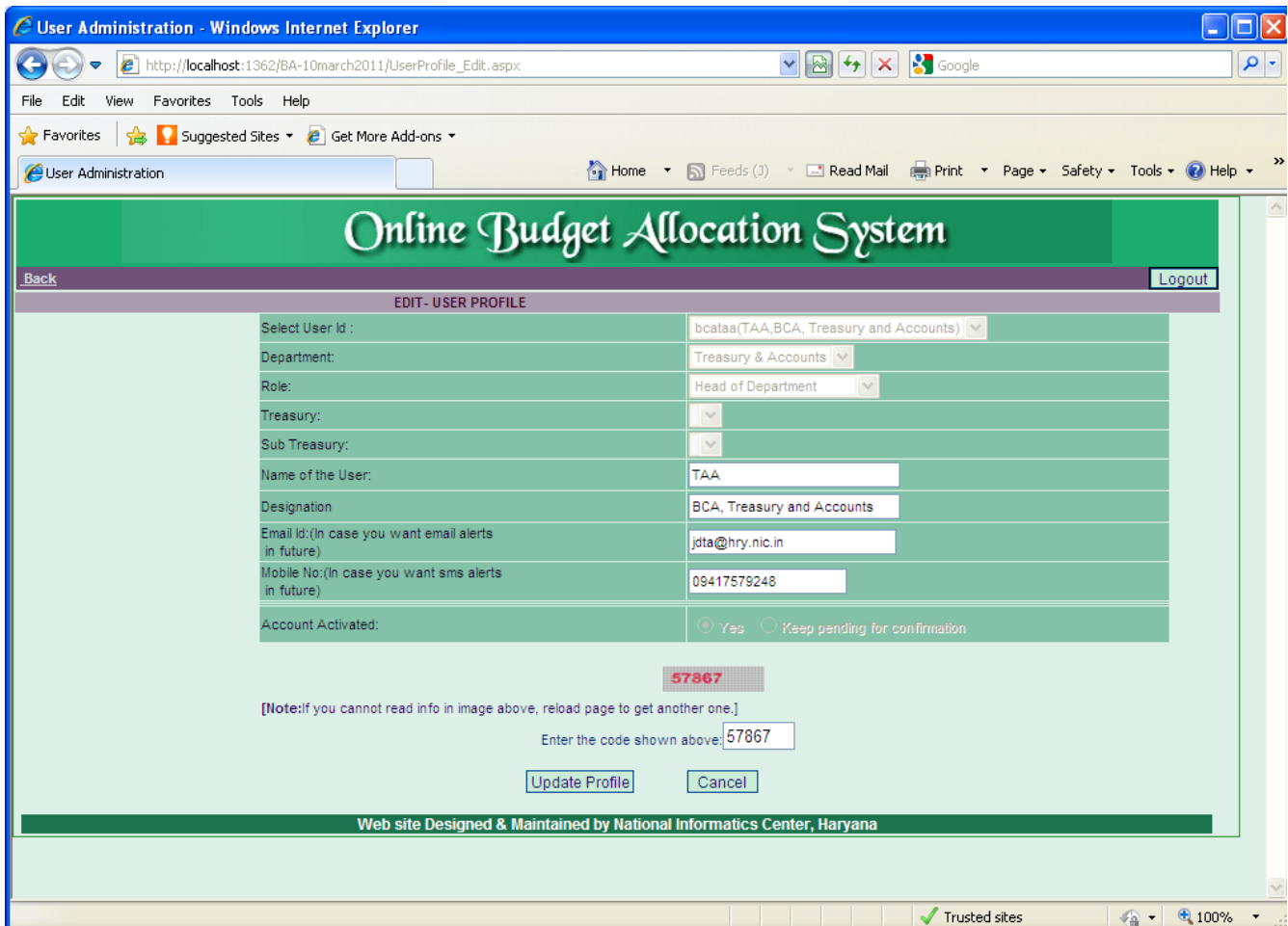
**Step-2** Then press **OK** Button to save.

### 9.3.5. Edit your Profile



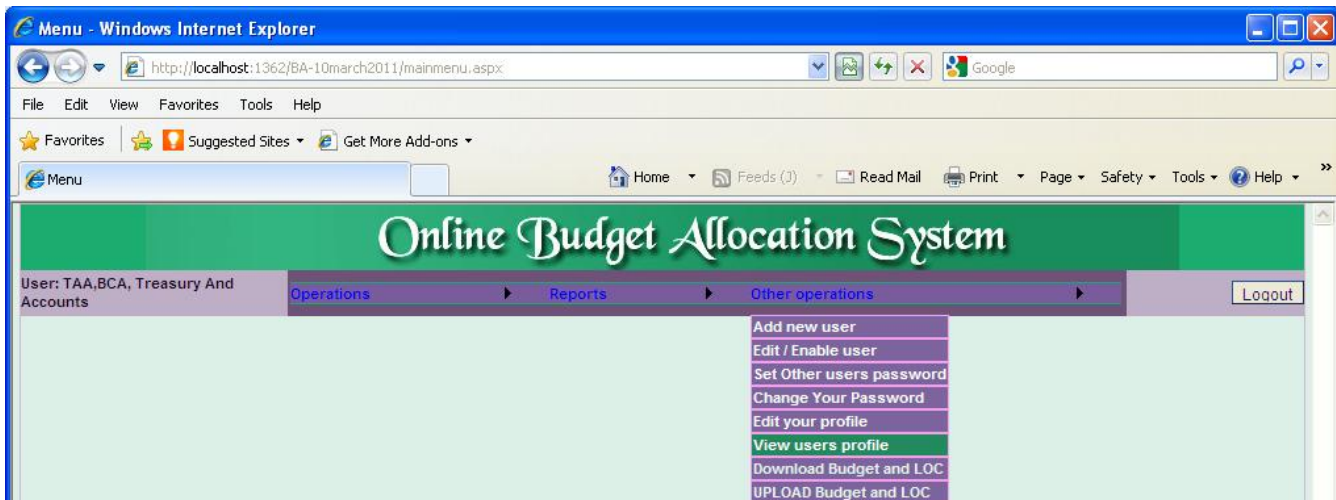
**Step-1** Here User can modify his profile like modify his Name ,Designation,Email Id , Mobile Number

of his own.



**Step-2** Then Click **Update Profile** to Save.

### 9.3.6 View Users Profile



**Step-1** Here User can view profile of BCO or DDO of whom he is a Budget Allocating Officer.

User has to **select User Id** First to view profile of the User he want to view.

## Haryana –eKosh21 Online Budget Allocation

The screenshot shows a web browser window titled "User Administration-See user profile - Windows Internet Explorer". The address bar shows the URL: [http://localhost:1362/BA-10march2011/Useradmin\\_Viewwall.aspx](http://localhost:1362/BA-10march2011/Useradmin_Viewwall.aspx). The page header displays "Online Budget Allocation System" in a stylized font. Below the header, there is a navigation bar with "Back" and "Logout" buttons. The main content area is titled "SEE PROFILE OF USERS" and contains a form with the following fields:

Select User Id :	bcotaa16(R K RATHI,Treasury Officer Panchkula)
Department:	Treasury & Accounts
Role:	Budget Controlling Officer
Treasury:	16 - Panchkula
Sub Treasury:	00 - Panchkula
Name of the User:	R K RATHI
Designation	Treasury Officer Panchkula
Email Id:(In case you want email alerts in future)	topki@hry.nic.in
Mobile No.(In case you want sms alerts in future)	09417724110
Budget Allocating Officer:	bcataa(TAA,BCA, Treasury and Accounts)
Account Activated:	<input checked="" type="radio"/> Yes <input type="radio"/> Keep pending for confirmation

At the bottom of the page, it states: "Web site Designed & Maintained by National Informatics Center, Haryana". The browser status bar at the bottom shows "Done" and "Trusted sites".

### 9.3.7 Download Budget and LOC

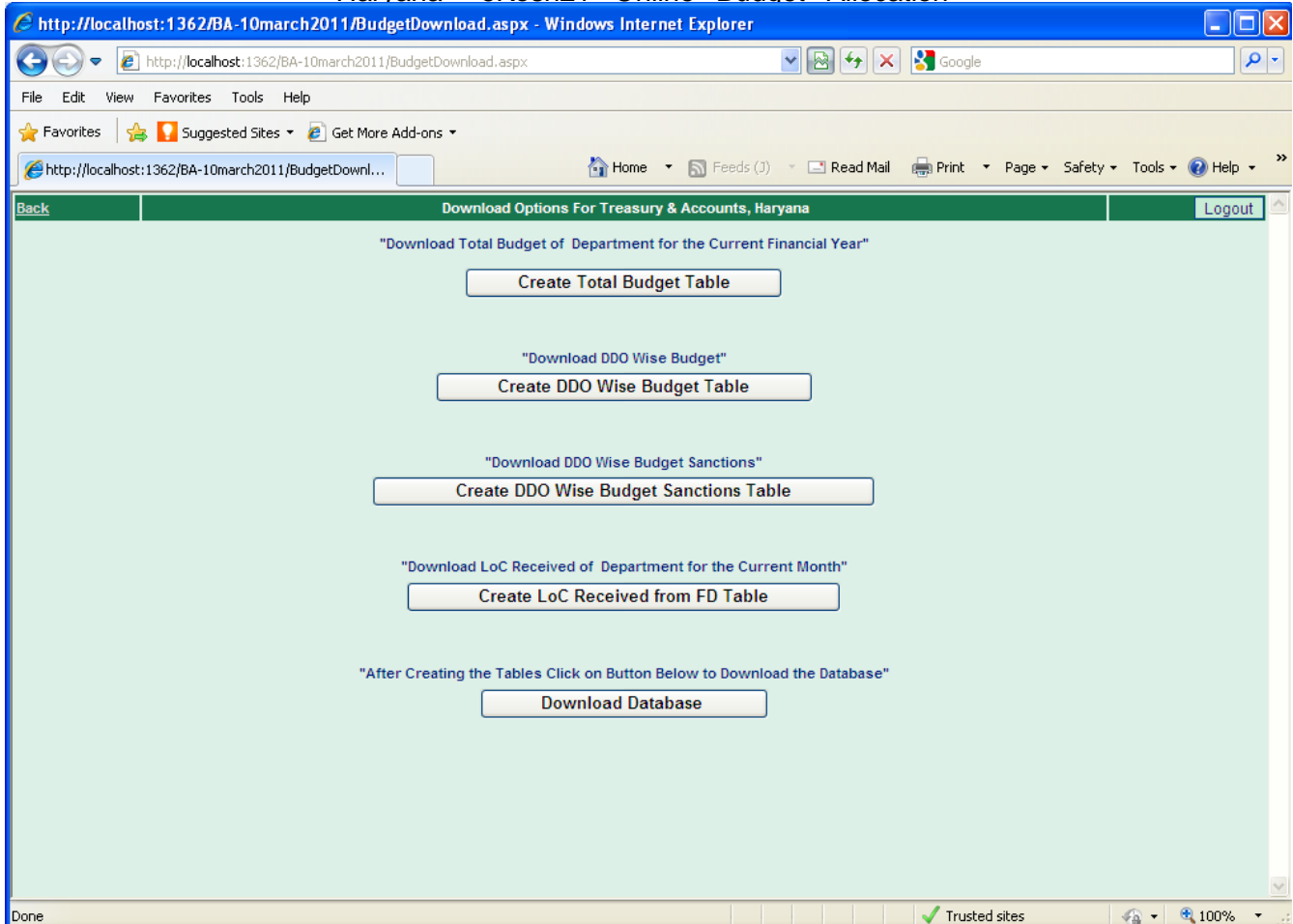
The screenshot shows a web browser window titled "Menu - Windows Internet Explorer". The address bar shows the URL: <http://localhost:1362/BA-10march2011/mainmenu.aspx>. The page header displays "Online Budget Allocation System" in a stylized font. Below the header, there is a navigation bar with "Operations", "Reports", "Other operations", and "Logout" buttons. The user information is displayed as "User: TAA,BCA, Treasury And Accounts". The "Other operations" menu is expanded, showing the following options:

- Add new user
- Edit / Enable user
- Set Other users password
- Change Your Password
- Edit your profile
- View users profile
- Download Budget and LOC**
- UPLOAD Budget and LOC

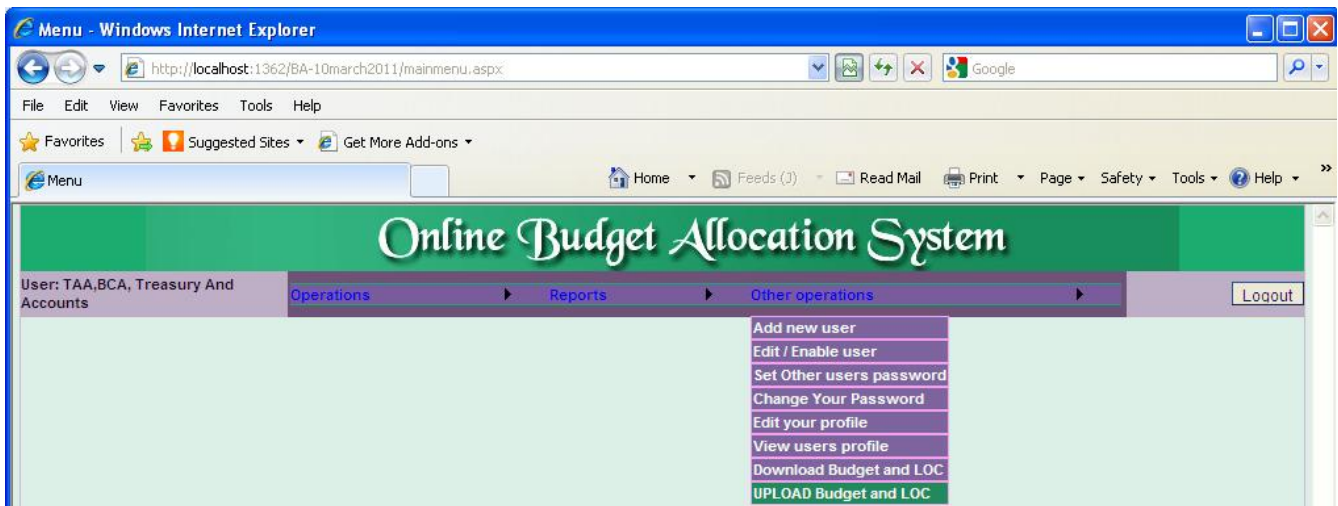
**Step-1** Here User can download Budget and LOC data.



## Haryana –eKosh21 Online Budget Allocation



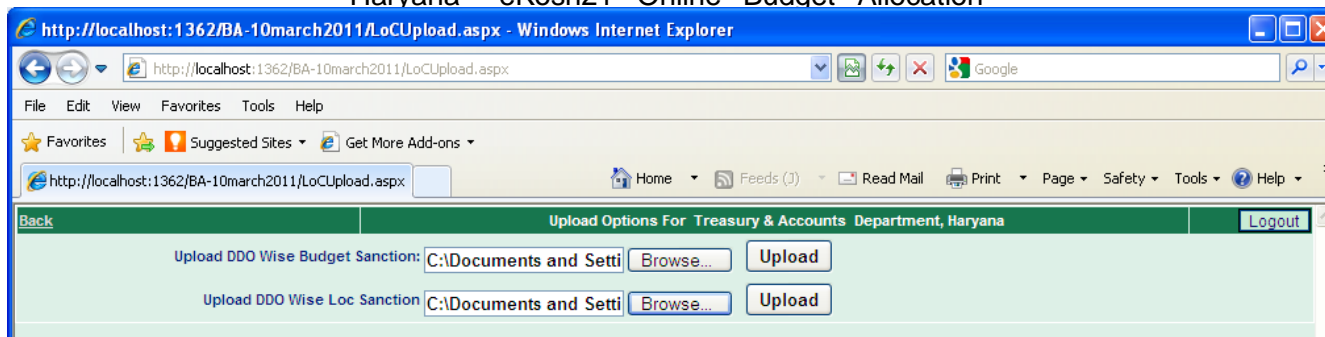
### 9.3.8 UPLOAD Budget and LOC



**Step-1** To upload DDOwise Budget Sanction or To DDOwise LOC sanction



## Haryana –eKosh21 Online Budget Allocation



### 10. Operational Instructions for DDOs of Various Departments.

The DDOs of the department will operate the portal using a unique user-id and password provided to him. The official will open the website [www.hrtreasuries.gov.in](http://www.hrtreasuries.gov.in) using Internet explorer. Following screen will appear.

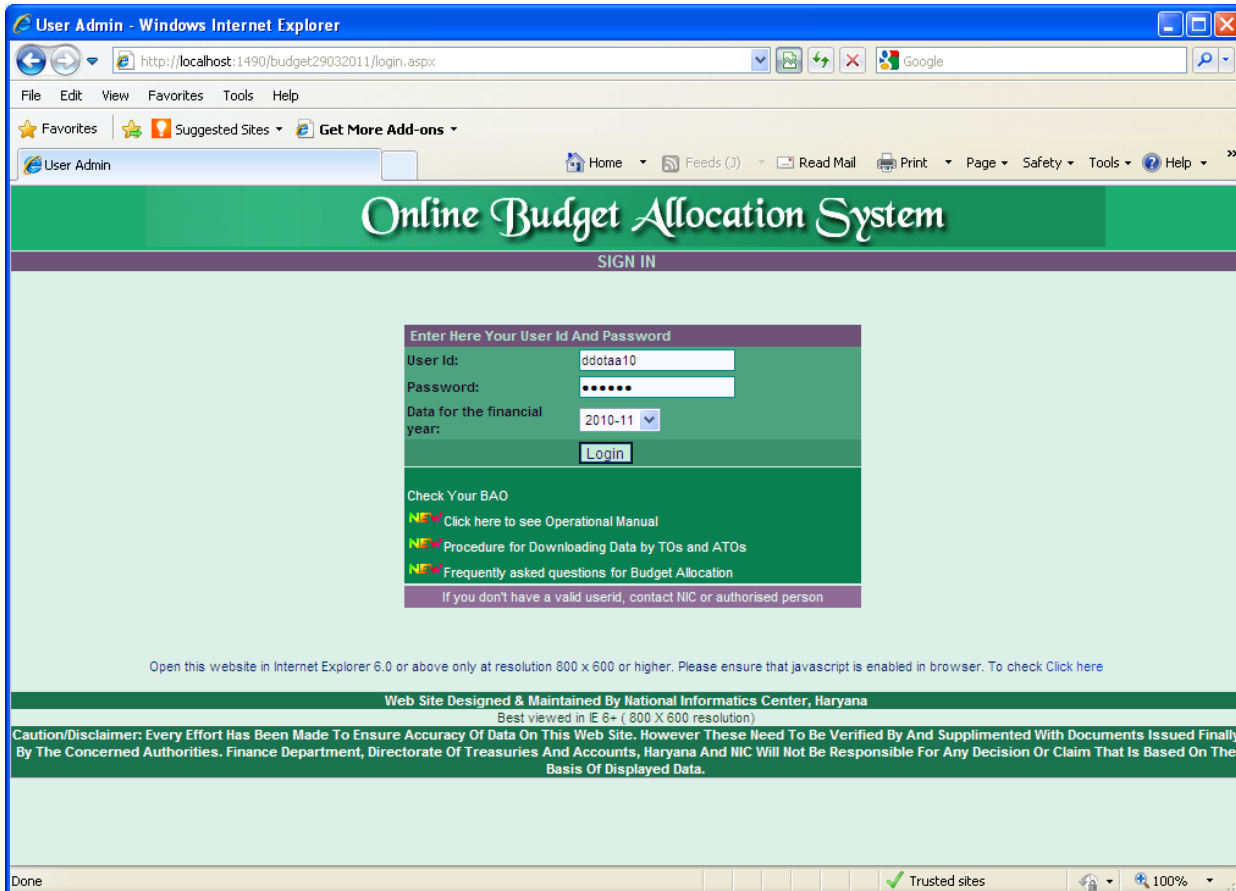


On the left hand side of the screen the option for online budget allocation will appear. On clicking the Online **Budget Allocation** option following screen will appear.

The DDO will be asked to enter the user-id details against the white place User-id and password. While entering the password only \* character will appear on the screen against the each typed character.

In the next line system will ask to select financial year for which you want to operate the system.

## Haryana –eKosh21 Online Budget Allocation



After entering the information DDO has to click on login button placed in the next line. On clicking the following screen will appear. Using this screen the user will be able to carry out following activities.

- 10.1. Operations
- 10.2. Instructions
- 10.3. Report
- 10.4. Other Operations

These options will appear in the second line of the screen.

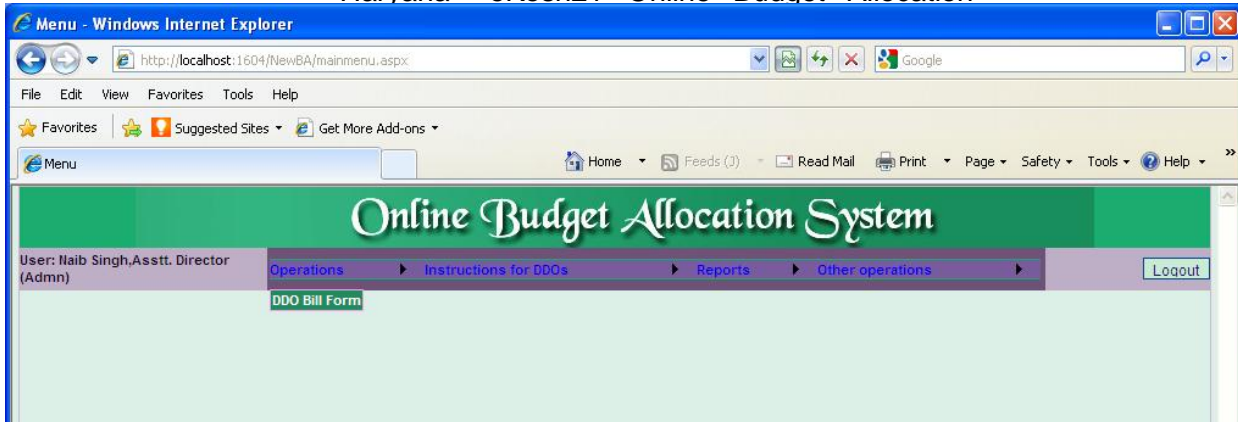
### 10.1. Operations

On clicking this DDO can perform the operations

#### 10.1.1 DDo Bill Form

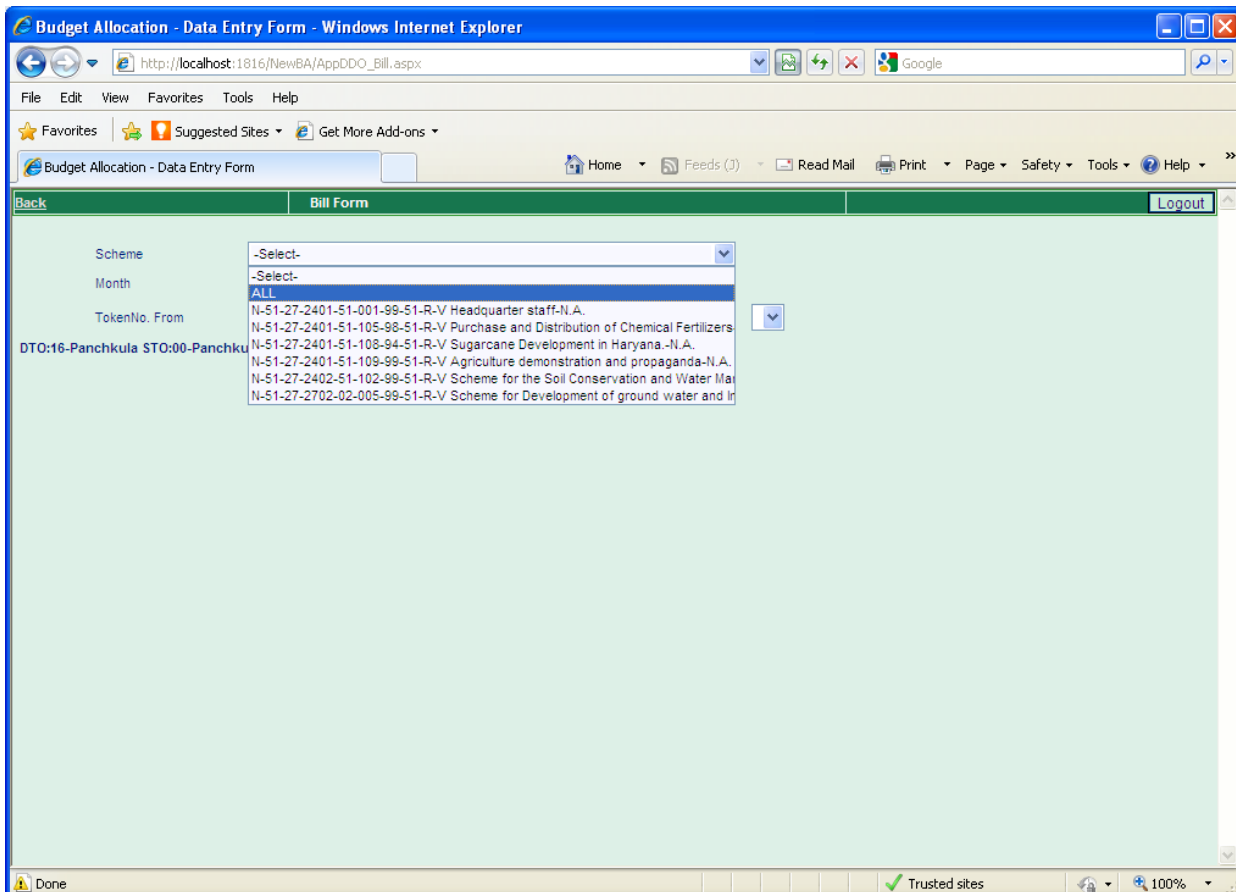
#### 10.1.1 DDO Bill Form

## Haryana –eKosh21 Online Budget Allocation

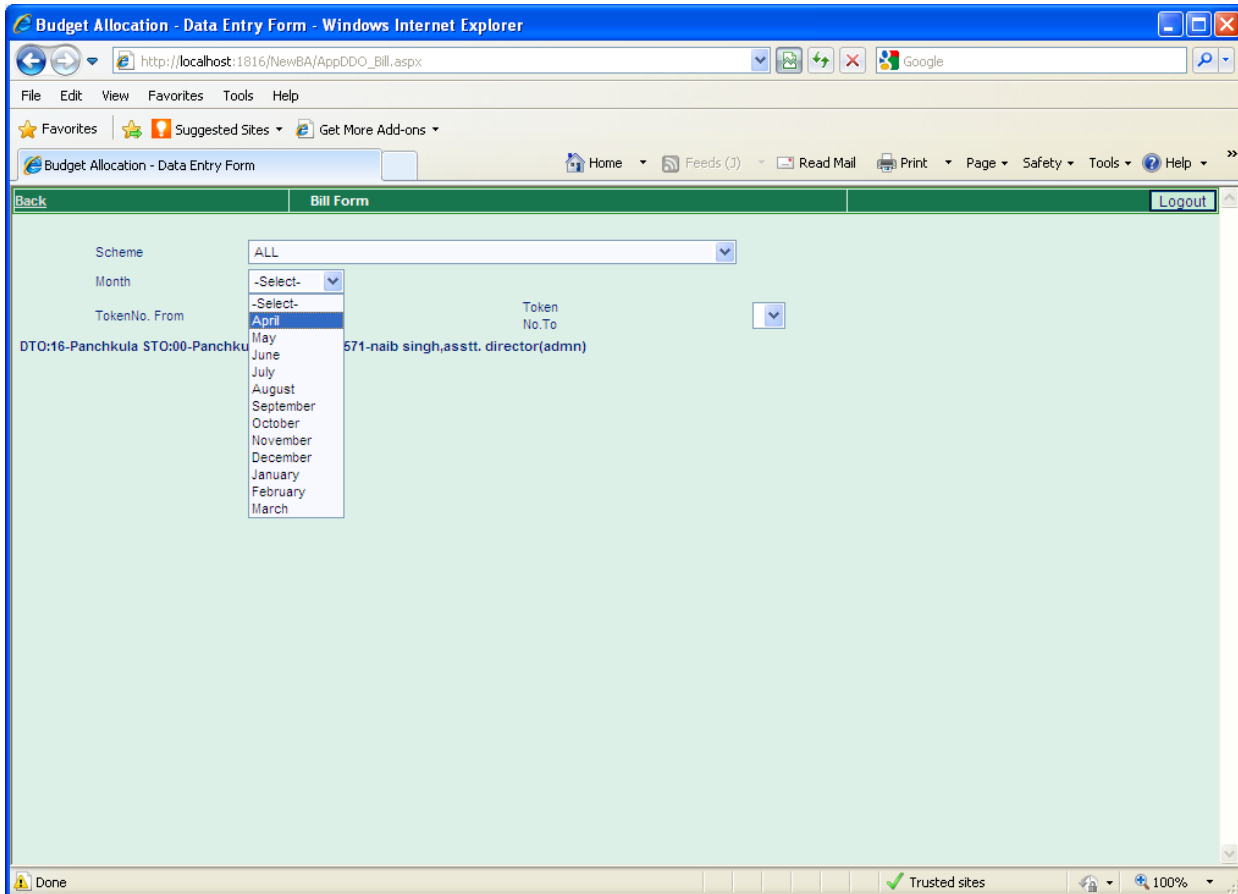


**Step-1** On clicking the DDO Bill Form option following screen will appear.

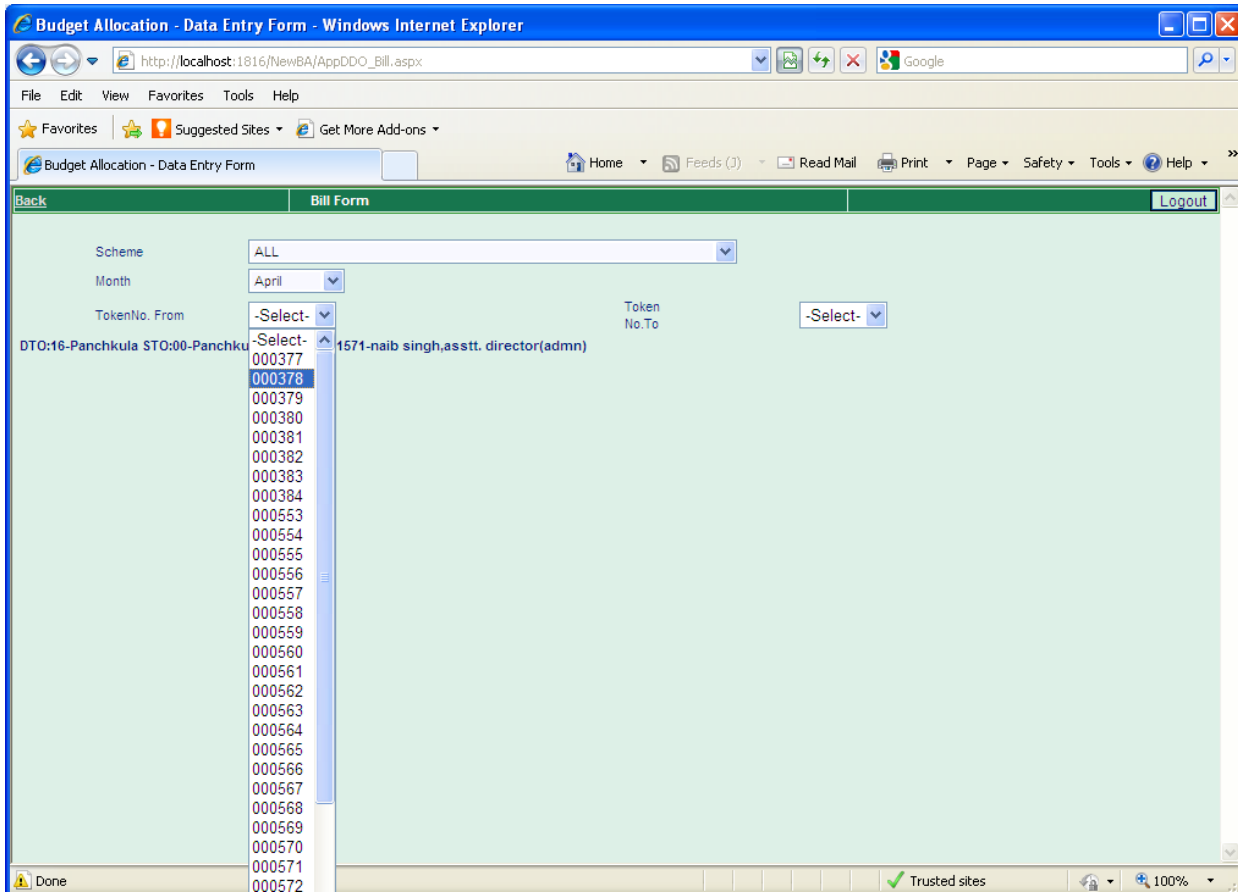
**Step-2** User has to Select Scheme option from the dropdown list first .If user select 'All' then all the schemes are shown to which data available else the for specific scheme data would be shown below.



**Step-3** Then user has to select month for which he want to see the Bill,

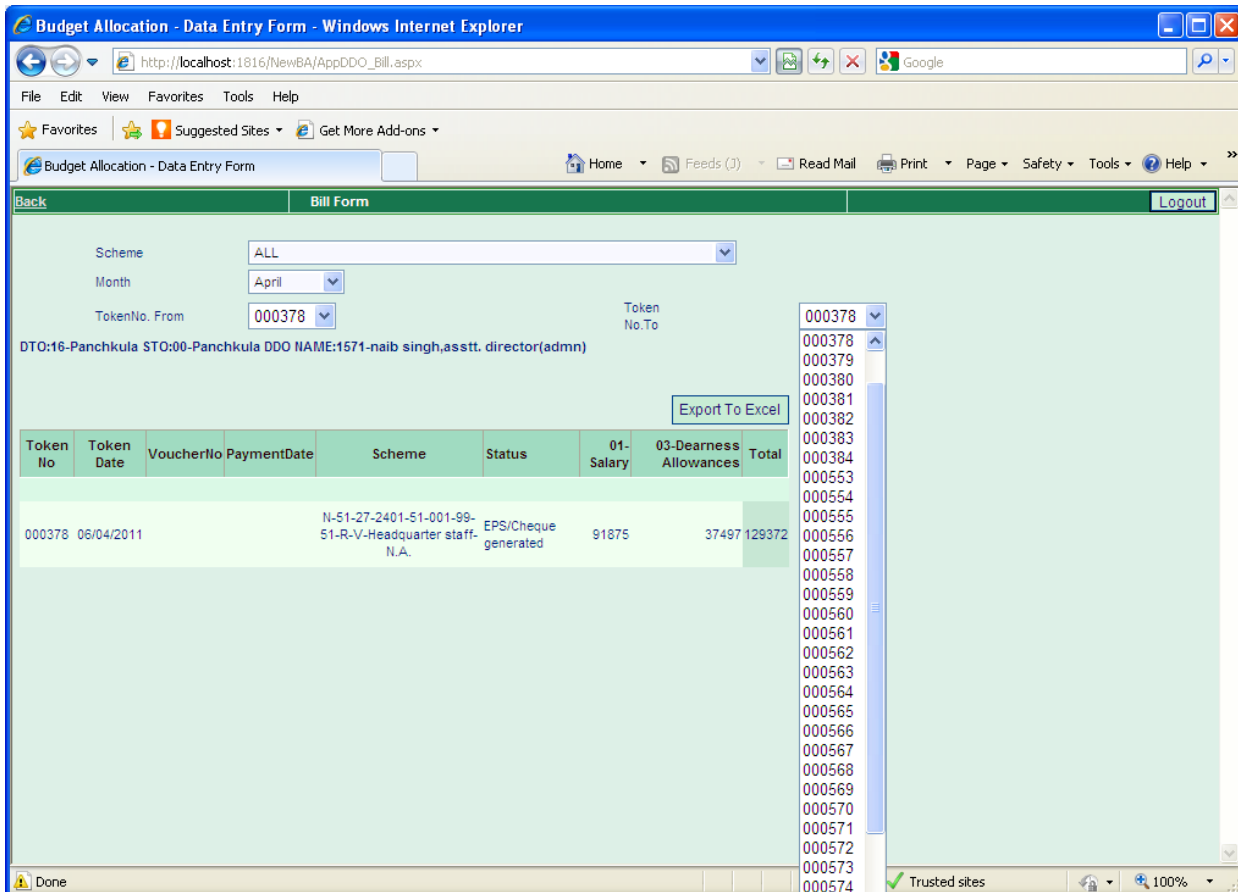


**Step-4** then user has to select only Token No From,



Haryana –eKosh21 Online Budget Allocation

**Step-5** if the Token No From is selected only then the BILL will be shown for only for the selected Token number



**Step-6** or if he select **Token No From** and also **Token No To** (where Token No To should Be Greater than Token No From) then he will be shown bill for every token number between Token No From and Token No To Exists for the selected schemes.

## Harvana –eKosh21 Online Budget Allocation

Scheme: ALL  
 Month: April  
 TokenNo. From: 000378  
 Token No.To: 000575  
 DTO:16-Panchkula STO:00-Panchkula DDO NAME:1571-naib singh,asstt. director(admn)

Export To Excel

Token No	Token Date	VoucherNo	PaymentDate	Scheme	Status	01-Salary	03-Dearness Allowances	Total
000378	06/04/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	91875	37497	129372
000379	06/04/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	642352	252441	894793
000380	06/04/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	172629	65284	237913
000381	06/04/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	33080	14661	47741
000382	06/04/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	34142	13577	47719

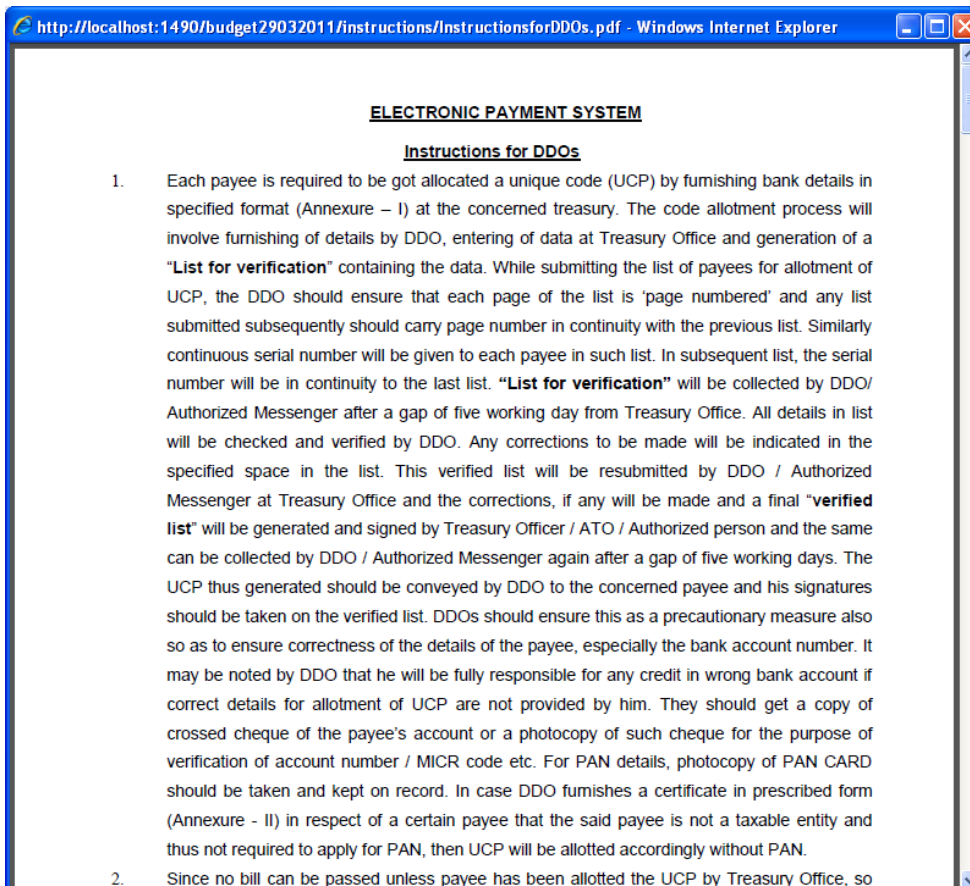
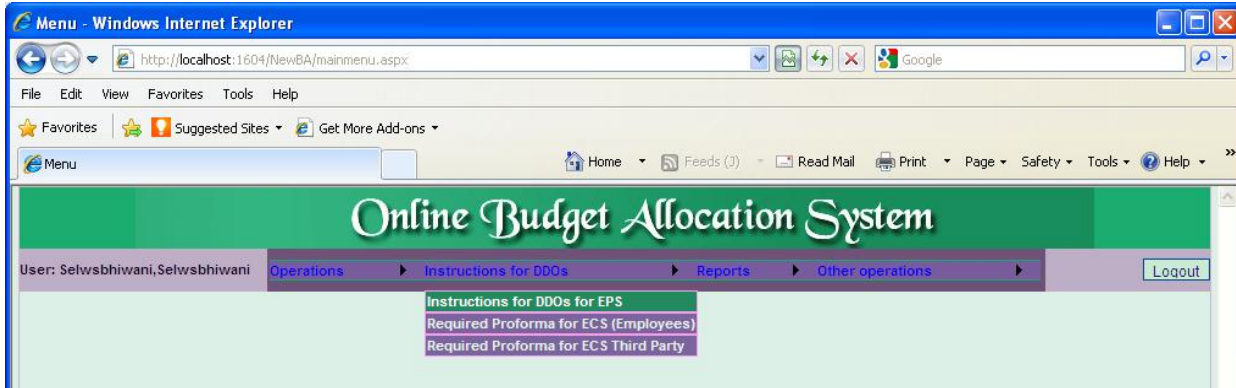
**Step-7** The user can also Export this bill to Excel sheet .To Export in excels he should first click on Export Button which is given to the Top left side of the Grid.

Token No	Token Date	VoucherNo	PaymentDate	Scheme	Status	01-Salary	03-Dearness Allowances	Total
378	6/4/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	91875	37497	1E+05
379	6/4/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	642352	252441	9E+05
380	6/4/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	172629	65284	2E+05
381	6/4/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	33080	14661	47741
382	6/4/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	34142	13577	47719
383	6/4/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	23350	10058	33408
384	6/4/2011			N-51-27-2401-51-001-99-51-R-V-Headquarter staff-N.A.	EPS/Cheque generated	16960	7407	24367
553	7/4/2011			N-51-27-2401-51-109-99-51-R-V-Agriculture demonstration and propaganda-N.A.	EPS/Cheque generated	19850	8708	28558
555	7/4/2011			N-51-27-2401-51-109-99-51-R-V-Agriculture demonstration and propaganda-N.A.	EPS/Cheque generated	82234	33067	1E+05
556	7/4/2011			N-51-27-2401-51-109-99-51-R-V-Agriculture demonstration and propaganda-N.A.	EPS/Cheque generated	16000	6975	22975
557	7/4/2011			N-51-27-2401-51-105-98-51-R-V-Purchase and Distribution of Chemical Fertilizers-Continuation of Staff with the Agriclutive Department -N.A.	EPS/Cheque generated	98754	41198	1E+05
558	7/4/2011			N-51-27-2401-51-109-99-51-R-V-Agriculture demonstration and propaganda-N.A.	EPS/Cheque generated	214014	89934	3E+05

## 10.2 Instruction

On clicking this DDO of the department can view Instructions given to ddo

### 10.2.1. Instructions for DDos for EPS



### 10.2.2. Required Proforma for ECS(Employees)



## Haryana –eKosh21 Online Budget Allocation

**PROFORMA - 'B'**

Sr. No.	Name of the Employee to whom payment is to be made.	Bank Name	Bank Branch Address	Bank Account No. *1	MICR Code *2	IFSC Code of Bank Branch *3	PAN of the person *4	GPF Account No. in case employed before 1-1-06 / PRAN in case employed after 31-12-05.	DDO Code	Signature of Person as in col. 2.
1	2	3	4	5	6	7	8	9	10	11

\*1 Bank account number as printed on cheque or bank statement or bank pass book. A photocopy of same should be taken by DDO from the person.  
 \*2 MICR code is 9 digit code available on the cheque. So a crossed blank cheque should be taken by DDO from the person to verify the same.  
 \*3 IFSC code can be ascertained by person from his bank branch. Information is also available on RBI site www.rbi.org.in.  
 \*4 PAN as provided by Income Tax Department is compulsory if payment of Rs. 10000 or more is to be made to the person. DDO should get a photocopy of PAN card for verification.

Name of DDO :.....  
 Signature of DDO  
 Date :.....

### 10.2.3. Required Proforma for ECS Third Party



http://localhost:1490/budget29032011/instructions/Required\_Proforma\_for\_ECS%20\_Third\_Party.pdf - Win...

### PROFORMA - 'A'

Sr. No.	Name of the Person to whom payment is to be made.	Bank Name	Bank Branch Address	Bank Account No. *1	MICR Code *2	IFSC Code of Bank Branch *3	PAN of the person *4	DDO Code	Signature of Person as in col. 2.
1	2	3	4	5	6	7	8	9	10

\*1 Bank account number as printed on cheque or bank statement or bank pass book. A photocopy of same should be taken by DDO from the person.  
 \*2 MICR code is 9 digit code available on the cheque. So a crossed blank cheque should be taken by DDO from the person to verify the same.  
 \*3 IFSC code can be ascertained by person from his bank branch. Information is also available on RBI site www.rbi.org.in.  
 \*4 PAN as provided by Income Tax Department is compulsory if payment of Rs. 10000 or more is to be made to the person. DDO should get a photocopy of PAN card for verification.

Name of DDO .....  
 Signature of DDO .....  
 Date .....

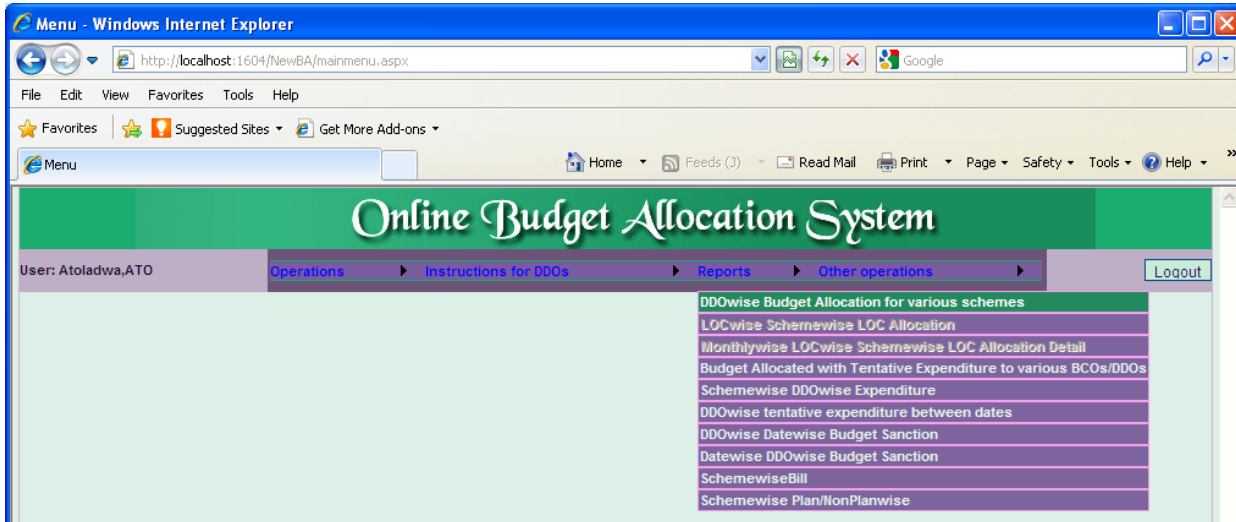
### 10.3 Reports

On Clicking this option the authorized DDO will view report the Budget Allocated/Revised to the department.

- 10.3.1.DDOwise Budget Allocation for various schemes
- 10.3.2.LOCwise Schemewise LOC Allocation
- 10.3.3.Monthlywise LOCwise Schemewise LOC Allocation Detail
- 10.3.4.Budget Allocated with Tentative Expenditure to various BCOs/DDOs
- 10.3.5.Schemewise DDOwise Expenditure
- 10.3.6.DDOwise tentative expenditure between dates
- 10.3.7.DDOwise Datewise Budget Sanction
- 10.3.8.Datewise DDOwise Budget Sanction
- 10.3.9. Schemewise Bill
- 10.3.10.Schemewise Plan/NonPlan Wise

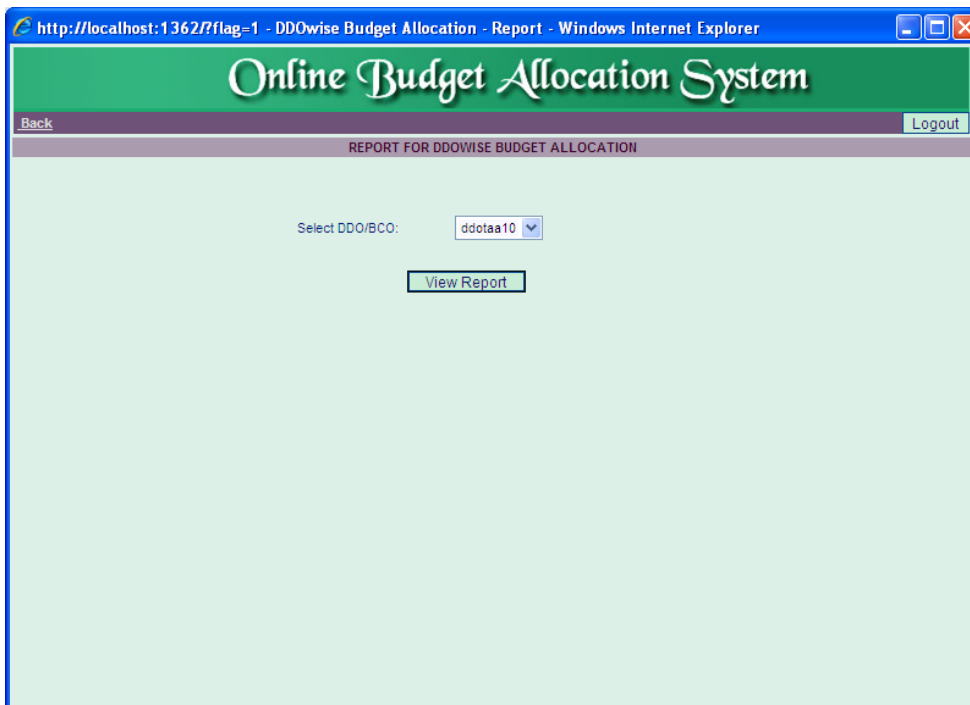
#### 10.3.1. DDOwise Budget Allocation for various schemes

## Haryana –eKosh21 Online Budget Allocation



**Step-1** On clicking this form option following screen will popped up on the Screen.

**Step-2** User has to select the 'Select DDO/BCO' first as shown below.



**Step-3** Then User has to click On 'View Report'.

Here this report shows all the schemes of the specific department who had been allocated budget in different objects of the specific BCO/DDO's.

## Haryana –eKosh21 Online Budget Allocation

ONLINE BUDGET ALLOCATION SYSTEM  
BCO/DDO Wise Budget Allocation for Various Schemes for Treasury & Accounts For financial year 2010-1

Name & Designation: DDO(atoladwa,ATO, [Kurukshetra-Ladwa-0586]) allocated budget by BCO (bootaa12)

*Scheme Name	01-Salary	02-Wages	03-Dearness Allowances	04-Travel Expenses	05-Office Expenses	07-Medical Reimburseme	88-Computer/er sation (IT)	Total
N 2 0 5 4 5 1 0 9 7 9 9 9 6 5 1 0 6 N V -Treasury Staff -Establishment	96000	0	36000	500	15000	0	0	147500
N 2 0 5 4 5 1 0 9 7 9 9 9 6 5 1 0 6 R V -Treasury Staff -Establishment	473250	8000	147000	3925	7000	0	0	639175
N 2 0 5 4 5 1 0 9 7 9 9 9 6 5 1 0 6 R V -Treasury Staff -Information	0	0	0	0	0	0	9850	9850
<b>Total</b>	<b>569250</b>	<b>8000</b>	<b>183000</b>	<b>4425</b>	<b>22000</b>	<b>0</b>	<b>9850</b>	<b>796525</b>

### 10.3.2. LOCwise Schemewise LOC Allocation

This is now for only Shared, Centrally Sponsored and External Aided Projects.

Menu - Windows Internet Explorer  
http://localhost:1604/NewBA/mainmenu.aspx

Online Budget Allocation System

User: Selwsbhiwani,Selwsbhiwani

Operations | Instructions for DDOs | Reports | Other operations | Logout

- DDOwise Budget Allocation for various schemes
- LOCwise Schemewise LOC Allocation**
- Monthlywise LOCwise Schemewise LOC Allocation Detail
- Budget Allocated with Tentative Expenditure to various BCOs/DDOs
- Schemewise DDOwise Expenditure
- DDOwise tentative expenditure between dates
- DDOwise Datewise Budget Sanction
- Datewise DDOwise Budget Sanction
- SchemewiseBill
- Schemewise Plan/NonPlanwise

**Step-1** on clicking this form option, following screen will pop up on the Screen.

**Step-2** User has to select the Scheme first as shown below.

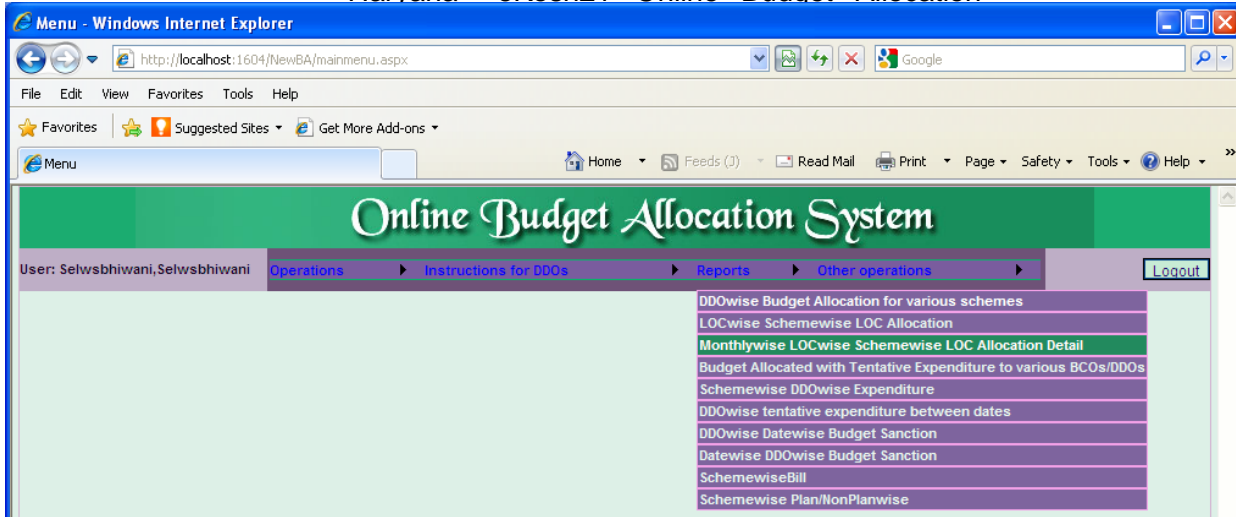


**Step-3** And then click on button **View Report** .where a PDF file is popped out where user can see LOC Budget Allocated to his Department according to scheme under different LOC Id's.

LOC ID : E0001	01-Salary	03-Dearnes s	04-Travel Expenses	05-Office Expenses	67-Medical Reimburse	Total
Scheme Name P-24-2700-02-001-99-51-N-V-Supervision Irrigation	6394243	1913985	84882	87457	19339	8499886
Total	6394243	1913985	84882	87457	19339	8499886

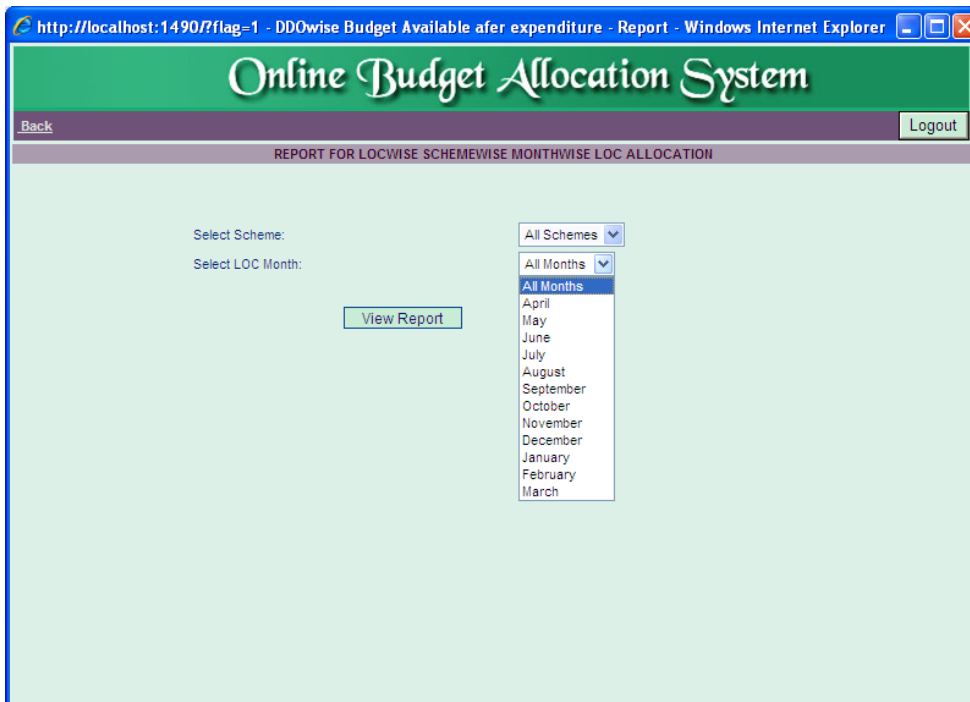
**10.3.3. Monthlywise LOCwise Schemewise LOC Allocation Detail (Only for Shared and Centrally Sponsored Schemes and Extenally aided schemes.)**

## Harvana –eKosh21 Online Budget Allocation



**Step-1** on clicking this form option, following screen will pop up on the Screen.

**Step-2** User has to select the Scheme first and Month as Shown below



**Step-3** And then click on button **View Report** where a PDF file is popped out where user can see LOC Budget Allocation to different objects in his Department according to scheme's and of specific month.

## Harvana –eKosh21 Online Budget Allocation

**ONLINE BUDGET ALLOCATION SYSTEM**

LOCwise Schemewise LOC Allocation Detail for Irrigation for Month January PrintDate: 04/04/2011

LOC Id: E0001      Sanction No: 46/1/2010-4 FICW/945      Sanction Date: 05/04/2010      FD Valid From: 05/04/2010      FD Valid Upto: 31/03/2011

Scheme Name : P-24-2700-02-001-99-51-N-V-Supervision Irrigation

					01- Salary	03- Dearness Allowances	04- Travel Expend	05- Office Expend	Total
LOC Allocated By FD →					107416000	42888000	2500000	1781000	
LOC Allocated To DDO/DDO →					108842004	33838200	1768788	1762000	
Treasury Name	Sub-treasury Name	DDO Name	Valid From	Valid Upto					
02-Bhiwani	00-Bhiwani	1825-seiwshiwani	30/12/2010	12/03/2011	346468	133860	3482	8038	488841
<b>Total</b>					<b>346468</b>	<b>133860</b>	<b>3482</b>	<b>8038</b>	<b>488841</b>

### 10.3.4. Budget Allocated with Tentative Expenditure to various BCOs/DDOs

**Online Budget Allocation System**

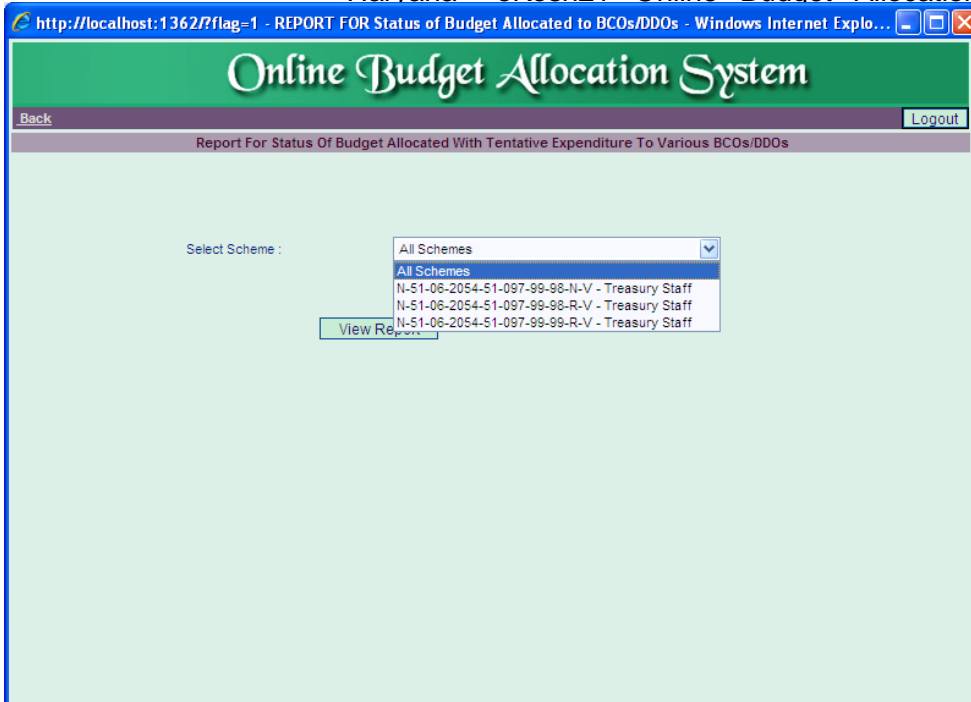
User: Atoladwa,ATO      [Operations](#)    [Instructions for DDOs](#)    [Reports](#)    [Other operations](#)    [Logout](#)

- DDOWise Budget Allocation for various schemes
- LOCwise Schemewise LOC Allocation
- Monthlywise LOCwise Schemewise LOC Allocation Detail
- Budget Allocated with Tentative Expenditure to various BCOs/DDOs**
- Schemewise DDOWise Expenditure
- DDOWise tentative expenditure between dates
- DDOWise Datewise Budget Sanction
- Datewise DDOWise Budget Sanction
- SchemewiseBill
- Schemewise Plan/NonPlanwise

**Step-1** on clicking this form option ,following screen will pop up on the Screen.

**Step-2** User has to select the Scheme as shown below

# Haryana –eKosh21 Online Budget Allocation



**Step-3** Then click on button “View Report” and then your report will be generated. Here the report shows the tentative expenditure done by the department in the specific scheme.

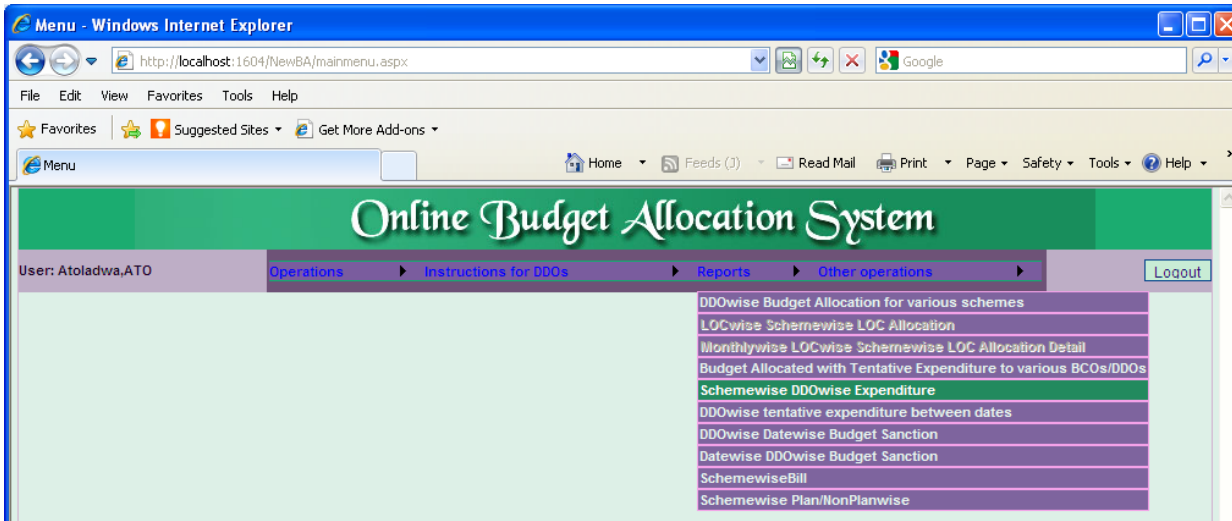
ONLINE BUDGET ALLOCATION SYSTEM

Report For Budget Allocated with Expenditure to atoladwa - ATO [07-Kurukshetra(12)-Ladwa(02)-0586] by various BCA's/BCO's

		01- Salary	02- Wages	03- Dearness Allowances	04- Travel Expenses	05- Office Expenses	88- Computerisati	Total
N-51-06-2054-51-097-99-98-N-V - Treasury Staff	Budget Allocated	96000	0	36000	500	15000	0	147500
	Tentative Expenditure	89308	0	36000	488	15000	0	140796
	Balance Available	6692	0	0	12	0	0	6704
N-51-06-2054-51-097-99-98-R-V - Treasury Staff	Budget Allocated	473250	8000	147000	3925	7000	0	639175
	Tentative Expenditure	461945	8000	147000	3898	7000	0	627843
	Balance Available	11305	0	0	27	0	0	11332
N-51-06-2054-51-097-99-99-R-V - Treasury Staff	Budget Allocated	0	0	0	0	0	9850	9850
	Tentative Expenditure	0	0	0	0	0	9829	9829
	Balance Available	0	0	0	0	0	21	21
Total	Budget Allocated	569250	8000	183000	4425	22000	9850	796525
	Tentative Expenditure	551253	8000	183000	4386	22000	9829	778468
	Balance Available	17997	0	0	39	0	21	18057

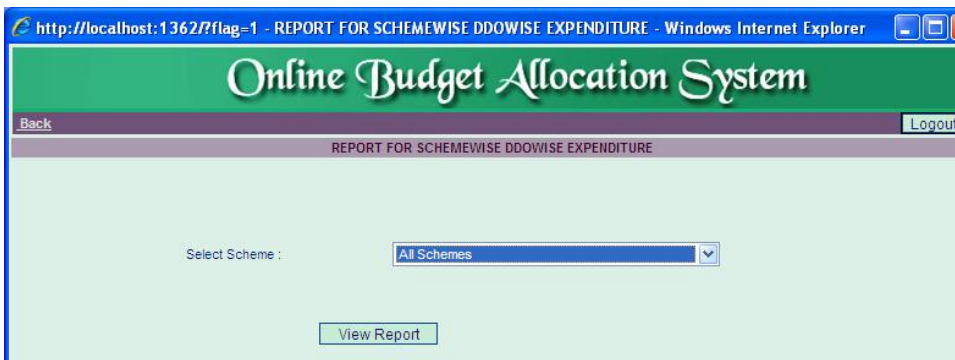
14.00 x 8.50 in

### 10.3.5. Schemewise DDOwise Expenditure



**Step-1** On clicking this form option following screen will popped up on the Screen.

**Step-2** User has to select the Scheme first as shown below

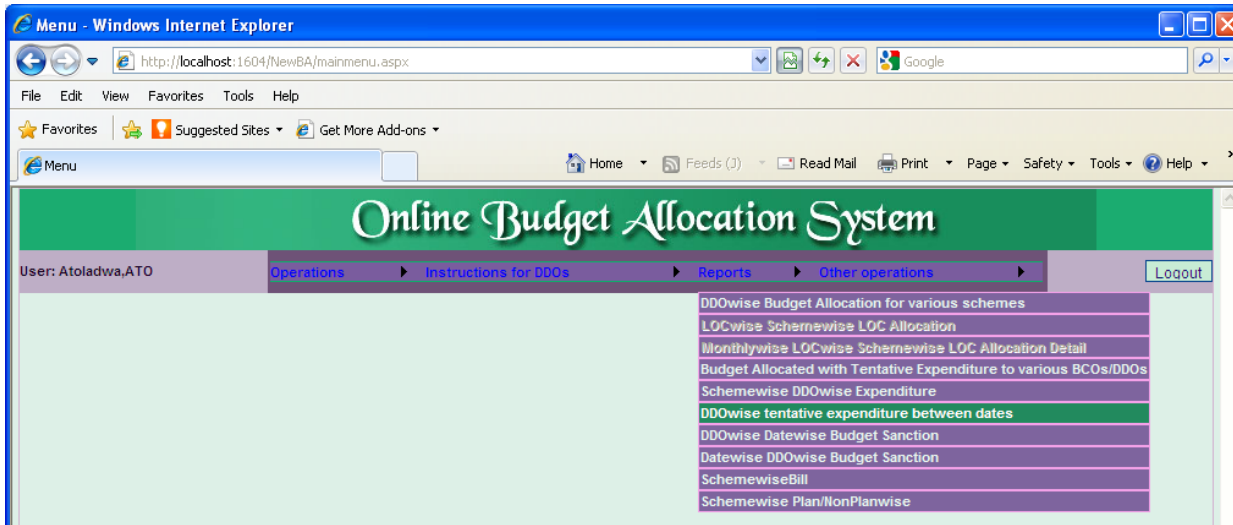


**Step-3** then click on View Report Button the report will be generated.

	01- Salary	02- Wages	03- Dearness Allowances	04- Travel Expenses	05- Office Expenses	88- Computerisat	Total
N-51-06-2054-51-097-99-98-N-V - Treasury Staff	89308	0	36000	488	15000	0	140796
N-51-06-2054-51-097-99-98-R-V - Treasury Staff	461945	8000	147000	3898	7000	0	627843
N-51-06-2054-51-097-99-99-R-V - Treasury Staff	0	0	0	0	0	9829	9829
<b>Total</b>	<b>551253</b>	<b>8000</b>	<b>183000</b>	<b>4386</b>	<b>22000</b>	<b>9829</b>	<b>778468</b>

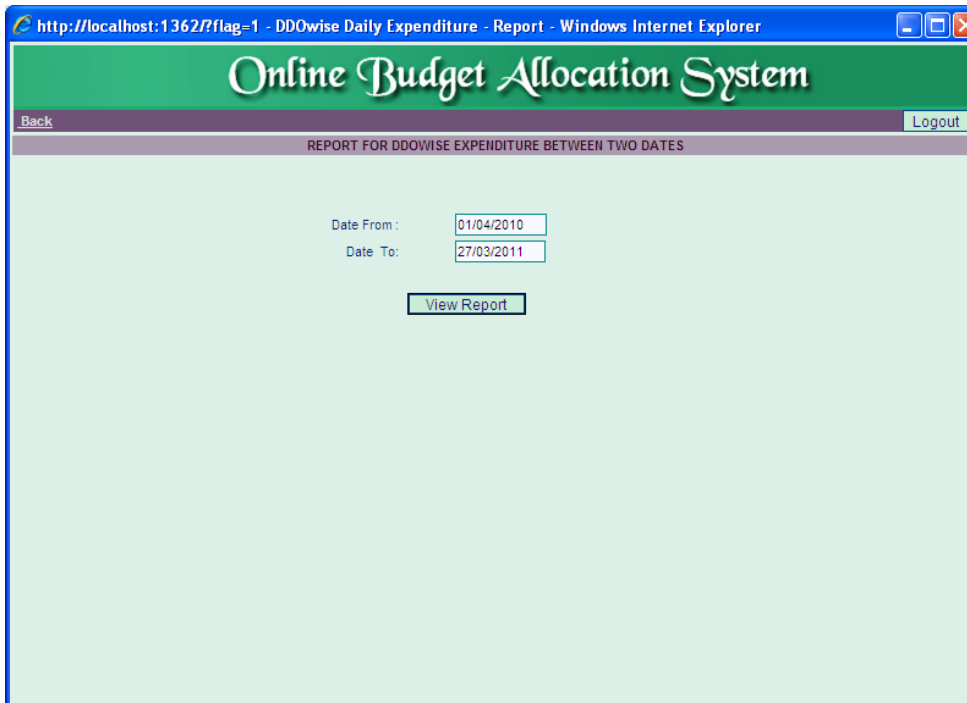


### 10.3.6. DDOwise tentative expenditure between dates



**Step-1** on clicking this form option, following screen will pop up on the Screen.

**Step-2** User can change the Date From and Date To as shown below



**Step-3** then click on **View Report Button** the report will be generated.

Here this report shows the various BCO/DDO's of the department who has done expenditure in different objects of the specific scheme and where expenditure done between the specific dates.

## Haryana –eKosh21 Online Budget Allocation

http://localhost:1362/BA-10march2011/RepDDOwiseDailyExp.aspx?flag=1 - Windows Internet Explorer

**ONLINE BUDGET ALLOCATION SYSTEM**

Report for DDOwise Tentative Expenditure from 01/04/2010 to 27/03/2011

Name & Designation: atoladwa, ATO [12-Kurukshetra-02-Ladwa-0585]

SchemeName	R/N	V/C	01-Salary	02-Wages	03-Deamess	04-Travel Expenses	05-Office Expenses	08-Comput erisation	Total
N-2054-51-097-99-99-06-51- Treasury Staff	N	V	89223	0	28840	488	16000	0	113551
	R	V	444306	8000	143671	3888	8912	0	609888
N-2054-51-097-99-99-06-51- Treasury Staff	R	V	0	0	0	0	0	8209	8209
<b>Total</b>			<b>613628</b>	<b>8000</b>	<b>172411</b>	<b>4388</b>	<b>21912</b>	<b>8209</b>	<b>728448</b>

14.00 x 8.50 in

### 10.3.7. DDOwise Datewise Budget Sanction

**Step-1** On clicking this form option, following screen will pop up on the Screen. Here this report shows all the schemes of the DDO who had been allocated budget in different objects of the specific DDO's with date wise.

Menu - Windows Internet Explorer

http://localhost:1604/NewBA/mainmenu.aspx

File Edit View Favorites Tools Help

Home Feeds (1) Read Mail Print Page Safety Tools Help

**Online Budget Allocation System**

User: Atoladwa,ATO

Operations Instructions for DDOs Reports Other operations Logout

- DDOwise Budget Allocation for various schemes
- LOCwise Schemewise LOC Allocation
- Monthlywise LOCwise Schemewise LOC Allocation Detail
- Budget Allocated with Tentative Expenditure to various BCOs/DDOs
- Schemewise DDOwise Expenditure
- DDOwise tentative expenditure between dates
- DDOwise Datewise Budget Sanction**
- Datewise DDOwise Budget Sanction
- SchemewiseBill
- Schemewise Plan/NonPlanwise

**Step-2** User has to select the 'Select DDO/BCO' first,

**Step-3** Then select Scheme (If selected 'All schemes' then report shows all the scheme for which data exists else for specific Scheme it shows report).

**Step-4** The user can also fill Date From and date to (in DD/MM/YYYY format only) if he wants to look report between specific Dates Or if he left them blank then all the records will be shown.

## Harvana –eKosh21 Online Budget Allocation

http://localhost:1362/?flag=1 - Schemewise Budget Allocation - Report - Windows Internet Explorer

### Online Budget Allocation System

REPORT FOR DATEWISE BUDGET ALLOCATION

Select DDO/BCO:

Select Scheme:

Date From (DD/MM/YYYY)

Date To (DD/MM/YYYY)

**Step-5** Then User has to click On ‘View Report’.

**ONLINE BUDGET ALLOCATION SYSTEM**  
DDO Schemewise Datewise Budget Allocation/Withdrawal Report

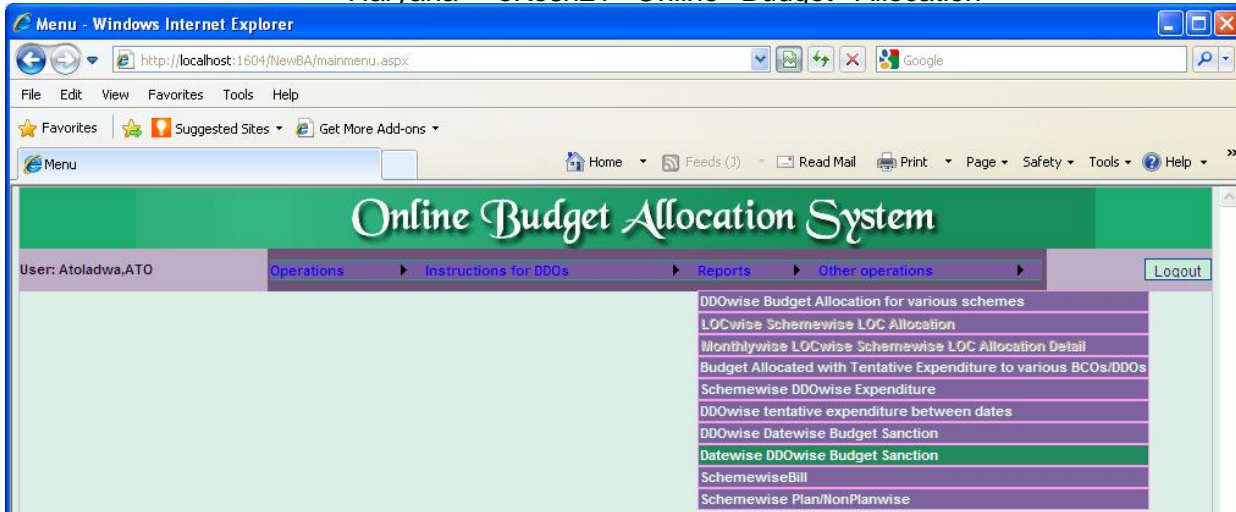
Name of the CO/DDO: [12-02-0586-ddotaa10]-atoladwaATO-Ladwa Date of Print 27/03/2011

			01-Salary	02-Wages	03-Dearness Allowances	04-Travel Expenses	05-Office Expenses	07-Medical Reimburse	08-Computerisation (IT)	Total
N-51-06-2054-51-007-99-98-N-V - Treasury Staff-Establishment Expenses	05/10/2010	Allocation	96000	0	36000	500	10000	0	0	142500
		Withdrawal	0	0	0	0	0	0	0	0
	12/01/2011	Allocation	0	0	0	0	5000	0	0	5000
	Withdrawal	0	0	0	0	0	0	0	0	
	Total	Allocation	96000	0	36000	500	15000	0	0	147500
		Withdrawal	0	0	0	0	0	0	0	0
		NET	96000	0	36000	500	15000	0	0	147500
N-51-06-2054-51-007-99-98-R-V - Treasury Staff-Establishment Expenses	05/04/2010	Allocation	473250	8000	147000	3125	3000	3000	0	637375
		Withdrawal	0	0	0	0	0	0	0	0
	03/06/2010	Allocation	0	0	0	0	1000	0	0	1000
		Withdrawal	0	0	0	0	0	0	0	0
	23/06/2010	Allocation	0	0	0	800	3000	0	0	3800
	Withdrawal	0	0	0	0	0	0	0	0	
	07/07/2010	Allocation	0	0	0	0	0	0	0	0
	Withdrawal	0	0	0	0	0	3000	0	3000	
	Total	Allocation	473250	8000	147000	3925	7000	3000	0	642175
		Withdrawal	0	0	0	0	0	3000	0	3000
		NET	473250	8000	147000	3925	7000	0	0	639175
N-51-06-2054-51-007-99-99-R-V - Treasury Staff-Information Technology	28/04/2010	Allocation	0	0	0	0	0	0	5000	5000
		Withdrawal	0	0	0	0	0	0	0	0
	21/09/2010	Allocation	0	0	0	0	0	0	1000	1000
	Withdrawal	0	0	0	0	0	0	0	0	
	15/11/2010	Allocation	0	0	0	0	0	0	2000	2000
	Withdrawal	0	0	0	0	0	0	0	0	

### 10.3.8. Datewise DDOwise Budget Sanction

**Step-1** on clicking this form option, following screen will pop up on the Screen. Here this report shows all the name of DDO who had been allocated budget in different objects of the specific schemes in the specific date.

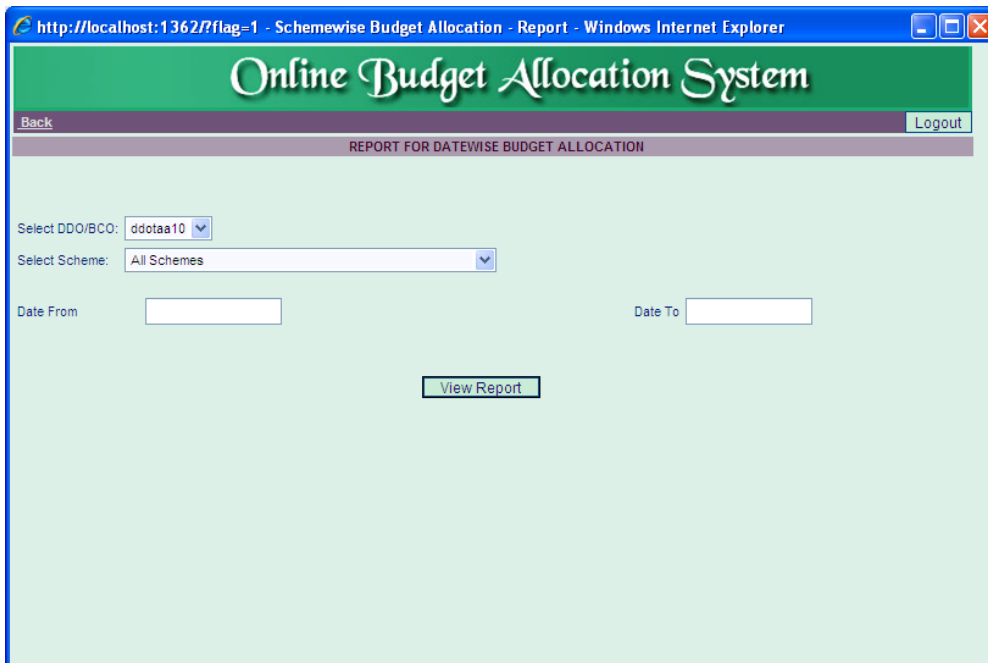
## Haryana –eKosh21 Online Budget Allocation



**Step-2** User has to select the 'Select DDO/BCO' first,

**Step-3** After then select Scheme (If selected 'All schemes' then report shows all the scheme for which data exists else for specific Scheme it shows report).

**Step-4** The user can also fill Date From and date to (in DD/MM/YYYY format only) if he wants to look report between specific Dates Or if he left them blank then all the records will be shown.



**Step-5** Then User has to click On 'View Report'.

## Harvana –eKosh21 Online Budget Allocation

**ONLINE BUDGET ALLOCATION SYSTEM**  
Datewise Budget Allocation/Withdrawal Report

Scheme Name N-51-05-2054-51-097-99-98-N-V-Establishment Expenses

Name	01-Salary	02-Wages	03-Dearness	04-Travel Expenses	05-Office Expenses	07-Medical Reimburse	08-Comput	Total
5/4/2010 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	473250	8000	147000	3125	3000	3000	0	637375
28/4/2010 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	0	0	0	0	0	0	5000	5000
3/6/2010 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	0	0	0	0	1000	0	0	1000
23/6/2010 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	0	0	0	800	3000	0	0	3800
7/7/2010 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	0	0	0	0	0	3000	0	3000
21/6/2010 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	0	0	0	0	0	0	1000	1000
5/10/2010 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	98000	0	38000	500	10000	0	0	146500
15/11/2010 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	0	0	0	0	0	0	2000	2000
12/10/2011 [13-024.achw-attiled wA(TO0598)] Allocation Withdrawal	0	0	0	0	5000	0	0	5000

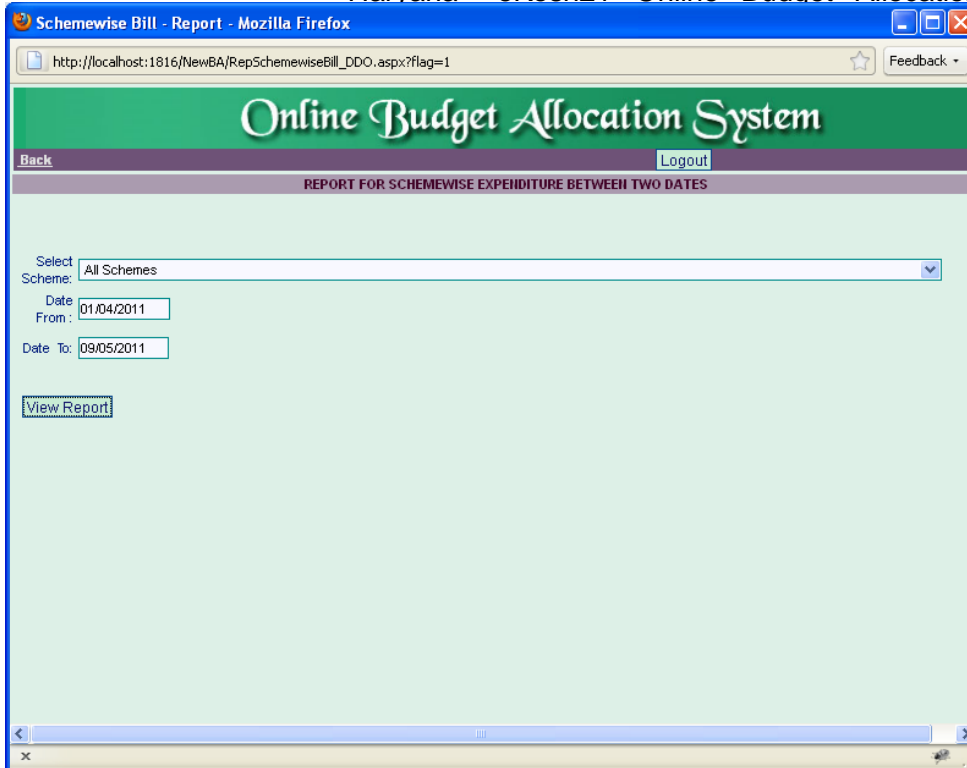
### 10.3.9.Schemewise Bill

**Step-1** on clicking this form option, following screen will pop up on the Screen. Here this report shows for the specific scheme for which bill is issued in the specific serial No, Voucher No, Trans Date, and the status of the bill will be shown under different objects.

**Step-2** User has to select the **'Select Scheme** first (If selected **'All schemes'** then report shows all the scheme for which data exists else for specific Scheme it shows report)

**Step-3** Then user can also change Date From and date to (in DD/MM/YYYY format only) if he want to look report between specific Dates as shown below.

## Harvana –eKosh21 Online Budget Allocation

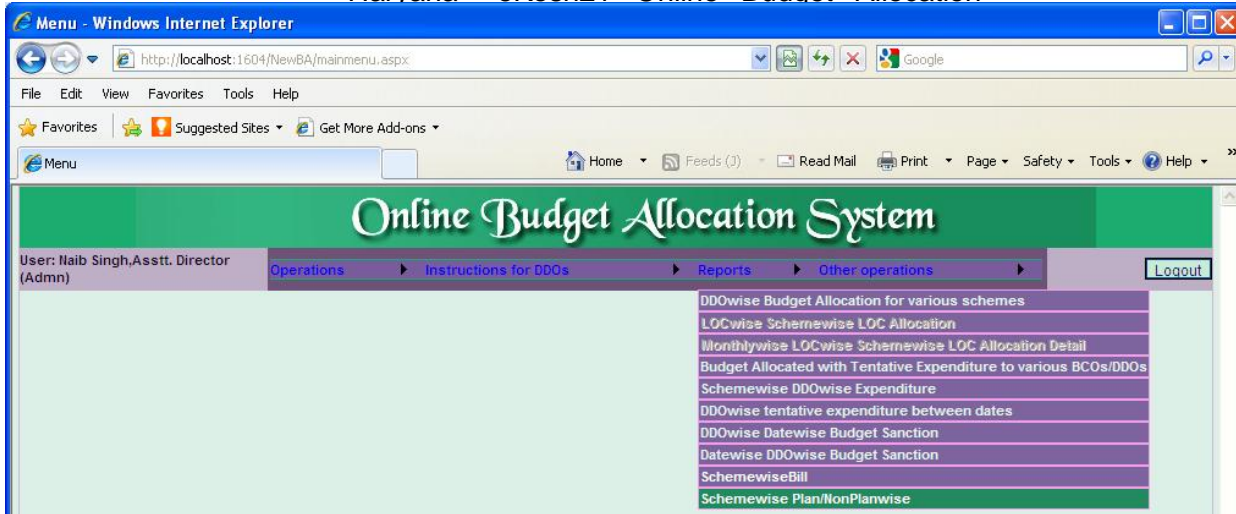


**Step-4** Then Click on **View report** button.

S.No	Voucher No	Trans Date	Status	01-Salary	03-Dearnes	Total
000377		6/4/2011	EPS/Cheque gen	69090	31091	100181
000378		6/4/2011	EPS/Cheque gen	91875	37497	129372
000379		6/4/2011	EPS/Cheque gen	642352	252441	894793
000380		6/4/2011	EPS/Cheque gen	172629	65284	237913
000381		6/4/2011	EPS/Cheque gen	33080	14661	47741
000382		6/4/2011	EPS/Cheque gen	34142	13577	47719
000383		6/4/2011	EPS/Cheque gen	23350	10058	33408
000384		6/4/2011	EPS/Cheque gen	16960	7407	24367
000553		7/4/2011	EPS/Cheque gen	20528	7511	28039
000565		7/4/2011	EPS/Cheque gen	325800	166160	491960
Total				1429806	605687	2035493

### 10.3.10.Schemewise Plan/NonPlanwise

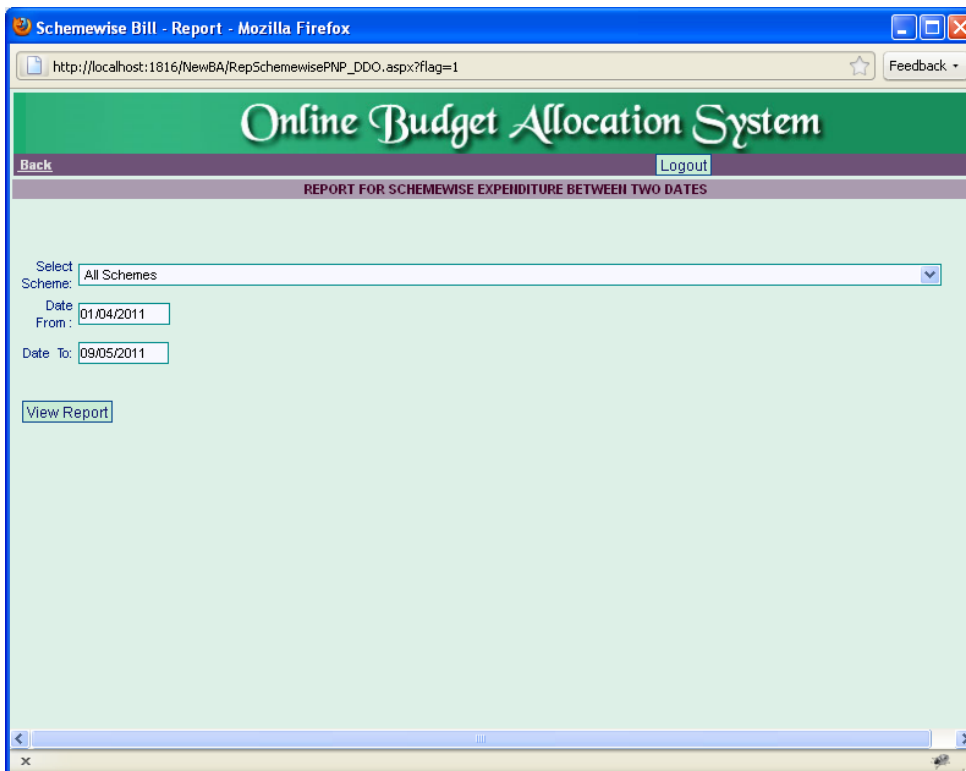
## Harvana –eKosh21 Online Budget Allocation



**Step-1** on clicking this form option, following screen will pop up on the Screen.

**Step-2** User has to select the '**Select Scheme** first (If selected '**All schemes**' then report shows all the scheme for which data exists else for specific Scheme it shows report)

**Step-3** Then user can also change Date From and date to (in DD/MM/YYYY format only) if he want to look report between specific Dates as shown below.

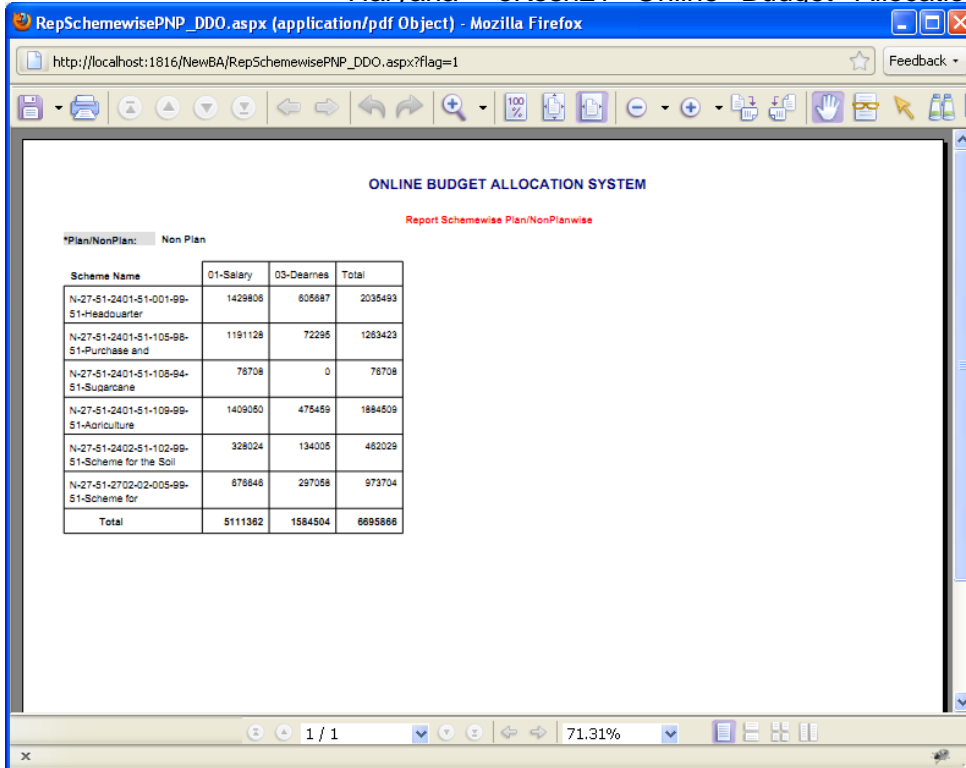


**Step-4** Then Click On **View Report** button to view Report

Here this report shows total expenditure occurred for the specific Plan/NonPlan in the specific scheme



## Haryana –eKosh21 Online Budget Allocation



RepSchemewisePNP\_DDO.aspx (application/pdf Object) - Mozilla Firefox

http://localhost:1816/NewBA/RepSchemewisePNP\_DDO.aspx?flag=1

ONLINE BUDGET ALLOCATION SYSTEM

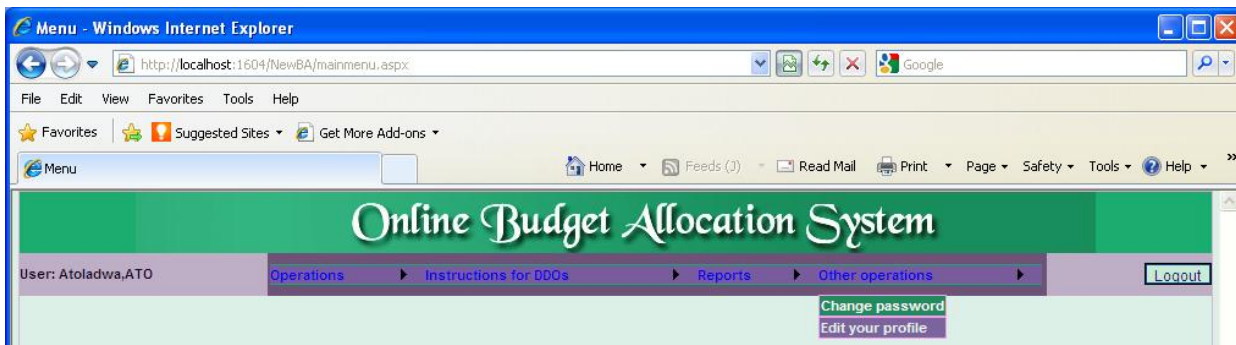
Report Schemewise Plan/NonPlanwise

\*Plan/NonPlan: Non Plan

Scheme Name	01-Salary	03-Dearnes	Total
N-27-51-2401-51-001-99-51-Headquarter	1429806	805687	2035493
N-27-51-2401-51-105-99-51-Purchase and	1191128	72295	1263423
N-27-51-2401-51-108-94-51-Sugarcane	78708	0	78708
N-27-51-2401-51-109-99-51-Agriculture	1409050	475459	1884509
N-27-51-2402-51-102-99-51-Scheme for the Soil	328024	134005	462029
N-27-51-2702-02-005-99-51-Scheme for	876645	297058	973704
Total	5111362	1584504	6695866

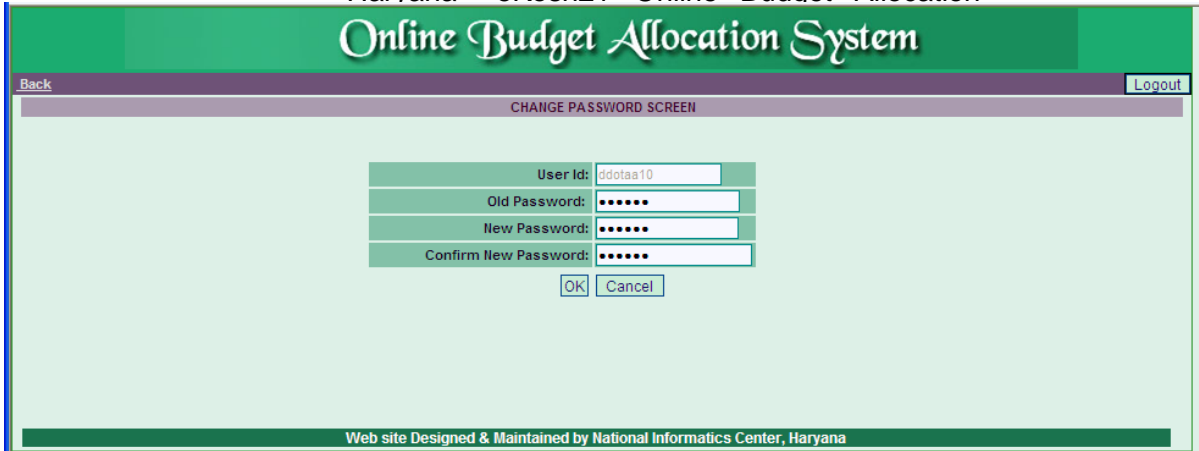
### 10.4. Other Operations

#### 10.4.1 Change Your Password



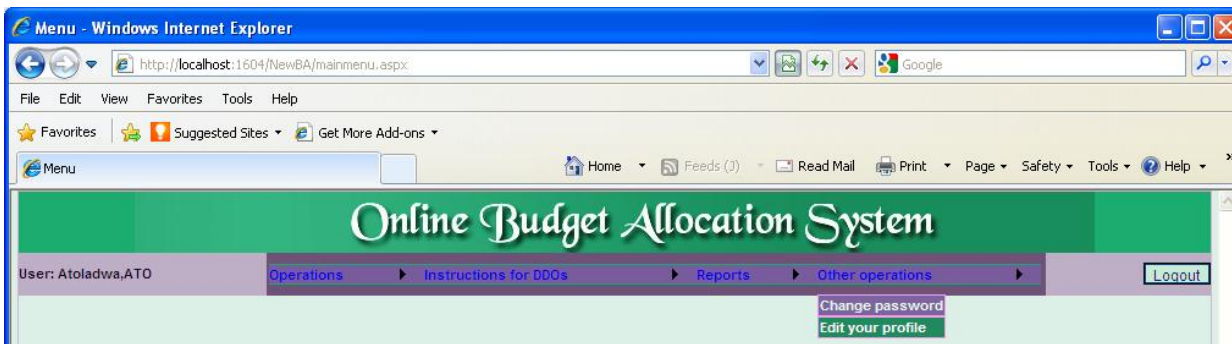
**Step-1** Here User can change his Own Password, User has to enter **Old Password**(password which he currently had)and enter the **New Password** (new password cannot be same as Three Successive password which he set before).**Confirm New Password**(enter new password to Confirm, it should be same as new password).



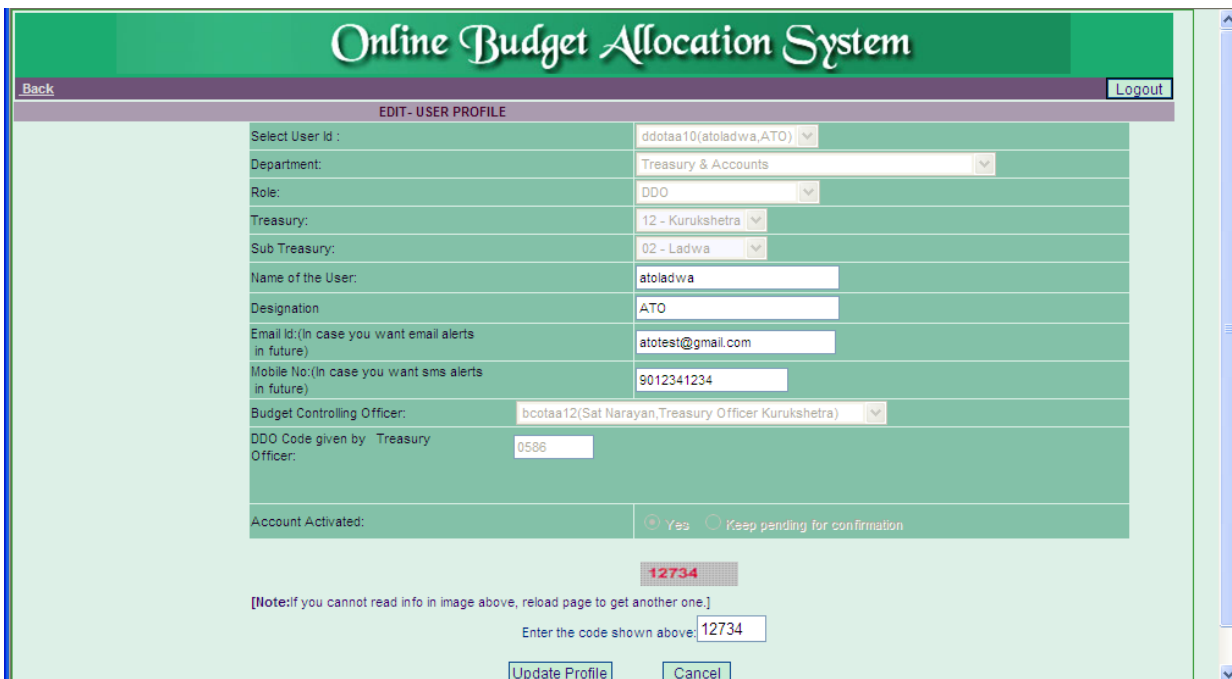


**Step-2** Then press **OK** Button to save.

### 10.4.2 Edit Your Profile



**Step-1** Here User can modify his profile like modify his Name ,Designation,Email Id , Mobile Number.



**Step-2** Then Click **Update Button** to Save.